



Apportion Registration Manual

2013-2014

International Registration Plan



Compiled & Issued by:

Nebraska Motor Carrier Services

www.dmv.ne.gov

To assist you in the registration of your apportioned vehicles, the Nebraska Department of Motor Vehicles, Motor Carrier Services Division, has compiled this resource manual. This manual and any applications needed for apportioned registration can be made available in other forms for persons with disabilities.

This manual has been prepared as a guide with basic information regarding the IRP program. It does not contain every rule and the contents do not cover every unique situation that may arise. If you have questions regarding information not covered in this publication or with the IRP program, please contact this Department at the following address and telephone numbers.

Nebraska Department of Motor Vehicles

Motor Carrier Services

Shipping Address

301 Centennial Mall South
Lincoln, NE 68509-2529

Mailing Address

PO Box 94729
Lincoln, NE 68509-4729

Contact Information

402-471-4435 Toll Free 888-622-1222

Fax: 402-471-4024 or 402-471-3920

TDD 402-471-4154

Visit our web page: www.dmv.ne.gov

Carriers may also be required to qualify with the following Nebraska regulatory agencies:

Commercial Drivers License (CDL)

Department of Motor Vehicles
Driver Licensing Services
PO Box 94726
301 Centennial Mall South
Lincoln, NE 68509-4726
402-471-3861

International Fuel Tax Agreement (IFTA)

Department of Motor Vehicles
Motor Carrier Services Division
PO Box 94729
301 Centennial Mall South
Lincoln, NE 68509-4729
402-471-4435 or 888-622-1222

Unified Carrier Registration (UCR)

Department of Motor Vehicles
Motor Carrier Services Division
PO Box 94729
301 Centennial Mall South
Lincoln, NE 68509-4729
402-471-4435 or 888-622-1222

*Passenger & household goods carriers need to contact
Nebraska Public Service Commission at 402-471-3101*

Over Dimensional Permits

Nebraska Department of Roads
Permit Section
PO Box 94759
Lincoln, NE 68509-4759
402-471-0034
<http://www2.dor.state.ne.us/permit/>

Nebraska Department of Motor Vehicles	1
Motor Carrier Services	1
Contact Information	1
Carriers may also be required to qualify with the following Nebraska regulatory agencies:	1
International Registration Plan	7
State of Nebraska	7
Trip Permits	8
Performance & Registration Information Systems Management (PRISM)	8
Interstate and Intrastate Authority	8
Reciprocal Agreements	8
South Dakota	8
Iowa	9
Compliance Dates	9
Enforcement	9
Powers of Attorney	10
Original Application	11
Company Information	11
Owners, Partners, Members (LLC only) or Corporate Officers	11
IFTA Carrier Section	11
IRP Carrier Section	11
Reporting Service/Agent	12
Registration Fees	13
Jurisdiction Schedule	13
Truck Safety Registration Declaration	14
Vehicle Listing	14
New Carrier Checklist	21
Titling	22
Sales Tax and Tire Fee	24
Sales Tax	24
Sales Tax Exemption	24
Tire Fee	24
Federal Heavy Vehicle Use Tax (IRS Form 2290)	26
Proof of Payment	26
Questions regarding FHVUT	26

Supplemental Application (Supplement)	28
Adding a vehicle	28
Fees	28
Adding vehicle checklist	29
Deleting a vehicle	29
Deleting vehicle checklist	29
Transferring Vehicles	30
Adding new IRP jurisdictions	30
Adding new IRP jurisdictions checklist	30
Weight Increase	30
Increase weights checklist	31
Change of Ownership	31
Change of ownership checklist	31
Mileage and Fee Calculations	34
Dropped jurisdiction	36
Nebraska Apportioned Registration Fees	39
Billings & Payments	39
Transfer of Fees	40
Refunds	40
County Refund	41
Household Goods Carriers	42
Equipment Leased form Service Representatives	42
Registration in Base of Service Representative	42
Registration in Base of Carrier	42
Rental Vehicle Registration	43
Base Jurisdiction for Rental Fleet	43
Rental Passenger Cars	43
Rental Utility Trailers	43
One-way Vehicle	43
Vehicle Identification	44
Replacement Credentials	46
Temporary Registration	47
Cancellation of Temporary Registration	47
Unladen Vehicle Registration (Hunter's Permit)	49
Audits and Preservation of Records	50
Optional Method	50

On-Board Recording Devices _____	51
Additional Information _____	52
Renewal Application _____	56
Carrier and Ownership Information _____	56
Mileage Information _____	56
Actual Miles _____	56
Estimated Miles _____	57
Vehicle Information _____	57
PRISM _____	58
Compliance Dates _____	59
Renewal Checklist _____	60
IFTA Services: _____	61
Quarterly IFTA fuel tax reporting _____	61
Annual IFTA renewal filing _____	61
Print a Blank Return _____	61
IRP Services: _____	61
IRP and IFTA Payments: _____	61
Premium Users: _____	61
Jurisdictional Instructions _____	62
Carriers Apportioning in Colorado _____	62
Carriers Apportioning in Idaho _____	62
Carriers Apportioning in Wyoming _____	62
Carriers Traveling in Alaska _____	62
Trip Permits _____	63
Nebraska Maximum Weight _____	64
Nebraska Bridge Formula _____	64
Jurisdictional Maximum Gross Weight _____	65
Jurisdictional Registration Years, Grace periods and Enforcement Dates _____	68
Definitions _____	70
Jurisdictional Information _____	75
Alabama _____	75
Alberta _____	75
Arizona _____	75
Arkansas _____	75
British Columbia _____	75
California _____	76

Colorado	76
Connecticut	76
Delaware	76
District of Columbia	76
Florida	76
Georgia	77
Idaho	77
Illinois	77
Indiana	77
Iowa	77
Kansas	77
Kentucky	78
Louisiana	78
Maine	78
Manitoba	78
Maryland	78
Massachusetts	78
Michigan	79
Minnesota	79
Mississippi	79
Missouri	79
Montana	79
Nebraska	79
Nevada	80
Newfoundland & Labrador	80
New Brunswick	80
New Hampshire	80
New Jersey	80
New Mexico	81
New York	81
North Carolina	81
North Dakota	81
Nova Scotia	81
Ohio	82

Oklahoma	82
Ontario	82
Oregon	82
Pennsylvania	82
Prince Edward Island	83
Québec	83
Rhode Island	83
Saskatchewan	83
South Carolina	83
South Dakota	83
Tennessee	84
Texas	84
Utah	84
Vermont	84
Virginia	84
Washington	84
West Virginia	85
Wisconsin	85
Wyoming	85
Appendix	86
Internal Revenue Information	86
International Registration Plan Members	86
<i>Uniform Motor Vehicle Records Disclosure Act</i>	87
Privacy Information	87
<i>Motor Carrier Identification Report (MCS-150)</i>	89

International Registration Plan

State of Nebraska

International Registration Plan (IRP) is a method of registering fleets of vehicles that travel in two or more member jurisdictions. The IRP members include all contiguous states, District of Columbia and ten Canadian provinces.

Motor carriers that qualify for IRP must register fleets of vehicles in their base (home) jurisdiction. A fleet, for IRP purposes, is comprised of one or more motor vehicles that pay registration fees in multiple states. The base jurisdiction collects the appropriate registration fees and distributes them to the other jurisdictions in which the carrier requested apportioned registration. Carriers are issued one cab card and one license plate for each vehicle in the fleet. Registration fees are determined by the type of operation (private, for-hire, exempt) and by:

- ***The percentage of distance (distance refers to miles or kilograms) traveled in each member jurisdiction***
- ***The registered combined gross weight of each vehicle***

Vehicles registered under IRP are considered fully registered, for license plate purposes, in each jurisdiction that receives registration revenue. Apportioned registration applies to license plate registration requirements only and does not exempt carriers from jurisdictions:

- ***Operating authority requirements***
- ***Vehicle size and weight requirements***
- ***Motor fuel licensing and reporting (IFTA)***

Vehicles qualified for apportioned registration include vehicles that:

- a. Travel in two or more IRP Jurisdictions (including Nebraska)***
- b. Are used for transporting persons or property***
- c. Have a registered gross weight or actual weight in excess of 26,000 lbs. or has three (3) or more axles, regardless of weight***
- d. Are used in combination and the actual weight of the combination exceeds 26,000 lbs.***

In order to base in Nebraska, the carrier must:

- ***Maintain an established place of business in Nebraska;***
- ***Accrue miles in Nebraska;***
- ***Maintain operational records of the fleet in Nebraska (or be able to make them available)***

Applicants, who do not have an established place of business in Nebraska or any other IRP jurisdiction, will be required to verify that they are Nebraska residents.

THE DEPARTMENT RESERVES THE RIGHT TO MAKE THE FINAL DECISION REGARDING THE BASE JURISDICTION OF ALL FLEETS.

ALL CARRIERS FILING FOR APPORTIONED REGISTRATION ARE SUBJECT TO AUDIT BY THIS OFFICE. CARRIERS SHOULD TAKE SPECIAL NOTE OF THE SECTION ON “AUDITS AND PRESERVATION OF RECORDS” (page 49) IN THIS MANUAL.

Trip Permits

Carriers operating in a jurisdiction eligible for apportioned registration, but not registered as such, will need to purchase Trip Permits (refer to page 63). Vehicles apprehended operating in a jurisdiction without being properly registered might be required to fully license in the jurisdiction.

Performance & Registration Information Systems Management (PRISM)

Nebraska is a member of the Performance and Registration Information Systems Management (PRISM) program; PRISM is a federal/state partnership to identify motor carriers with deficient safety records, and to tie a carrier’s safety fitness to the ability to register trucks. PRISM links the Federal Motor Carrier Safety Administration’s (FMCSA) motor carrier safety information with the state’s motor vehicle registration process to achieve two purposes:

- 1. To determine the motor carrier’s safety fitness prior to issuing a registration plate.***
- 2. To cause the unsafe carrier to improve its safety performance through an improvement process, and when necessary, the application of registration sanctions.***

The USDOT number is used to identify the motor carrier responsible for safety. The carrier’s safety fitness is checked prior to issuing vehicle registrations. Unfit carriers may be denied the ability to register their vehicles.

Interstate and Intrastate Authority

Vehicles properly registered under the IRP are qualified for both *intrastate* and *interstate* operations, provided the proper interstate authority from each jurisdiction has been obtained.

Reciprocal Agreements

The State of Nebraska has Reciprocal Agreements with the states of South Dakota and Iowa.

South Dakota

*The agreement with the State of South Dakota grants full license reciprocity to properly licensed commercial, non-apportioned vehicles, which enter and remain within the following corporate city limits; but **does not allow intra-state hauling.***

NEBRASKA
SOUTH DAKOTA

***South Sioux City, Dakota City
North Sioux City, Yankton****

*the corporate city limits of Yankton, SD shall include a three-mile radius of the city limits.

This agreement applies to vehicle registration only and does not affect fuel tax or federal authority requirements. The agreement also does not extend reciprocity to commercial vehicles displaying reduced fee plates, other than farm plates, and does not affect length, width, or weight requirements.

Iowa

*The agreement with the State of Iowa grant full license reciprocity to properly licensed commercial, non-apportioned vehicles; **but does not allow intra-state hauling.***

NEBRASKA ***Omaha and the federal “commercial zone” of Omaha, Bellevue, Dakota City, South Sioux City & Nebraska City (including that portion of Nebraska Highway 2 from the city limits to the Nebraska-Iowa border, in Nebraska)***

IOWA ***Council Bluffs and the federal “commercial zone” of Council Bluffs, Carter Lake, Port Neal, Sioux City & Hamburg including Highways 2, 275 & 333***

Federal Commercial Zone – the Federal Commercial Zone is based on the population of the city. The commercial zone for Council Bluffs, based on the population from the most recent census, is a 6-mile radius around the city limits. The commercial zone for Omaha is a 10-mile radius around the city limits. The complete definition for the Federal Commercial Zone can be found on the federal website at [www@fmcsa.dot.gov](http://www.fmcsa.dot.gov). (Commercial Zones – Sec. 372.241)

These agreements do not affect federal authority requirements. It also does not extend reciprocity to commercial vehicles displaying reduced fee plates, other than farm plates, and does not affect length, width, or weight requirements.

Compliance Dates

November 1:	Preceding the year for which registration is sought; all renewal applications must be filed.
January 1:	Payment of fees for the new licensing year to guarantee receipt of credentials by enforcement date.
February 1:	Credentials for the new licensing year must be displayed.

Enforcement

Credentials for the current registration year must be displayed by January 31. Enforcement will begin February 1. Vehicles apprehended for improper credentials are subject to citation.

Powers of Attorney

A power of attorney must be on file with this office if the person authorized to sign for the registrant is not an officer or employee of the company (i.e. licensing agents, reporting services etc.)

The Department will accept a written document (on company letterhead) giving permission to the person (driver, relative or courier) picking up the credentials. The document must be specific to what credential is being picked up and must be signed by an owner or officer.

Original Application

All first-time applicants are required to complete and sign a Nebraska Combined IRP/IFTA Application. This application may be used for licensing under both the IRP & IFTA programs. To obtain more information on the IFTA program, refer to the IFTA manual or contact our office.

When completing the application, indicate in the appropriate box(es) which program(s) you are applying for. If you have been previously enrolled in either program, indicate so in the appropriate area.

Company Information

In order to base in Nebraska, the carrier must maintain an Established Place of Business in Nebraska or be a Resident of Nebraska.

An Established Place of Business requires the registrant to own or lease a building or office that has an employee conducting business during regular business hours. The complete requirement can be found in the definition of Established Place of Business on page 71.

A Resident must be able to furnish proof they reside in Nebraska. In order to prove residency, the registrant must be able to provide at least 3 of the following:

- 1. Copy of a Nebraska Drivers License**
- 2. Copy of the Federal Income Tax return showing a Nebraska physical address**
- 3. Copy of the State Income Tax return showing a Nebraska physical address**
- 4. Copy of a real estate or personal property tax statement showing a Nebraska physical address**
- 5. Copy of a utility bill showing a Nebraska physical address**
- 6. Copy of a personal vehicle title/registration showing a Nebraska physical address**
- 7. Other proof the Department deems pertinent**

THE DEPARTMENT RESERVES THE RIGHT TO MAKE THE FINAL DECISION REGARDING THE BASE JURISDICTION OF ALL FLEETS.

The physical address must be a Nebraska address and where the carrier has an established place of business, or residency has been established. A post office box is not an acceptable physical address.

The mailing address is where the carrier desires the billing notices, registration credentials, and correspondence to be mailed. A post office box may be used as a mailing address.

Owners, Partners, Members (LLC only) or Corporate Officers

List the names of the owners, partners, members or corporate officers, along with addresses, city, state, zip codes, and social security numbers.

IFTA Carrier Section

Complete this section in full if applying for IFTA.

IRP Carrier Section

Complete this section in full.

Sales Tax Exemption Number: If an exemption number has not been issued, provide a copy of the sales tax exemption application. Applications can be obtained through the Nebraska Department of Revenue at 800-742-7474.

USDOT Number: Participation in FMCSA's PRISM program mandates that each IRP carrier be tied to a valid USDOT number prior to registration. If you are a motor carrier, enter the USDOT number and the tax identification number (TIN), which is either your federal identification number or your social security number in the space provided. FMCSA defines a motor carrier as:

"Entity responsible for the safe operation of the vehicle during the registration year."

If you do not have a USDOT number you can obtain one, on-line, by logging on to <http://safer.fmcsa.dot.gov> and following the directions. If you do not have access to the Internet, please contact our office and we can provide you with the appropriate forms.

Elimination of the Registrant DOT Number

Effective September 1, 2012, the Registrant DOT number has been eliminated. The Registrant DOT number was for carriers who registered their vehicle with the state office and operated across state lines, but only under another company's authority. If you continue to operate across state lines and always under another company's authority, you must inactivate your DOT number. If you operate across state lines and only sometimes run under another company's authority or never under another company's authority, you must change your DOT designation to an "Interstate" carrier. An Interstate Carrier is subject to FMCSA regulations.

To inactivate your DOT number or to change your designation to "Interstate", you can do this electronically on the FMCSA Registration web site:

<http://safer.fmcsa.dot.gov>

If you do not have access to the internet, contact our office and we can provide you with the appropriate form, you will return it to our office and the update will be done for you.

Applications will be rejected if there is no USDOT number provided or if the number is not verifiable with FMCSA.

IRP Contact Information: the individual who is available during business hours to answer questions regarding the application.

Carrier Type: indicate the type of carrier and briefly describe your operation.

Reporting Service/Agent

The grayed sections of the application need only be completed if you have a reporting service or licensing agent to complete your paper work. Complete these sections and attach a power of attorney form. Fill out the information for both IRP and IFTA or whichever one applies.

Registration Fees

This area is for the calculation of the IFTA license fees. The fees are \$10.00 for the first qualified vehicle plus \$1.00 for each additional vehicle. The payment of fees must accompany this application.

You will be billed for the IRP fees. ***The IRP fees for a new carrier are payable by certified funds only*** (i.e. cashiers check, money order, and cash).

Jurisdiction Schedule

Jurisdiction Column: Indicate with a check (✓) the jurisdictions in which you are filing for proportional registration.

CGW Column: Enter the declared combined gross weight (CGW) for this fleet.

Est./Actual Distance Column:

- If you have previous IRP history, enter the actual miles for the preceding year (July 1-June 30) or portion thereof.
- If you can support your estimated distance for the upcoming year with documentation (i.e. lease agreements, contract) enter your calculated estimated distance. Estimates must be reasonable and be fully explained. The Department will review the supporting documentation and will verify their validity. **The Department reserves the right to deny unreasonable estimates.**
- If you have no evidence to support using your own estimated distance, indicate with a check that you want to use the Estimated Distance Chart. (see below)

Estimated Distance vs. Actual Miles: In most cases, when establishing a fleet where the vehicles that make up the fleet have been apportioned and accrued mileage during the July – June reporting period you will need to file those actual miles. Conversely, if you are establishing a fleet where the vehicles have not accrued mileage (i.e. newly purchased vehicles) and you exercised no control over the vehicles during the reporting period, estimated mileage should be used.

The establishment of a new fleet does not in itself allow the applicant to ignore previous mileage history and file the application using estimated mileage. When a vehicle(s) was leased to another apportioned carrier and that vehicle(s) is now seeking to establish a fleet, actual distance accrued during the reporting period should be used to establish the new fleet.

If you have questions regarding whether you should be filing actual or estimated mileage on your application, contact us. We realize there may be exceptions to the general rules described above. These exceptions will be scrutinized on a case-by-case basis.

Estimated Distance Chart (EDC): This chart was established by dividing the total miles in each jurisdiction, as reported by all Nebraska-based carriers reporting actual miles, by the total number of power units registered with that jurisdiction. **The result is the average distance per unit.** When a carrier is unable to provide documented estimates for jurisdictions where there is no mileage history to report, the estimates will be determined by using the average distance from the chart, multiplied by the number of power units in the fleet. This number will yield the estimated distance.

Estimated Distance Charts are available from the Motor Carrier Services Division upon request.

Truck Safety Registration Declaration

The Truck Safety Registration Declaration states that you are aware of the Federal Motor Carrier Safety Regulations and that these regulations are State law. Read the declaration, sign and date. The declaration **MUST** be signed for the application to be accepted.

Vehicle Listing

List all power and trailer units which you want to register and complete all columns.

1. *Unit/Equipment Number*—the number assigned by the carrier
2. *Year*—model year (as shown on MSO or title)
3. *Make*—use abbreviation of vehicle (i.e. Kenworth-KW)
4. *Vehicle Identification Number (VIN)*—enter the complete VIN. (Vehicles manufactured in 1981 and after must have 17 characters.)
5. *Bus HP*—for buses only; enter bus horsepower
6. *Type*—use code key on bottom of form
7. *Axles/Seats*—indicate the number of axles for each vehicle, except buses. For buses, indicate the rated seating capacity of the bus
8. *Fuel*—use code key on bottom of form
9. **Declared Combined Gross Weight (CGW)**—*includes the unladen weight of any vehicle or combination of vehicles plus the maximum load to be carried on that vehicle or combination of vehicles at any one time. THIS COLUMN WILL BE USED TO DETERMINE THE REGISTERED WEIGHT FOR THE FEE ASSESSMENT IN NEBRASKA.*
10. *Gross Weight*—the unladen (empty) weight of an individual vehicle plus the weight of the maximum load to be carried on that vehicle at any one time.
11. *Unladen Weight*—the actual empty weight of the vehicle, including any accessories, but excluding the weight of any load.
12. *Purchase Price*—the actual purchase price of the vehicle paid by the current owner, excluding trade-in and sales tax, including accessories or modifications attached to the vehicle.
13. *Date of Purchase*—month, day and year purchased by present owner
14. *Name of Owner*—if leased, the name of the legal title owner
15. *Title Number*—enter the title number (either Nebraska or foreign). If the owner of the vehicle is a Nebraska resident, and is registering with a Nebraska based carrier, the title must be issued by Nebraska. Refer to Titling (page 22) for more information.

USDOT Number—you must report, for each power unit, the ***USDOT number of the motor carrier responsible for the safe operation of the vehicle for the registration year.*** The motor carrier responsible for safety is the entity that the USDOT ultimately holds accountable for things like hours-of-service, compliance, drug and alcohol testing, and vehicle maintenance. In order to accurately identify responsibility for each vehicle, the USDOT and federal identification number (EIN) or social security number (SSN) must be captured at the time of registration.

If you, the applicant, hold that responsibility on all your vehicles, enter your USDOT number and EIN/SSN in the space provided. If you are renting or leasing vehicles in your fleet to an interstate motor carrier, in other words, if you are running under someone else's authority who will be responsible for the safe operation of the vehicle, provide the USDOT number and EIN/SSN according to the following:

Short Term Lease—if the vehicle will be rented or leased for less than 30 days to an interstate motor carrier, enter your (applicant) USDOT number and EIN/SSN.

Long Term Lease—if the vehicle will be leased for 30 days or more to an interstate motor carrier, enter the USDOT number and EIN/SSN of the motor carrier responsible for the safety of the vehicle.

If the safety responsibility of the vehicle will change during the registration year, circle the “Y” (yes). If it will stay the same, circle the “N” (no).

Nebraska Combined IRP/IFTA Application
IRP Complete Black & Red Areas/IFTA Complete Black Area Only
Please print clearly and sign on reverse side

Applying for:	<input type="checkbox"/> IRP (International Registration Plan)	Effective Date _____
	<input type="checkbox"/> IFTA (International Fuel Tax Agreement)	Effective Date _____
Have you previously been registered in Nebraska or any other jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Check all that apply and provide account numbers: <input type="checkbox"/> IFTA # _____ <input type="checkbox"/> IRP # _____		
Jurisdiction _____		
Were you or any other affiliated company ever revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No if yes, name of company _____		

PAYMENT ON NEW IRP APPLICATIONS MUST BE IN THE FORM OF CASH, MONEY ORDER OR CASHIER CHECK

COMPANY INFORMATION				
Employer Identification Number (EIN): _____ Social Security Number (SSN): _____				
LEGAL NAME: _____				
D/B/A (Doing Business As) if different from legal name: _____				
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Corporation (LLC) <input type="checkbox"/> Other				
Are you leasing to a Motor Carrier? <input type="checkbox"/> No <input type="checkbox"/> Yes If YES with whom? _____				
PHYSICAL ADDRESS: _____ ()				
Street	City	County & County Number	State	Zip Code
MAILING ADDRESS: _____ ()				
<i>(If different than physical address)</i> Street City County & County Number State Zip Code				
Phone Number: _____		Fax Number: _____		Cell Number: _____

OWNERS, PARTNER, CORPORATION OFFICERS OR MEMBERS <i>(one of the listed individuals must sign as Applicant)</i>				
Position: _____	Name: _____	SSN: _____		
	Address: _____	Phone Number: _____		
Position: _____	Name: _____	SSN: _____		
	Address: _____	Phone Number: _____		
Position: _____	Name: _____	SSN: _____		
	Address: _____	Phone Number: _____		

For office use only:				
<input type="checkbox"/> Residency 1. _____	2. _____	3. _____		
<input type="checkbox"/> Previous history (IFTA)	<input type="checkbox"/> Record Keeping Information	<input type="checkbox"/> W-9	<input type="checkbox"/> Previous Registration	

Nebraska Motor Carrier Services
PO Box 94729 • Lincoln, NE 68509
402-471-4435 • Toll Free 888-622-1222 • Fax 402-471-4024
www.dmv.ne.gov



IFTA CARRIER SECTION

IFTA Contact Information: Name: _____ Phone: _____
 Fax: _____ Cell: _____

FUEL TYPE: ☐ Diesel Only ☐ Other

Bank Name: _____ Address: _____
 Do you maintain Bulk Fuel? ☐ Yes ☐ No if yes, what jurisdiction(s) is it maintained? _____
☐ Gasoline ☐ Diesel ☐ Other

IRP CARRIER SECTION

Nebraska Sales Tax Exemption Number: _____

USDOT number: _____ (USDOT number is required when applying for IRP registration)

IRP Contact Information: Name: _____ Phone: _____
 Fax: _____ Cell: _____

CARRIER TYPE: ☐ Exempt ☐ For Hire ☐ Household Goods ☐ Private

Briefly describe your type of operation: _____

If you have a reporting service or agent to complete your paper work, complete the sections below and attach power of attorney

REPORTING SERVICE SECTION: IFTA

Reporting Service Name: _____
 Employer Identification Number (EIN): _____ Social Security Number (SSN): _____

PHYSICAL ADDRESS: _____
 Street City State Zip Code

MAILING ADDRESS: _____
 (If different than physical address) Street City State Zip Code

Phone Number: _____ Fax Number: _____ Cell Number: _____
 Service to receive bills, plates, refunds, etc.? ☐ Yes ☐ No

REPORTING SERVICE SECTION: IRP *(if same as IFTA write "same")*

Reporting Service Name: _____
 Employer Identification Number (EIN): _____ Social Security Number (SSN): _____

PHYSICAL ADDRESS: _____
 Street City State Zip Code

MAILING ADDRESS: _____
 (If different than physical address) Street City State Zip Code

Phone Number: _____ Fax Number: _____ Cell Number: _____
 Service to receive bills, plates, refunds, etc.? ☐ Yes ☐ No

IFTA License Fees

\$10.00 for the first qualified vehicle plus \$1.00 for each additional vehicle, fees **MUST ACCOMPANY THE**

APPLICATION First Qualified Motor Vehicle \$ 10.00
 Plus _____ Additional Qualified Motor Vehicles @ \$1.00 each \$ _____
Total Fees Enclosed \$ _____

2

Nebraska Motor Carrier Services
 PO Box 94729 • Lincoln, NE 68509
 402-471-4435 • Toll Free 888-622-1222 • Fax 402-471-4024
 www.dmv.ne.gov



JURISDICTION SCHEDULE (IRP only)

Indicate with a check (✓) by the jurisdictions in which you are filing for registration
 Enter the declared combined gross weight (CGW) of this fleet
 If some of your units run at a different weight than the CGW listed, attach a listing with the unit number, state and weight.
 Shaded jurisdictions are for reporting miles only, not eligible for apportion registration.

Jurisdiction	CGW	Est/Actual Distance	Jurisdiction	CGW	Est/Actual Distance	Jurisdiction	CGW	Est/Actual Distance	Jurisdiction	CGW	Est/Actual Distance
<input type="checkbox"/> AB Alberta			<input checked="" type="checkbox"/> AK Alaska			<input type="checkbox"/> AL Alabama			<input type="checkbox"/> AR Arkansas		
<input type="checkbox"/> AZ Arizona			<input type="checkbox"/> BC Brit Columbia			<input type="checkbox"/> CA California			<input type="checkbox"/> CO Colorado		
<input type="checkbox"/> CT Connecticut			<input type="checkbox"/> DC Dist of Columbia			<input type="checkbox"/> DE Delaware			<input type="checkbox"/> FL Florida		
<input type="checkbox"/> GA Georgia			<input type="checkbox"/> IA Iowa			<input type="checkbox"/> ID Idaho			<input type="checkbox"/> IL Illinois		
<input type="checkbox"/> IN Indiana			<input type="checkbox"/> KS Kansas			<input type="checkbox"/> KY Kentucky			<input type="checkbox"/> LA Louisiana		
<input type="checkbox"/> MA Massachusetts			<input type="checkbox"/> MB Manitoba			<input type="checkbox"/> MD Maryland			<input type="checkbox"/> ME Maine		
<input type="checkbox"/> MI Michigan			<input type="checkbox"/> MN Minnesota			<input type="checkbox"/> MO Missouri			<input type="checkbox"/> MS Mississippi		
<input type="checkbox"/> MT Montana			<input checked="" type="checkbox"/> MX Mexico			<input type="checkbox"/> NB New Brunswick			<input type="checkbox"/> NC North Carolina		
<input type="checkbox"/> ND North Dakota			<input type="checkbox"/> NE Nebraska			<input type="checkbox"/> NH New Hampshire			<input type="checkbox"/> NJ New Jersey		
<input type="checkbox"/> NL Newfoundland			<input type="checkbox"/> NM New Mexico			<input type="checkbox"/> NS Nova Scotia			<input checked="" type="checkbox"/> NT NW Territories		
<input type="checkbox"/> NV Nevada			<input type="checkbox"/> NY New York			<input type="checkbox"/> OH Ohio			<input type="checkbox"/> OK Oklahoma		
<input type="checkbox"/> ON Ontario			<input type="checkbox"/> OR Oregon			<input type="checkbox"/> PA Pennsylvania			<input type="checkbox"/> PE PE Island		
<input type="checkbox"/> QC Quebec			<input type="checkbox"/> RI Rhode Island			<input type="checkbox"/> SC South Carolina			<input type="checkbox"/> SD South Dakota		
<input type="checkbox"/> SK Saskatchewan			<input type="checkbox"/> TN Tennessee			<input type="checkbox"/> TX Texas			<input type="checkbox"/> UT Utah		
<input type="checkbox"/> VA Virginia			<input type="checkbox"/> VT Vermont			<input type="checkbox"/> WA Washington			<input type="checkbox"/> WI Wisconsin		
<input type="checkbox"/> WV West Virginia			<input type="checkbox"/> WY Wyoming			<input checked="" type="checkbox"/> NE Nebraska					

* Refer to IRP manual for acceptable documentation. The Department reserves the right to deny unreasonable estimates.



TRUCK SAFETY REGISTRATION DECLARATION

These regulations are applicable to all registrants operating vehicles in commerce:

1. With gross vehicle weight rating (GVWR), gross combination weight rating (GCWR), gross vehicle weight, or gross combination weight over 10,000 pounds; or
2. Were designed or used to transport more than 8 passengers, including the driver, for compensation; or
3. Designed or used to transport more than 15 passengers, including the driver, and not used for compensation; or
4. Used to transport hazardous materials as defined in 49 C.F.R. Part 171; or
5. Registered as farm vehicle for gross weights over 16 ton.

In 1986, the Nebraska Legislature adopted Federal Motor Carrier Safety Regulations and the Federal Hazardous Materials Regulations as part of state law (§75-363-75-364). These safety regulations apply to all interstate motor carriers and intrastate motor carriers operating vehicles meeting any of the criteria listed above. Farm vehicles registered for 16 ton or less and operating strictly within the State of Nebraska are exempt from some of these regulations. The Federal Motor Carrier Safety Regulations are available on-line for viewing at Federal Motor Carrier Safety Administration's website www.fmcsa.dot.gov. The Federal Hazardous Materials Regulations are available on-line for viewing at the Pipeline and Hazardous Materials Administration's website www.phmsa.dot.gov. Questions about these regulations may be addressed to the Nebraska State Patrol, Carrier Enforcement Division, 3920 W. Kearney St, Lincoln, NE 68524, telephone (402) 471-0105.

IN ORDER TO NOTIFY ALL APPLICABLE REGISTRANTS OF VEHICLES OPERATED IN COMMERCE OF THESE REGULATIONS, STATE LAW REQUIRES THIS DECLARATION BE GIVEN TO EACH APPLICABLE REGISTRANT AND THE REGISTRANT SIGN THE VEHICLE REGISTRATION FORM INDICATING THIS DECLARATION WAS READ.

"I declare that I am aware that the Nebraska Legislature adopted as part of state law. Federal Motor Carrier Safety Regulation 49 C.F.R. Parts 382,385,386,387,390,391,392,393,395,396,397 and 398 including those highway related portions of the Federal Hazardous Material Regulations 49 C.F.R. Parts 107 subpart G & F,171,172,173,177,178 and 180 which are applicable to certain motor vehicles."

Furthermore, under penalties of law, I declare that I have examined this application, and to the best of my knowledge and belief, the information given is true, accurate and complete.

I agree to comply with all applicable reporting, payment, record keeping, and license display requirements as specified in the International Fuel Tax Agreement, International Registration Plan and Nebraska law. I further agree that Nebraska may withhold any refunds due if I am delinquent on payment of any fuel taxes or registration fees due under Nebraska law or the International Fuel Tax Agreement or the International Registration Plan. I understand that failure to comply with all applicable provisions of Nebraska law, the International Fuel Tax Agreement and International Registration Plan, shall be grounds for revocation of my license.

Sign

Here →

Signature of Owner, Partner, Corporate Officer, Member or Person Authorized by attached Power of Attorney

Date

Title

Telephone Number

IRP REGISTRATION FEES: *We will process your application and provide an itemized statement of the IRP registration fees due.*

**PLEASE NOTE: PAYMENT ON NEW IRP APPLICATIONS MUST BE IN THE FORM OF CASH,
MONEY ORDER OR CASHIERS CHECK**

Revised 4/2010

4

Nebraska Motor Carrier Services
PO Box 94729 • Lincoln, NE 68509
402-471-4435 • Toll Free 888-622-1222 • Fax 402-471-4024
www.dmv.ne.gov



Nebraska Combined IRP/IFTA Application

IRP Vehicle Listing

Name as shown on application				Federal Identification Number (EIN) or Social Security Number (SSN)							USDOT		Title Number	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Unit/Equip. Number	Year	Make	Vehicle Identification Number (VIN)	Bus HP	Type	Axles/ Seats	Fuel	Combined Gross Weight (CGW)	Gross Weight	Unladen Weight	Purchase Price	Purchase Date	Name of Owner	Title Number
1														
Previous Registration (for office use only)														
Power unit identified above please fill out the following →														
										**SSN/EIN				Yes No
***Is the carrier responsible for safety expected during the year?														
2														
Previous Registration (for office use only)														
Power unit identified above please fill out the following →														
										**SSN/EIN				Yes No
***Is the carrier responsible for safety expected during the year?														
3														
Previous Registration (for office use only)														
Power unit identified above please fill out the following →														
										**SSN/EIN				Yes No
***Is the carrier responsible for safety expected during the year?														
4														
Previous Registration (for office use only)														
Power unit identified above please fill out the following →														
										**SSN/EIN				Yes No
***Is the carrier responsible for safety expected during the year?														
5														
Previous Registration (for office use only)														
Power unit identified above please fill out the following →														
										**SSN/EIN				Yes No
***Is the carrier responsible for safety expected during the year?														

Instructions:
 Column 1 Assigned Unit/Equip. number
 Column 2 Year of vehicle
 Column 3 Vehicle Make
 Column 4 Complete VIN
 Column 5 Horsepower (Bus)
 Column 6 Unit Type: TT-Truck, Tractor, ST-Semi-trailer, FT-Full-trailer, BS-Bus

Axles or seat if a bus
 Fuel type: D-Diesel, G-Gas, P-Propane
 Nebraska Combined Gross Weight (CGW)
 Gross Weight
 Unladen Weight
 Purchase Price
 Date of Purchase
 Owner name
 Title Number and State of issuance

Column 7 Assigned Unit/Equip. number
 Column 8 Year of vehicle
 Column 9 Vehicle Make
 Column 10 Complete VIN
 Column 11 Horsepower (Bus)
 Column 12 Unit Type: TT-Truck, Tractor, ST-Semi-trailer, FT-Full-trailer, BS-Bus

Revised 4/2010



New Carrier Checklist

1. Application

- ☐ Complete Combined IRP/IFTA application & vehicle listing.
- ☐ Complete IRS form W-9 verifying EIN/SSN number. (*see below*)
- ☐ Provide proof of base jurisdiction requirements.

2. Federal Heavy Vehicle Use Tax (*this is required for all power units over 55, 000 lbs.*)

- ☐ Photocopy of IRS Form 2290 Schedule 1 receipted by the IRS, with VIN's listed if owner has owned vehicle over sixty (60) days. Not needed if vehicle purchased within the last sixty (60) days.

3. Previous Registration—if applicable

- ☐ If county registered in Nebraska, provide copy of county registration.
- ☐ If registered in another jurisdiction, provide copy of current cabcard.

4. Titles

If you need a *new* title you *must*—

- ☐ Complete title application, and include the following:
- ☐ Original title signed by seller and purchaser
- ☐ Title fee of \$10.00, and an additional \$7.00 for lien notation
(*Check made payable to DMV*)
- ☐ Signed Security Agreement if lien is to be noted

5. Form 6 (Sales Tax & Tire Fee)—Complete in FULL

- ☐ Seller's signature or copy of bill of sale
- ☐ Exemption category checked, and exemption number entered (*if applicable*)
- ☐ Signed and dated by person claiming exemption (*if applicable*)
- ☐ If exemption number has not been issued, provide copy of the sales tax exemption application. Applications can be obtained through the Nebraska Department of Revenue at 800-742-7474.
- ☐ Check made payable to DMV for the amount shown on line 11.
- ☐ Tire fee is due on "new" qualified vehicles. (*New vehicle is one which has a Manufacturer's Statement of Origin, MSO*)

Nebraska Department of Motor Vehicles charges a \$30.00 fee on all returned checks.

Instructions for providing a W-9

Before the NEDMV can process a refund for you, we are required to verify your Tax Identification Number (TIN). This is done by the completion of the form W-9.

You must supply the NEDMV with a copy of the W-9 if:

- you set up your account using a Federal Employee Identification Number (FEIN)
- you set up your account using a Social Security Number (SSN) *and* you are using a "doing business as" (dba) name. (IE. John Smith dba Smith Trucking)

Carriers who set up their account using their name only and SSN are not required to provide a W-9.

To obtain a W-9 contact our office or download a form at:

<http://www.irs.gov/pub/irs-pdf/fw9.pdf>

Titling

All title applications must be completed, signed and forwarded to the Motor Carrier Services Division accompanied by proof of ownership, the application for apportioned registration and the proper title fees. (***Application of Certificate of Title*** on the following page.)

The Certificate of Title will be issued exactly as shown on the assignment. Be certain the title is assigned in the name or names you want to appear on the new Certificate of Title.

If the owner of the vehicle is a Nebraska resident and is registering the vehicle under their name or is registering with another Nebraska based carrier, the title must be issued by Nebraska. If the owner of the vehicle is a resident of another state, but leasing the vehicle to a Nebraska based carrier, an out-of-state (foreign) title is acceptable.

Electronic Lien and Title

A title document that includes a lien will be stored electronically. The lender will not receive a printed copy of the title unless specifically requested. Once the lien is noted, the certificate of title record is stored electronically on the DMV Vehicle Title and Registration (VTR) database and a participating lender is electronically notified of the title issuance/lien notation.

At the time the lien is ready to be released; the participating lender electronically notifies the DMV of the lien release and the DMV prints and mails the certificate of title to the owner (or other entity as directed by the lender).

Login to the DMV website for verification a title/lien has been processed at <http://www.dmv.ne.gov/dvr/ELT.html>. Click on Title Inquiry at the bottom of the page.

If a lien is to be noted on the title, a copy of the security agreement or finance papers must also be filed with the application for title. The security agreement must indicate the vehicle make, year and complete vehicle identification number and must be signed by all parties whose name(s) will appear on the title.

If no lien is noted, the title will be sent to the titled owner. If a lien is noted, the title will be sent to the lien holder.

FEES:

Title	\$10.00
Duplicate Title	\$14.00
Lien Notation	\$7.00

Any questions regarding titles and liens, call 888-622-1222 or 402-471-4435.



State of Nebraska
Application for Certificate of Title

1 Vehicle or Motorboat Description					Fee \$10.00
Vehicle Identification Number		Year	Make	Model	
Body Style	Color	GVWR	Capacity/Propulsion	Taxi Use <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Salvage		<input type="checkbox"/> Previously Salvaged		<input type="checkbox"/> Non-Transferable <input type="checkbox"/> Manufacturer Buyback	
<small>Salvage vehicle/motorboat is a late model vehicle/motorboat that has been wrecked, damaged or destroyed to the extent that the estimated total cost of repair to restore it to its condition prior to being wrecked, damaged or destroyed, and a condition for legal operation upon the highways, exceeds 75% of the retail value of the vehicle at the time the vehicle was wrecked, damaged or destroyed OR voluntarily designated by the owner as salvage.</small>					
2 Owner/Applicant Information (if more than three (3), please attach a second application)					
If more than one owner, do you wish clear rights of survivorship to be transferred to the surviving owner(s) in the event of the death of one owner? <input type="checkbox"/> No (probate will be required to transfer ownership - owner names separated with "And") <input type="checkbox"/> Yes (ownership will transfer to co-owner upon presentation of death certificate - owner names separated with "Or")					
Owner name/Last or business name*		First Name	MI		
2 nd Owner name/Last or business name*		First Name	MI	Check here if spouse of owner 1. <input type="checkbox"/>	
3 rd Owner name/Last or business name*		First Name	MI	Check here if spouse of owner 1 or 2. <input type="checkbox"/>	
Owner's Residential Address					
Owner's Mailing Address					
Transfer On Death Beneficiary(ies), if applicable: (Beneficiary may be individual or trust) If indicated, upon death of last surviving owner, ownership of the vehicle/motorboat will transfer to listed entity(ies). 1 st TOD _____ 2 nd TOD _____ Name* Name*					

*(Only first 35 positions will print on title)

3 Lien Information		Fee \$7.00
Is there a lien on this vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you must complete this section and provide a copy of the lien instrument with this application.		
First Lien PLID _____ _____ _____	Second Lien PLID _____ _____ _____	
The undersigned being duly sworn depose or affirm and say that the information provided on this application is true and complete. Use of a false or fictitious name, knowingly making a false statement or knowingly concealing a material fact in this application can result in a fine or imprisonment or both and cancellation of your certificate of title.		
Signature _____	Signature _____	
Signature _____	Date _____	
All owners listed above shall sign this Application except in the case where co-owners are husband and wife, one spouse may sign; where an owner provides proof he/she is handicapped or disabled or is too young to sign, a parent, legal guardian, foster parent or agent may sign; and if transferring from an out-of-state title when ownership is not changing, one owner may sign.		

Application for Duplicate Certificate of Title should be made on the reverse side.

RV-707 Revised 12/10

Sales Tax and Tire Fee

Sales Tax

Carriers MUST file a completed Nebraska Sales/Use Tax and Tire Fee Statement (Form 6) for each newly acquired vehicle. A Form 6 is NOT required if the owner previously registered the vehicle. In this case, a copy of the previous registration must be submitted. If the sales tax and/or tire fee was paid at the county, a copy of the receipted Form 6 must be submitted.

The Form 6 must be completed and signed by both the buyer and the seller. If the seller's signature is not available, a Bill of Sale must be submitted. Carriers not claiming an exemption must pay the amount shown on line 11. If the sales tax is not paid on or before the 30th day after the date of purchase, penalty and interest shall be collected in addition to the amount of tax due.

If multiple vehicles are purchased from the same seller, one (1) Form 6 may be filled out with a complete listing of the vehicle identification numbers.

Sales Tax Exemption

If the buyer of the vehicle is claiming an exemption from the payment of sales tax, the applicable exemption category must be checked and the valid exemption number entered.

The person claiming the exemption must sign at the bottom of the form, "Signature of Person Claiming Exemption". If an exemption number has not been issued, provide a copy of sales tax exemption application. Applications can be obtained through the Nebraska Department of Revenue at 800-742-7474.

Vehicles such as pickup trucks, passenger cars and vans rarely qualify for the exemption. To qualify the carrier must be able to show that more than 50% of the vehicle's use is to haul property or persons as a common or contract carrier.

Tire Fee

A fee of \$1.00 per tire is due on every tire included with a new (one which has the Manufacturer's Statement of Origin (MSO)) qualified vehicle and every new tire a motor vehicle dealer places on a previously owned vehicle. A qualified vehicle is defined as any motor vehicle required to be registered.

Sellers must indicate on line 8 the total number of tires included with a new qualified vehicle, counting the spare. ***Persons holding a Nebraska Sales Tax Exemption, such as a common or contract carrier, are not exempt from the Tire Fee.***

NOTE: If proper proof of sales tax and tire fee is not attached to the application for registration, the application and all backup documentation will be returned without processing.



Nebraska Sales/Use Tax and Tire Fee Statement for Motor Vehicle and Trailer Sales

FORM
6

1407692

PURCHASER'S NAME AND ADDRESS			SELLER'S NAME AND ADDRESS		
Name			Name		
Street or Other Address			Street or Other Address		
City	State	Zip Code	City	State	Zip Code
PURCHASED VEHICLE/TRAILER DESCRIPTION					
Make	Body Type	Year	Vehicle Identification Number (VIN)	Date of Purchase	
TRADE-IN VEHICLE/TRAILER DESCRIPTION					
Make	Body Type	Year	Vehicle Identification Number (VIN)	License Plate Number	Was trade-in vehicle being leased? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, enter 0 on line 2.

TAX COMPUTATION — See Instructions					
1	Total sales price			1	\$
2	Less trade-in allowance			2	
3	Less manufacturer's rebate assigned to dealer at time of sale			3	
4	Tax base (line 1 minus lines 2 and 3) (if zero or less, enter 0)			4	\$
5	Nebraska sales or use tax (line 4 multiplied by rate)	5			
6	Local sales or use tax (line 4 multiplied by rate)	6			
7	Total Nebraska and local tax due (line 5 plus line 6)			7	\$
8	Tire Fee (Number of new tires multiplied by \$1)			8	
9	Penalty for late payment			9	
10	Interest for late payment			10	
11	BALANCE DUE (total of lines 7, 8, 9, and 10)			11	\$

Any dealer or seller who willfully prepares a false or fraudulent Nebraska Sales/Use Tax and Tire Fee Statement may be found guilty of a Class IV felony and will, upon conviction, be fined not more than \$10,000, or be imprisoned not more than five years or both. Under penalties of law, I declare that I have examined this statement and it is correct and complete.

sign
here

Signature of Seller

Signature of Purchaser or Agent of Purchaser

Date

Nebraska Resale or Exempt Sale Certificate for Motor Vehicle and Trailer Sales

If exempt category 1 through 7 is claimed, requested information must be entered. Only categories 5 and 12 are exempt from the tire fee.

Type of Exemption		Type of Exemption	
<input type="checkbox"/> 1	Purchase by an exempt organization holding a Certificate of Exemption issued by the Nebraska Department of Revenue. Number 05—	<input type="checkbox"/> 7	Purchase by a disabled person with funds contributed by the U.S. Department of Veterans Affairs or the Nebraska Department of Health and Human Services Finance and Support. Enter amount of contribution: \$—. See instructions for "Purchase of a Motor Vehicle by a Disabled Person."
<input type="checkbox"/> 2	Vehicle will be used in a common or contract carrier capacity and the purchaser shown on the face of this form holds a current Certificate of Exemption issued by the Nebraska Department of Revenue. Number 05—	<input type="checkbox"/> 8	Purchase by a governmental entity not engaged in the business of furnishing gas, water, electricity, or heat.
<input type="checkbox"/> 3	Purchase by a lessor of motor vehicles. Sales tax on the fair market lease payments to be remitted under Nebraska Sales Tax Permit. Lessor's Sales Tax Number 01—	<input type="checkbox"/> 9	Vehicle is the subject of an intercompany sale between parent, subsidiary, or brother-sister companies. Sales tax was paid by the seller company on its purchase of this vehicle. (Documentation required.)
<input type="checkbox"/> 4	Purchase under the Lessor's Option and the motor vehicle will be leased to a common or contract carrier who holds a valid Nebraska Certificate of Exemption Number 05— Lessor must attach a copy of approved Nebraska Application for Election of Lessors to Pay Sales and Use Tax on Cost of Motor Vehicles, Form 15.	<input type="checkbox"/> 10	Vehicle is a gift or received by inheritance and tax was previously paid by the donor. A gift is a voluntary transfer without any consideration. The donor paid the tax on the previous transfer. If the person accepting the motor vehicle or trailer as a gift or inheritance assumes a lien, mortgage, or encumbrance, the amount owing shall be subject to sales and use tax. (Documentation required.)
<input type="checkbox"/> 5	Purchase by a Native American Indian residing on a Nebraska reservation and the vehicle is registered at a location within the boundaries of the reservation. Tax Exemption ID Card Number:—	<input type="checkbox"/> 11	Transfer of the vehicle during the creation, reorganization, or dissolution of a corporation, limited liability company, or partnership solely for voting stock membership interest or partnership interest. Also, transfer of a vehicle as additional capital to an ongoing corporation. (Documentation required.)
<input type="checkbox"/> 6	Vehicle was purchased, licensed, and operated in a state other than Nebraska. Identify state:— (Documentation required.)	<input type="checkbox"/> 12	Purchase of a 30-day plate by a nonresident of Nebraska who does not intend to remain in Nebraska more than 30 days from the date of purchase.

Any purchaser or agent who completes this exemption certificate for any purchase which is not exempt under the Nebraska Revenue Act, as amended, will in addition to any tax, interest, or penalty otherwise imposed, be subject to a penalty of \$100 or ten times the tax, whichever amount is larger. Under penalties of law, I declare that I have examined this certificate and to the best of my knowledge and belief, it is correct and complete.

sign
here

Signature of Person Claiming Exemption

Date

FOR COUNTY USE ONLY

\$ Tax Paid

Date Paid

NEBRASKA DEPARTMENT OF REVENUE — White and Green Copies

COUNTY — Yellow Copy

PURCHASER — Blue Copy

SELLER — Pink Copy

NEBRASKA DEPARTMENT OF REVENUE, PO BOX 94818, LINCOLN, NE 68509-4818

6-004-1967 Rev. 7-2011 Supersedes 6-004-1967 Rev. 7-2009

Federal Heavy Vehicle Use Tax (IRS Form 2290)

Heavy Vehicle Use Tax (HVUT) is a federal tax collected by the Internal Revenue Service (IRS) for all registered power units, 55,000 pounds or more. As part of the registration requirements, proof of payment and/or filing of the Federal Heavy Vehicle Use Tax will be required at the time the apportioned registration application is filed.

Vehicles for which tax is suspended: If a vehicle runs 5,000 miles or less, or is an agricultural vehicle and runs 7,500 or less, the VIN is recorded in Part II of the Form 2290 and is exempt from the tax. *Note: this applies to the **total** mileage the vehicle is operated during the reporting period regardless of the number of owners.*

A copy of the Form 2290 is not required on newly acquired vehicles if the application for registration is filed within the first sixty (60) days from the date of purchase.

Proof of Payment

Proof of payment will be the receipted copy of the Schedule 1 of the 2290 form. (See Schedule 1 on the following page). If the receipted copy is not available, acceptable proof of payment will be a photocopy of the Form 2290 (with the Schedule 1 attached) filed with the IRS, along with a photocopy of both sides of the canceled check, or a copy of the money order or cashiers check made payable to the IRS.

The IRS does not require vehicle identification numbers (VINs) be provided when the taxpayer is filing for more than twenty-one (21) vehicles. To insure payment has been made prior to issuing the registration, the department will ask for a complete listing of VIN's.

Vehicles registered during the months of July, August or September may use the preceding year's 2290 form as proof of payment as long as the 2290 is in the name of the registrant/owner. If the vehicle is newly purchased by the registrant on or after July 1st, the previous owners 2290 may not be used as proof of payment. After October 1st, only the receipted copy for the current year will be accepted.

To help expedite the registration process, our office will accept the form 2290 and payment (*check made payable to the IRS*) at the time of initial registration, as well as at renewal. Once received, the form and payment will be mailed to the IRS no later than the next business day. This will meet your obligation of showing proof the HVUT was paid before the registration can be issued.

Electronic filing is required for each return reporting 25 or more vehicles. However, the IRS encourages electronic filing for all taxpayers.

You can file electronically through any electronic return originator (ERO), transmitter, and/or intermediate service provider (ISP) participating in the IRS e-file program for excise taxes. For more information on e-file, visit the IRS website at www.irs.gov/efile.

Questions regarding FHVUT

If you have questions regarding the Federal Heavy Vehicle Use Tax, contact the IRS. For IRS phone numbers and field offices, see the appendix. To obtain a Form 2290 on-line: <http://www.irs.gov/pub/irs-pdf/f2290.pdf>, the instructions for completing the form can also be found on the IRS web site at: <http://www.irs.gov/pub/irs-pdf/i2290.pdf>.

NOTE: If proper proof of payment is not attached to the application for registration, the application and all backup documentation will be returned without processing.

Supplemental Application (Supplement)

Changes to the fleet can only be made by filing a supplemental application. Supplements are to be filed for the following reasons:

Adding a vehicle
Deleting a vehicle
Change of ownership

Name or address change
Adding a new jurisdiction (if no temporary was issued)
Weight increases (if no temporary was issued)

Adding a vehicle

All required documentation must accompany the supplement, or the supplement will not be processed and will be returned. When required, this includes Heavy Vehicle Use Tax Receipt (Form 2290), applications for title, copies of titles, and Sales Tax Form 6. (A copy of bill of sale is required, if the seller's signature is not on the Form 6.)

Exceptions:

1. Title applications received from the lien holder. If the application for title is unable to accompany the supplement, the applicant must indicate on the supplement from whom the application for title will be received.
2. Copies of applications for out-of-state titles will be accepted provided the vehicle was purchased within the last sixty (60) days. If the application does not contain the purchase date, a bill of sale must accompany the out-of-state title application. *When the vehicle is renewed the following year a copy of the title must accompany renewal.*

If an applicant is unable to secure all the documentation for each vehicle on the supplement, it is recommended the unit not be included so that the remainder of the supplement can be processed.

The applicant must complete the area at the top of the form for jurisdictional weights for power units. If that section is not completed, vehicles will be registered at the weight comparable to the weight registered in Nebraska.

Fees

Nebraska apportioned fees are reduced monthly and are assessed from the date the carrier places the vehicle into service. Placing the vehicle into service is either the date the application is received, date temporary authority is issued, or if previously registered by the current owner, the date the registration expired, whichever occurs first. For a previously registered vehicle, the Department may ask for a copy of the previous cab card to determine the correct assessment of fees.

Additional fees may be assessed based on the date the vehicle was acquired, and whether the vehicle was previously registered or had satisfied any outstanding property tax obligation. *Note exception below:*

When a vehicle is leased from a dealer, in order to avoid additional assessment, a sworn affidavit must accompany the application stating that the vehicle had been part of the dealer's inventory and the date the vehicle was removed from inventory and leased to the applicant.

NOTE: Any vehicle registered as part of the apportioned fleet from the preceding year will be assessed the annual fees without the benefit of a transfer from a deleted unit. Nebraska §, 60-3, 203 sub-section 7.

The applicant shall be liable for the full amount of the registration fee due for any truck, truck-tractor, or trailer not deleted from the fleet registration renewal.

Adding vehicle checklist

- ☐ Complete a supplement. (Sections A, B & C)
- ☐ Indicate USDOT and EIN responsible for safety.
- ☐ Answer yes or no to responsibility question.
- ☐ Include a photocopy of 2290 Schedule 1 receipted by the IRS with VIN listed, if required.
- ☐ If vehicle was previously registered, submit a copy of the previous registration.

New Purchase

- ☐ Title application
- ☐ Original title signed by seller and purchaser.
- ☐ Signed Security Agreement if lien is to be noted
- ☐ Title fee of \$10.00 and an additional \$7.00 for lien notation
(check payable to DMV)
- ☐ Form 6 (Sales Tax & Tire Fee)—Complete in full
 - ☐ Seller's signature or a copy of the bill of sale
 - ☐ Exemption category checked and exemption number entered
 - ☐ Signed and dated by person claiming exemption
 - ☐ Check made payable to DMV for the amount shown on line 11
 - ☐ Tire fee is due on "new" qualified vehicles

Unit not titled in Nebraska

- ☐ Title can be a copy of an out-of state title if adding a leased vehicle.

Deleting a vehicle

NOTE: NEBRASKA APPORTION PLATES ARE NOT TRANSFERABLE. Plate(s) and cab card(s) must be returned to this office when deleted from the fleet. If you are unable to return due to credential being lost or stolen, an "Affidavit of Lost, Destroyed or Stolen Credentials" (page 33) will need to be completed.

When a power unit is deleted from the Nebraska based apportioned fleet and a vehicle is not added to replace the deleted unit, the registrant may be entitled to a refund of the unused Nebraska fees. See section **BILLING PROCEDURES, Transfers and Refunds.** (page 40)

Deleting vehicle checklist

- ☐ Complete a supplement (section A & D)
 - ☐ Must include reason for removal and supporting documentation (page 40)
 - ☐ Return license plate of deleted unit or a completed **Affidavit for Lost, Destroyed or Stolen Credentials.** (page 33)
 - ☐ Return cab card of deleted unit.
-

Transferring Vehicles

When you add a vehicle and delete a vehicle on the same supplement, this is referred to as a “transfer”. The unused registration fees from the deleted vehicle will be transferred to the added vehicle.

The plate and cab card must be returned with the supplemental application for the deleted vehicle. If the plate and cab card have been lost or destroyed, you may file an “Affidavit of Lost, Stolen or Destroyed Credentials”.

NOTE: NEBRASKA APPORTION PLATES ARE NOT TRANSFERABLE. PLATE(S) MUST BE RETURNED TO THIS OFFICE WHEN DELETED FROM THE FLEET. A NEW PLATE WILL BE ISSUED TO THE NEW VEHICLE.

Any vehicle registered as part of the apportioned fleet from the preceding year will be assessed the annual fees without the benefit of a transfer from a deleted vehicle. Nebraska §, 60-3,203 sub-section. 7. (refer to page 29)

Refer to add/delete vehicle sections for checklist.

Adding new IRP jurisdictions

Did you receive a Temporary Registration to add the jurisdiction?

If you answered yes, the billing will automatically be processed by our office and mailed to you. You will not be required to file a supplemental application. If you answered no, you will be required to file the supplemental application and complete sections A and B.

Will you be using your own estimated distance (mileage)?

In order to use your own estimated distance, the distance reported must be backed up with a specific contract or specific destinations. This means you are traveling to a specific destination with a consistent route and scheduled trips. The backup documentation must consist of, but is not limited to, contracts to include frequency of trips through the end of the registration period and routes of travel.

If it is determined you do not have enough information to qualify to use your own estimated distance, we will bill the “Added Jurisdiction” using DMV’s Estimated Distance Chart.

Adding new IRP jurisdictions checklist

- ☐ Complete a supplemental application form.
- ☐ Check (☑) the box **ADDING JURISDICTIONS** and check whether you will be submitting a documented estimate per added jurisdiction or whether you prefer DMV to calculate your estimate utilizing the Estimated Distance Chart.
- ☐ List desired weight for each jurisdiction added.

Weight Increase

Did you receive a Temporary Registration to increase the weight of a vehicle?

If you answered yes, the billing will automatically be processed by our office and mailed to you. You will not be required to file a supplemental application. If you answered no, you will be required to file the supplemental application and complete sections A, B and C.

If you increased the weight in any jurisdiction over 55,000 lbs., a copy of the receipted Form 2290 must be received in our office before the new cab card will be mailed.

Note the exception below:

NOTE: *In accordance with the provisions of the IRP, if the highest and lowest weights requested for the various jurisdictions per vehicle vary 10 percent or more the administrator may deny registration for those vehicles if the variances do not reflect actual operating practice. (This does not apply to units over 80,000 lbs.) Example: if your highest weight is 80,000 lbs. the lowest weight you can have in any other jurisdiction is 72,000 lbs. You will not be allowed 80,000 lbs. in one jurisdiction and 62,000 lbs. in another.*

Increase weights checklist

- ☐ Complete a supplemental application form. (No supplement needed if temporary was issued)
 - ☐ Check (☑) the box **WEIGHT INCREASE**.
 - ☐ Enter the new weights in the appropriate jurisdiction box, identify the unit(s) under the section marked "additions".
-

Change of Ownership

When a vehicle currently registered remains in the same fleet, but has been sold to a new owner, Nebraska requires a change of ownership supplement. A Sales Tax Form 6, and a new title application must accompany the supplement for the new owner. A new cab card will be issued upon payment of fees. The plate number will remain the same.

Change of ownership checklist

- ☐ Complete a supplement. (Sections A & C)
 - ☐ Check (☑) the box **CHANGE OF OWNERSHIP**.
 - ☐ Title application, original title, \$10.00 title fee, if lien is to be noted include \$7.00 and a signed security agreement. *(Make checks payable to DMV)*
 - ☐ Form 6 *(A copy of bill of sale is required, if the seller's signature is not on the Form 6.)*
-

- ☐ Add vehicle
☐ Weight increase
☐ Delete vehicle
☐ Change of Ownership
☐ Name or Address Change

- ☐ Title documentation included
☐ Adding Jurisdiction
☐ Estimate documentation attached
☐ Use DMV Estimate Distance Chart
(Refer to IEP Manual for filing estimated distance)

State of Nebraska
International Registration Plan
Supplemental Application

Carrier/Fleet Number: _____

Supplement Number: _____

Name of Applicant		U.S. DOT Number		License Year	
Address		Federal Identification/Social Security Number			
Person to Contact Regarding Application		Telephone Number		Sales Tax Exempt Number	

Section A

DECLARED JURISDICTIONAL WEIGHTS — List the Operating Weight for each jurisdiction for which registration is requested.

AB	AL	AR	AZ	BC	CA	CO	CT	DC	DE	FL	GA
IA	ID	IL	IN	KS	KY	LA	MA	MB	MD	ME	MI
MIN	MO	MS	MT	NB	NC	ND	Neb	NH	NJ	NL	NM
NS	NV	NY	OH	OK	OR	PA	QC	PE	RI	SC	
SD	SK	TN	TX	UT	VA	VT	WA	WI	WV	WY	

Section B

ADDITIONS

Equip. Number	Model Year	Make	Model	Type	Bus HP	Axles/ Seats	** Fuel	** Nebraska Gross Weight	Gross Weight	Unladen Weight	Name of Owner/Lessor	Title Number	Purchase Price	Date of Purchase	Month Charged
1				***USDOT			***SSN/EIN							Yes	No
2				***USDOT			***SSN/EIN							Yes	No
3				***USDOT			***SSN/EIN							Yes	No

Section C

DELETIONS

Apportioned License Plate Number	Delisted Equipment Number	Year	Make	Vehicle Identification Number	Licensed Weight	Added Equipment Weight	Reason Removed	Date Sold/Lease Terminated	Month of Transfer (month/year)	**Type	TT—Truck-Tractor TR—Tractor	TX—Truck (Single) ST—Semi-Trailer	FT—Full Trailer BS—Bus	**Fuel D—Diesel G—Gasoline P—Propane

Signature verifies that information is correct and that vehicle liability security is maintained

Date

Office Use Only
Postmark Date
Title Tax or Sales Tax Paid
Title Fee
Lien Fee
Lost Cab Card

***US DOT Number assigned to Vehicle
****EIN or SSN assigned to vehicle
*****Will the control and responsibility for the safety of this vehicle be assigned to a different motor carrier during the registration year by lease?

Circle yes or no
REVISED 9/2010



AFFIDAVIT FOR LOST, DESTROYED OR STOLEN CREDENTIALS DELETED UNITS ONLY

Nebraska requires the return of the permanent plate. If you are unable to return the permanent plate, **this affidavit MUST accompany supplement.**

Name of Company _____				
Carrier Account Number _____			Fleet Number _____	
<input type="checkbox"/> Trailer Unit			<input type="checkbox"/> Power Unit	
UNIT #	YEAR & MAKE	VIN	CGW	PLATE #
_____	_____	_____	_____	_____

The undersigned hereby states that the permanent apportion license plate assigned to the above vehicle has been:

- ☐ Lost
- ☐ Stolen
- ☐ Destroyed, and will no longer be in use

ONE OF THE ABOVE BOXES MUST BE MARKED OR AFFIDIVIT WILL BE RETURNED

Signature _____ Title _____

Sworn to before me and subscribed in my presence this _____ day of _____, 20__.

Notary Public

My Commission Expires _____

You may be billed for misuse of a permanent plate. Misuse of a permanent plate shall include placing a permanent plate on a vehicle other than the vehicle for which the plate was issued or operating a vehicle on the highways of this state or any IRP member jurisdiction after the active vehicle has been deleted and not re-registered.

Motor Carrier Services P O Box 94729, Lincoln NE 68509-4729, Toll Free 888-622-1222

Revised 7/2008

Mileage and Fee Calculations

To determine the apportion percentage of any given jurisdiction; divide the miles per jurisdiction by the total fleet miles.

All vehicles previously apportioned will be required to pay the annual registration fee, regardless of the date the application was received in this office, unless proof of licensing elsewhere is provided. (this applies to renewal, original application and supplement.)

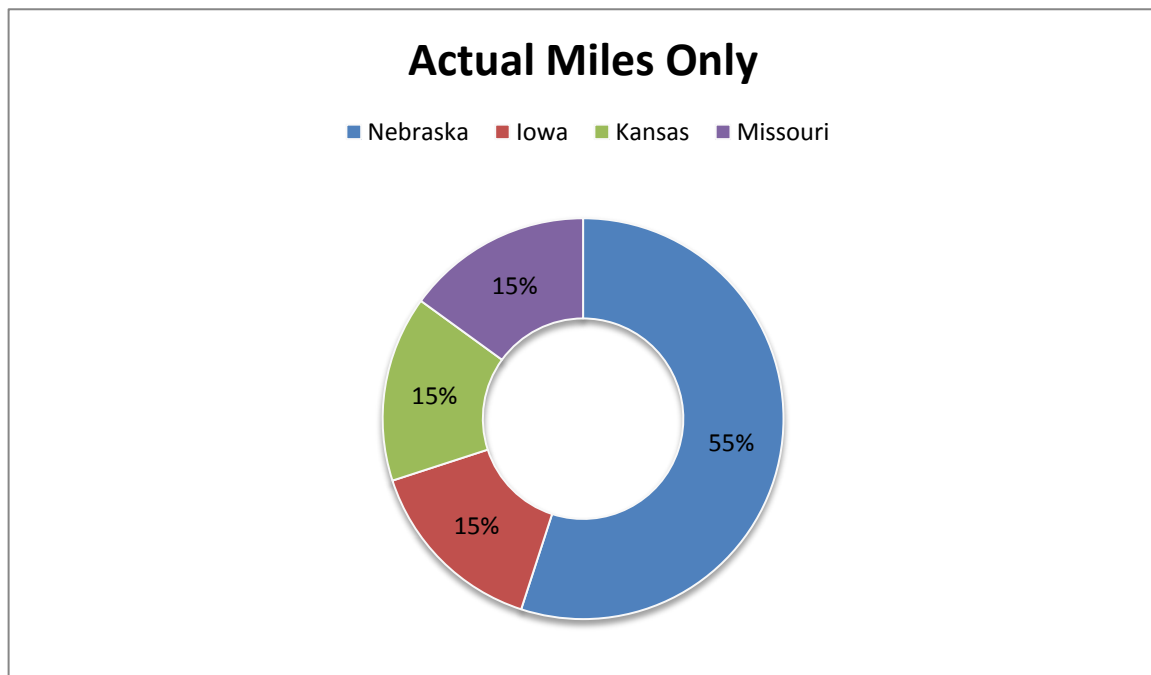
If any carrier requests to be licensed for a weight that is between two (2) weight categories, the Department will license the vehicle for the next highest category and bill accordingly.

The following examples illustrate three different fee calculations. In all the examples the fees are based on a combined gross weight of 80,000 lb.

Example 1—Carrier renewing fleet with actual miles, no new jurisdictions

A carrier with one (1) tractor has operated in Nebraska, Iowa, Kansas and Missouri for a full year. Total mileage of all four (4) states is 70,965 miles.

State	Mileage	Percent of Total	Full Year Fee	Power Units	Apportioned Fee
Nebraska	39,030	55%	\$1,280.00	1	\$704.00
Iowa	10,645	15%	\$1,695.00	1	\$254.25
Kansas	10,645	15%	\$1,735.00	1	\$260.25
Missouri	10,645	15%	\$1,719.50	1	\$257.93
Total	70,965	100%			\$1,476.43



Percentage X Full Fee X Number of power units = Apportioned Fee

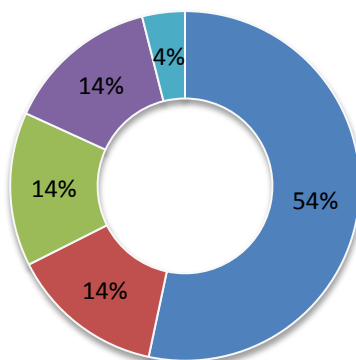
Example 2—Carrier renewing fleet with actual miles, adding a jurisdiction

A carrier with two (2) tractors has operated in Nebraska, Iowa, Kansas and Missouri for a full year. Total mileage of all four (4) states is 147,704 miles. At renewal the carrier would like to add Oklahoma and does not have actual miles in Oklahoma to report. If this is the first time ever that for the carrier to add Oklahoma the fee will be calculated within 100%. The carrier must either supply a mileage estimate of what he/she intends to operate in Oklahoma (the estimate must be supported with verifiable documentation) or rely on the Estimated Distance Chart (EDC) maintained by DMV. This carrier chooses to rely on the EDC. The EDC miles for Oklahoma would be 5,364, (2,682 X 2) (refer to page 13 for EDC information).

State	Mileage	Percent of Total	Full Year Fee	Power Units	Apportioned Fee
Nebraska	78,060	54%	\$1,280.00	2	\$1,382.40
Iowa	21,290	14%	\$1,695.00	2	\$ 474.60
Kansas	21,290	14%	\$1,735.00	2	\$ 485.80
Missouri	21,290	14%	\$1,719.50	2	\$ 481.46
Oklahoma	5,364	4%	\$ 935.00	2	\$ 74.80
Total	147,294	100%			\$2,899.06

Carrier with two vehicles 1st year estimate Oklahoma

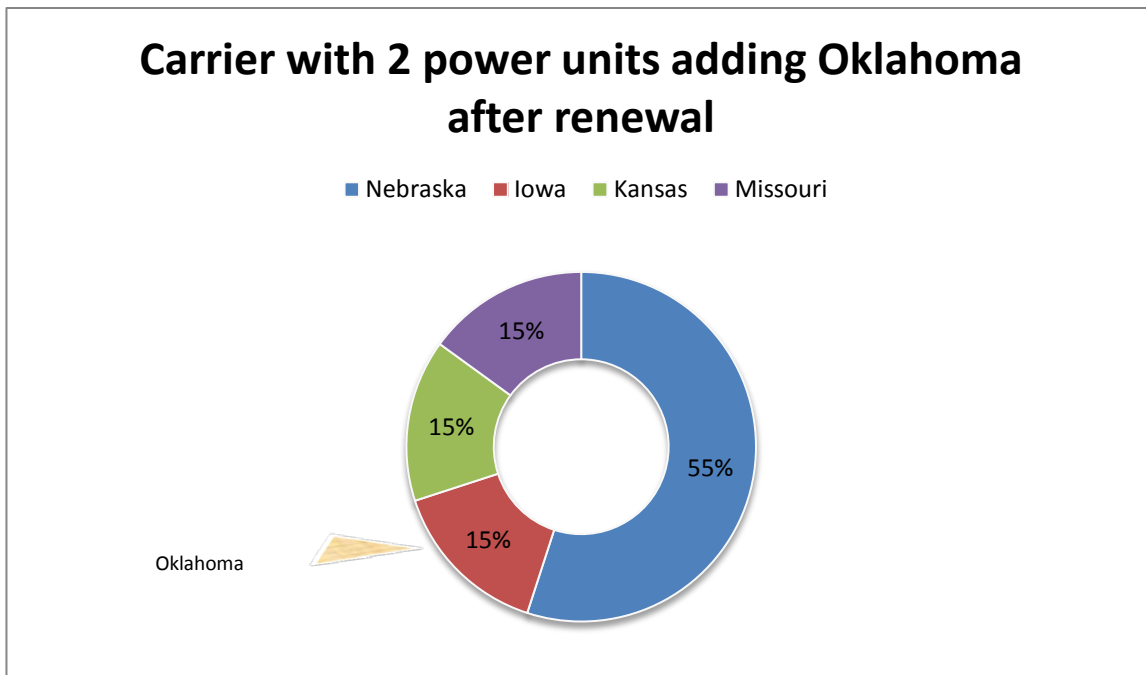
■ Nebraska ■ Iowa ■ Kansas ■ Missouri ■ Oklahoma



Example 3—Carrier adding jurisdiction after renewal

The same carrier with two (2) tractors has operated in Nebraska, Iowa, Kansas and Missouri for a full year. Total mileage for all four (4) states is 141,930 miles. After renewing, the carrier needs to add Oklahoma. Mileage percent after the renewal will be calculated over 100%. The carrier must either supply a mileage estimate of what he/she intends to operate in Oklahoma (the estimate must be supported with verifiable documentation) or rely on the Estimated Distance Chart (EDC) maintained by DMV. This carrier chooses to rely on the EDC. The EDC miles for Oklahoma would be 5,364, (2,682 X 2) (refer to page 13 for EDC information).

State	Mileage	Percent of Total	Full Year Fee	Power Units	Apportioned Fee
Nebraska	78,060	55%	\$1,280.00	2	\$1,408.00
Iowa	21,290	15%	\$1,695.00	2	\$ 508.50
Kansas	21,290	15%	\$1,735.00	2	\$ 520.50
Missouri	21,290	15%	\$1,719.50	2	\$ 515.86
Sub-total	141,930	100%			\$2,952.86
Oklahoma	5,364	4%	\$935.00	2	\$ 74.80
Total	147,294	100.961%			\$3,027.66



Since Oklahoma was added after the renewal, the fees are in addition to the fee already paid.

Dropped jurisdiction

The IRP requires that all actual miles operated by a fleet must be reported to the base jurisdiction at the time of renewal. If you have actual miles in a jurisdiction, and choose not to prorate there, report the miles but do not check the box. This is called a “*dropped*” jurisdiction. The actual miles reported will stay on file with our office. If you elect to add the “*dropped*” jurisdiction back into your fleet, your mileage percentage will be calculated using the **actual miles over 100%**.

Example:

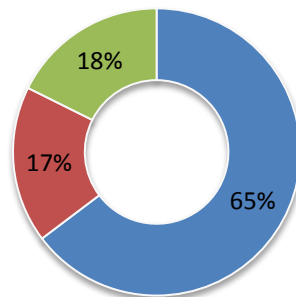
A carrier with one (1) tractor has operated in Nebraska, Iowa, Kansas and Missouri for a full year. Total mileage of all four (4) states is 70,965 miles. At renewal you decide to “drop” Missouri in the next registration year. Your total registration fee due will be \$1,433.54.

In June of the registration year, you decide to add Missouri back to your registration. The mileage percentage that we will use to calculate the Missouri registration fees will be calculated using the actual Missouri miles reported on the renewal application. The additional fees paid to add Missouri in June is \$128.97.

State	Mileage	Percent of Total	Full Year Fee	Power Units	Apportioned Fee
Nebraska	39,030	64.705%	\$1,280.00	1	\$828.22
Iowa	10,645	17.648%	\$1,695.00	1	\$299.13
Kansas	10,645	17.648%	\$1,735.00	1	\$306.19
Missouri	10,645	N/A	N/A	1	N/A
Total	60,320 (exclude MO)	100%			\$1,433.54
June 1					
Missouri	10,645 (actual miles not estimated miles)	15%	\$859.75 (six months fees)	1	\$ 128.97
Total	70,965 (include MO)	115%			\$1,562.51

Carrier with actual miles "drops" Missouri on renewal, adds Missouri later in the year with Missouri's actual miles.

■ Nebraska ■ Iowa ■ Kansas



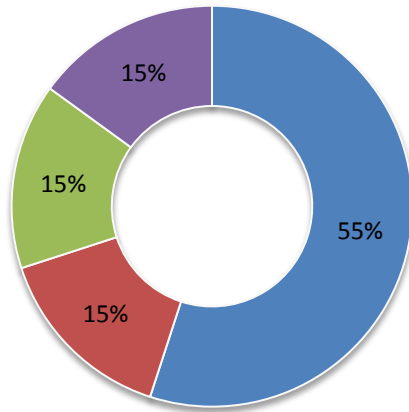

Missouri 15 %

If you had kept Missouri on your renewal, the fee would have been \$1,476.43 for the whole year, saving you \$86.08 as calculated below.

State	Mileage	Percent of Total	Full Year Fee	Power Units	Apportioned Fee
Nebraska	39,030	55%	\$1,280.00	1	\$704.00
Iowa	10,645	15%	\$1,695.00	1	\$254.25
Kansas	10,645	15%	\$1,735.00	1	\$260.25
Missouri	10,645	15%	\$1,719.50	1	\$257.93
Total	70,965	100%			\$1,476.43

Renewal including Missouri

■ Nebraska ■ Iowa ■ Kansas ■ Missouri



This office reserves the right to adjust the mileage percentages.

Nebraska Apportioned Registration Fees

Nebraska fees are based on the following:

POWER UNITS—\$32.00 per ton, annually, based upon the Combined Gross Weight (CGW).

- A \$3.00 fee is assessed for each power unit the first time it is registered as part of the applicant's fleet and is issued a permanent power plate.
- As long as the power unit remains in the fleet, the power unit is assessed an annual renewal fee of \$2.00

BUSES—\$32.00 per ton, annually based upon the CGW or unladen (empty) weight of the bus, plus 200 pounds for each passenger the bus is equipped to carry, whichever is greater.

TRAILER UNITS—a \$6.00 fee is assessed for each trailer the first time it is registered as part of the applicant's fleet and is issued a permanent trailer plate and registration.

- As long as the trailer remains in the fleet, the trailer is assessed an annual renewal fee of \$2.00

A \$1.00 fee is assessed for each registration cab card issued and a \$3.30 fee is assessed for each license plate issued. A \$1.00 postage fee per license plate issued will be charged and added to your invoice. If you wish to pick up your plates, you may disregard the postage fee and make arrangements with the department to pick up the credential(s).

Billings & Payments

A billing notice will be sent to the carrier's mailing address as shown on the application. The front of the bill summarizes the fees calculated per jurisdiction and the backside of the bill shows fees per unit. Please return the top portion of the billing notice along with your payment. You may keep the remainder of the billing notice for your records.

Fees are due upon receipt of the billing notice. Failure to pay fees within sixty (60) days will result in the revocation of your registration and could jeopardize your IFTA (International Fuel Tax Agreement) privileges.

Carriers are required to submit one payment (make check payable to the Nebraska Department of Motor Vehicles) to cover the fees due Nebraska and member IRP jurisdictions. Payments may also be made on-line by e-check or credit card by logging into www.clickdmv.ne.gov - under the heading Motor Carrier Services click on IRP Payment. There will be a \$30 fee assessed for any returned check and a requirement to pay with certified funds for future payments. (See box)

Do I need to pay with certified funds?

- ❖ If you are a new carrier – paying your registration fees for the first time, DMV will require payment in certified funds (cashier's check, money order, credit card or cash).
- ❖ If you present a non-sufficient funds check (NSF) to the DMV, you will be required to pay with certified funds for all future payments. If your account remains in good standing for at least 18 months, you may petition the DMV for reconsideration of that requirement.

NOTE: Fees due to Canadian Provinces will be billed in U.S. dollars at the monthly rate of exchange. The monthly rate of exchange will change the 4th Monday of each month.

Transfer of Fees

Nebraska will transfer apportioned registration fees from a deleted power unit to a newly added power unit **provided the carrier has lost possession** of the vehicle and the vehicle has been permanently removed from the fleet. Fees will also transfer if the vehicle being deleted has been county registered or registered to another IRP carrier. Copy of the new registration will be required. **NOTE:** If the added power unit was previously registered under the carriers account and the carrier has not lost possession from the last date of registration, the transfer of fees will be denied.

“Permanently removed” means transfer of ownership (termination of long-term lease or sale) or loss of possession due to fire, theft, or because the motor vehicle is wrecked, junked or dismantled.

The plate(s) and registration(s) must be returned to the department. If you are unable to return due to credentials being lost or stolen, an *Affidavit for Lost, Destroyed or Stolen Credentials* must be completed. (Page 33)

NOTE: *The following jurisdictions do not allow credit or may only allow partial credit:*

Arizona	Idaho	Montana	South Dakota	Washington
California	Minnesota	North Dakota	Utah	

Refunds

Refunds are issued for **Nebraska** fees only on power units. Nebraska cannot authorize the refund of the other jurisdictions' fees. The refund will be calculated based on the number of unexpired months remaining in the registration year from the date of the transfer or loss. The refund claim must be made in the registration year of the fees paid or the refund claim will be denied. Example: the vehicle was sold in February and the supplement deleting the unit was received in April. If it is determined by the department to be a true and accurate deletion, the refund will be calculated using the unused credit from March – December. If this same supplement is received in January of the following year, the refund claim will be denied.

Backup documentation is required with each supplemental application to showing the date the carrier lost possession. The date on the paperwork will be used to determine the months of credit. An example: If the carrier filed the paperwork in September and showed a Bill of Sale back to April of the same year, the credit would be figured from May – December (unexpired months based on the loss of possession).

The following is a list of backup documentation that can be required depending on the reason the vehicle has been deleted, but is not limited to this list:

- Copy of the title transfer
- Bill of Sale
- Form 6 showing the trade-in
- Insurance claim
- Copy of the lease cancellation
- New registration

The carrier has until the end of the year to request the refund or forfeits the right to the refund. An example: If the carrier files an application and backup documentation indicating the vehicle was stolen in October but the envelope is postmarked January 1 of the New Year, the refund claim will be denied.

The Department may approve refunds under the following circumstances:

- If a power unit has been permanently removed from a Nebraska based fleet and the fees were not transferred to another vehicle, the applicant will receive a refund of the unused Nebraska registration fees. Note: refunds will not be issued for amounts of \$10.00 or less. The credit will remain on the carriers account, for the current registration year only.
- If a billing error was made by this office.
- If there is a duplication of vehicles registered and the fees have been paid twice in the same registration year.

County Refund

When apportioning a vehicle that is currently registered through the county, a refund of the unused fees paid to the county will be authorized if a copy of the county registration is submitted to this office along with the application for apportioned registration.

- A letter will be sent to the carrier and County Treasurer verifying month of apportionment. The carrier must take their copy of the letter along with the county issued plates and registration, to the county within sixty (60) days to obtain refund.

It is the obligation of the carrier as Lessee to reimburse the lessor for the unused portion of registration fees transferred to a newly acquired vehicle on canceled leases, or refunds issued for units deleted from the fleet. This office receives many phone calls from owner/operator's which were previously registered under a Nebraska based carrier's account and were never reimbursed fees when they broke lease. As we are unable to help recoup their money, we expect the carrier to honor the lease agreements and refund the owner/operator any fees due back to them.

Household Goods Carriers

Equipment Leased from Service Representatives

A Household Goods Carrier using an Apportionable Vehicle Leased from a Service Representative may elect that the Base Jurisdiction for such Vehicle be either that of the Service Representative or that of the Household Goods Carrier.

Registration in Base of Service Representative

When a Household Goods Carrier elects under Section 700 to base an Apportionable Vehicle in the Base Jurisdiction of a Service Representative, the Vehicle shall be registered in the name of the Service Representative, with the name of the Household Goods Carrier shown as the Lessee, and the fees for the Vehicle shall be apportioned according to the combined records of the Service Representative and the Household Goods Carrier. All of the records pertaining to the Vehicle shall be available in the Base Jurisdiction of the Service Representative. A Vehicle registered under this Section shall be deemed fully registered for operations under the authority of the Service Representative as well as that of the Household Goods Carrier.

Registration in Base of Carrier

If a Household Goods Carrier elects under Section 700 to base an Apportionable Vehicle in the Base Jurisdiction of the Household Goods Carrier, the Vehicle shall be registered in the name of the Household Goods Carrier as well as the name of the Service Representative, as Lessor, and the fees for the Vehicle shall be apportioned according to the combined records of the Household Goods Carrier and the Service Representative. Such records shall be made available in the Base Jurisdiction of the Household Goods Carrier. A Vehicle registered under this Section shall be deemed fully registered for operations under the authority of the Service Representative as well as that of the Household Goods Carrier.

Rental Vehicle Registration

Base Jurisdiction for Rental Fleet

A rental company applying to register a Rental Fleet under the Plan shall select a Base Jurisdiction for the Fleet according to Section 305; except that when the term of the Lease of the Vehicles in the Fleet is greater than 60 days, the Lessee must (1) have an Established Place of Business in the Base Jurisdiction selected, and (2) the Fleet must accrue distance in the Base Jurisdiction selected.

Rental Passenger Cars

Rental passenger car registrations may be allocated based on revenue earned in each Jurisdiction. Properly allocated rental passenger cars may be rented in any Member Jurisdiction. To determine the percentage of total Rental Fleet Vehicles to be registered in a Jurisdiction: (i) Divide the gross revenue earned in a Jurisdiction in the preceding year for the use of all rental passenger cars by the gross rental revenue earned in all Jurisdictions and (ii) Multiply the number of Vehicles in the Rental Fleet by the percentage determined in clause (i). For purposes of this Section, gross rental revenue is earned in a Jurisdiction when the Vehicle rented first comes into the possession of the Lessee in that Jurisdiction.

Rental Utility Trailers

The owner of rental utility Trailers of gross Vehicle weight 6,000 pounds (2,751.554 kilograms) or less shall register in each Member Jurisdiction a number of Trailers equal to the average number of Trailers rented in or through the Member Jurisdiction during the preceding year. For this purpose, a Trailer shall be considered to be rented in or through the Member Jurisdiction in which the Trailer first comes into possession of the Lessee.

One-way Vehicle

The owner of trucks registered for 26,000 pounds (11,793.401 kilograms) or less that are identified as a part of a one-way Rental Fleet may (i) allocate all of such Vehicles to the respective Member Jurisdictions in proportion to the mileage operated in each Member Jurisdiction by the Rental Fleet, or (ii) register all of such Vehicles as Apportioned Vehicles under the Plan. A one-way Rental Vehicle registered in accordance with this Section may be used in both interjurisdictional and intrajurisdictional operation.

Vehicle Identification

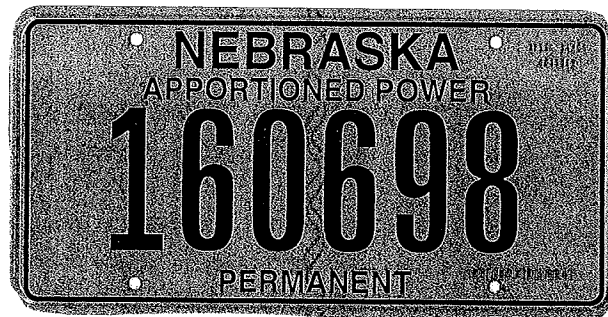
All apportioned vehicles will be issued the following IRP credentials:

- An Apportioned Nebraska license plate (one license plate will be issued per vehicle).
- An Apportioned Registration Cab Card indicating the IRP jurisdictions and the qualified weight, the name and address of the registrant, the description of the vehicle and Nebraska license plate number, etc.

Power unit license plate must be mounted on the front of the power unit and trailer license plate must be mounted on the rear of the trailer.

An Apportioned Nebraska trailer is issued a cab card at the time it's first registered. The cab card is permanent and will not be reissued until a new plate is assigned or the company files an affidavit stating it's lost. The trailer will be assessed a \$2.00 renewal fee each year.

The original registration cab card must be carried in the vehicle for which it is issued. ***Nebraska law enforcement personnel will not accept copies.***



Nebraska based Apportioned Power Plate
Issued to all power units, display on the front of the power unit.



Nebraska based Apportioned Trailer Plate
Issued to all trailer units, display on the rear of the trailer unit.



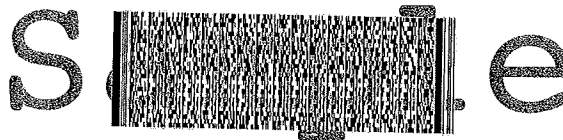
NEBRASKA APPORTIONED REGISTRATION CAB CARD

Plate Number 101814	Issue Date 05/05/2011	Expiration Date 12/31/2011	Enforcement Date 02/01/2012
Carrier Number 6	Fleet Number 1	Unit Number 54501	
Vehicle Identification Number 1FUPCXYBXXPA18328	Year 1999	Make FRHT	Type TR
	Fuel D	Axles 3	Bus HP
Combined Gross Weight (CGW) 80,000	Gross Weight 46,000	Unladen Weight 16,000	Bus Seats
Owner (Titleholder) A & A SANDS	Title Number NE 06126940001		
IRP Registrant DBA Name Address 301 CENTENNIAL MALL SOUTH LINCOLN NE 68509 4719			
Motor Carrier US DOT Number Address 301 CENTENNIAL MALL SOUTH LINCOLN NE 685094719			

The vehicle described above has been proportionally registered between the State of Nebraska and the Jurisdictions shown below:

NE 80,000	AL 80,000	AR 80,000	AZ 80,000	CA 80,000	CO 80,000
FL 80,000	GA 80,000	IA 80,000	IL 80,000	IN 80,000	KS 80,000
KY 80,000	MB 36,287	MI 80,000	MN 80,000	MO 80,000	MS 80,000
NC 80,000	ND 80,000	NM 80,000	NV 80,000	OH 80,000	OK 80,000
ON 36,287	QC 5 Axles	SC 80,000	SD 80,000	TN 80,000	TX 80,000
UT 80,000	VA 80,000	WI 80,000	WV 80,000	WY 80,000	** *****

NEBRASKA DEPARTMENT OF MOTOR VEHICLES MOTOR CARRIER SERVICES



This document has a blue State Seal on the face and an artificial watermark on the back.

www.dmv.ne.gov

Replacement Credentials

When a Nebraska based license plate or registration cab card is lost or stolen, the registrant must complete the *Application for Replacement Credentials*, and remit to Motor Carrier Services with the appropriate fees.

LAW ENFORCEMENT OFFICIALS WILL BE NOTIFIED OF ALL LOST, DESTROYED OR STOLEN CREDENTIALS.

Carriers found to be operating on license plates that have been reported lost or stolen will be required to surrender the plate(s) within ten (10) days of notification from the department. Failure to return the plate(s) within ten (10) days will result in the cancellation of temporary registration privileges for the entire year.



APPLICATION FOR REPLACEMENT CREDENTIALS

Name of Company _____

Carrier Account Number _____ Fleet Number _____

☐ Trailer Unit

☐ Power Unit

UNIT# YEAR & MAKE VIN CGW PLATE

Signature _____

Title _____

Please check one of the following boxes:

- | | | |
|--------------------------|---|---------|
| <input type="checkbox"/> | LOST POWER PLATE
(When cab card is returned) | \$8.80 |
| <input type="checkbox"/> | LOST POWER CAB CARD & PLATE | \$9.80 |
| <input type="checkbox"/> | LOST TRAILER PLATE
(When cab card is returned) | \$9.30 |
| <input type="checkbox"/> | LOST TRAILER CAB CARD & PLATE | \$10.30 |
| <input type="checkbox"/> | LOST CAB CARD ONLY | \$1.00 |
| <input type="checkbox"/> | CORRECTED CAB CARD (Unit # _____)
Please indicate correction to be made on cab card below: | \$1.00 |

If plates are to be mailed, please include \$1.00 per plate. Make checks payable to Nebraska Department of Motor Vehicles.

Motor Carrier Services P O Box 94729 Lincoln, NE 68509-4729, Toll Free 888-622-1222

Temporary Registration

Nebraska will issue Temporary Registration for a vehicle(s) added to an active fleet in good standing for a period of forty-five (45) days (no exceptions) and will contain all jurisdictions the fleet is currently registered.

A temporary can be obtained from the Motor Carrier Services Division at 402-471-4435 or toll free 888-622-1222. A temporary may be faxed, e-mailed or mailed to the carrier upon request.

Temporaries are issued for:

Newly acquired vehicles
Weight increase
Added jurisdictions
Lost vehicle identification (Valid for twenty (20) days)

NOTE: Registration fees must be paid by January 1 of the new registration year in order to qualify for temporary registration on supplemental applications. Carriers will be held responsible for completeness and accuracy of information. Once received, the carrier should verify all information before accepting the temporary. If an error has been made on the temporary, contact the Department of Motor Vehicles immediately. **Acceptance of a temporary obligates the registrant to pay all IRP fees.**

Carriers are responsible for filing applications, paying fees, and displaying the required vehicle identification within the forty-five (45) day period. Failure to submit supplemental applications in a timely manner will result in a requirement of submission of all supplemental applications before a temporary registration will be issued.

Cancellation of Temporary Registration

In the event the temporary was received and not used, the carrier may request that the temporary be voided, provided the following four items have occurred:

1. Carrier did not take possession of the vehicle.
2. Carrier did not operate the vehicle under the temporary.
3. Carrier contacted this office within five (5) working days of the date the temporary was issued and the original temporary is returned to the department within ten (10) working days of the date the temporary was issued.
4. The Department is provided with a notarized statement, within thirty (30) days of the date the temporary was issued, stating the reason why the temporary was requested and not used.

This statement should be accompanied by additional statements from all parties involved (dealer, lessee, lessor, insurance company, etc.)

The Department reserves the right to make final determination if fees will be assessed.

If any of the steps 1-4 have not occurred the applicant will be billed for all IRP fees without exception.

DIVISION OF MOTOR CARRIER SERVICES

AUTHORITY NUMBER:

TEMPORARY LETTER OF AUTHORITY

0067-01-1536-001-001

The listed motor carrier is authorized to operate the designated unit within the jurisdictions pending completion of proportional registration for the vehicle by the State of Nebraska. Once a temporary is issued, licensing of each unit commences upon the date of issuance of the temporary until the end of the licensing period.

Carrier Name 2012 IRP FEE TEST				Unit Number 1536-001	
Physical Address 301 CENTENNIAL MALL SOUTH LINCOLN NE 68509				Motor Carrier DOT Number 3	
Unit Type TR	Year 1998	Make FRHT	VIN 1FUYSSZB2WP111002		
Fax Name 2012 IRP FEE TEST			Fax Number		

JURISDICTIONS AUTHORIZED

NE	80,000	AB	36,287	AL	80,000	AR	80,000	AZ	80,000
BC	36,287	CA	80,000	CO	80,000	CT	80,000	DC	80,000
DE	80,000	FL	80,000	GA	80,000	IA	80,000	ID	80,000
IL	80,000	IN	80,000	KS	80,000	KY	80,000	LA	80,000
MA	80,000	MB	36,287	MD	80,000	ME	80,000	MI	80,000
MN	80,000	MO	80,000	MS	80,000	MT	80,000	NB	36,287
NC	80,000	ND	80,000	NH	80,000	NJ	80,000	NL	36,287
NM	80,000	NS	36,287	NV	80,000	NY	80,000	OH	80,000
OK	80,000	ON	36,287	OR	80,000	PA	80,000	PE	36,287
QC	36,287	RI	80,000	SC	80,000	SD	80,000	SK	36,287
TN	80,000	TX	80,000	UT	80,000	VA	80,000	VT	80,000
WA	80,000	WI	80,000	WV	80,000	WY	80,000	**	*****

Issuance Date: 10/03/12	Issued Under Authority of:
Expiration Date: 11/16/12	Cathy P. Beedle Administrator

TO ALL LAW ENFORCEMENT OFFICIALS:
CALL (888) 622-1222 IF THIS APPEARS TO BE ALTERED IN ANY WAY.

Unladen Vehicle Registration (Hunter's Permit)

A Hunter's Permit allows the operation of a vehicle(s) at the unladen (empty) weight until the vehicle owner leases to another or registers the vehicles(s) in his/her name. Hunter's Permits are available to vehicle owners who are no longer operating under lease to a Nebraska-based company.

Available from the Motor Carrier Services Division, upon request.

Issued under the following regulations:

- Vehicle owner must be previously leased to a Nebraska-based carrier.
- Valid only when the vehicle(s) is operating at the unladen (empty) weight. (No load).
- Valid for thirty (30) days; not renewable.



Dave Heineman
Governor

Permit No. 10.3.2012
14:58:45

STATE OF NEBRASKA

DEPARTMENT OF MOTOR VEHICLES
Beverly Neth
Director

UNLADEN WEIGHT PERMIT MOTOR CARRIER SERVICES DIVISION DEPARTMENT OF MOTOR VEHICLES

OWNER'S NAME:	Nebraska Trucker
MAILING ADDRESS:	301 Centennial Mall South, Lincoln, NE 68509
NEBRASKA APPORTIONED PLATE NUMBER LAST ASSIGNED:	12911

UNIT NUMBER	YEAR	MAKE	VIN
4575	1998	FRHT	1FUYSZB2WP111002

POWER UNIT	\$20
POWER UNIT & TRAILER	\$40
THREE OR MORE IN COMBINATION	\$60

TOTAL FEES DUE: \$20

The vehicle(s) listed above was previously registered to *Trucks NE, Account #9999*, and shall be legal to operate the vehicle(s) without a load for a period of thirty (30) days. *This permit shall expire November 2, 2012.*

ATTENTION LAW ENFORCEMENT

The vehicle(s) described above shall be considered properly registered for thirty (30) days for unladen operation for purposes of vehicle reciprocity. Any questions regarding this registration should be directed to:

Department of Motor Vehicles
Motor Carrier Services Division
P O Box 94729
Lincoln NE 68509-4729
402-471-4435

A photo-copy of this authority may be made and placed in each vehicle listed above.

ISSUED UNDER THE AUTHORITY OF:

Cathy P. Beedle, Administrator
Motor Carrier Services Division
Nebraska Department of Motor Vehicles

By: Cathy Beedle, Administrator • Motor Carrier Services Division
301 Centennial Mall South • P.O. Box 94729 • Lincoln, Nebraska 68509-4729 • Phone (402) 471-4435 • TDD (402) 471-4154 (Hearing Impaired)
<http://www.dmv.ne.gov>



An Equal Opportunity/Affirmative Action Employer
Printed with soy ink on recycled paper



Audits and Preservation of Records

Under the provisions of the International Registration Plan (IRP), all carriers electing to license their vehicles on an apportionment basis are subject to audit.

Nebraska will audit the apportioned applications, summaries, and supporting source documents of carriers based in Nebraska. Upon the completion of an audit, Nebraska will notify all other member jurisdictions in which the carrier operates as to the accuracy of these source documents.

Carriers **must** maintain and make available the individual **DRIVER** prepared distance source documents containing the items 1 through 7 listed below. These distance source documents must support apportioned registration applications, or the privilege to apportion can be denied. Nebraska law requires distance source documents to be preserved for a five (5) year period to substantiate three previous years of registration. All information must be readable, sufficient and appropriate.

Source documents containing the following elements shall be accepted as adequate (see sample A):

1. Date of trip (starting and ending)
2. Trip origin and destination
3. Beginning and ending odometer or hubometer reading of the trip
4. Route of travel
5. Total trip distance
6. Distance by jurisdiction
7. Unit number or vehicle identification number

A trip document must be completed for each movement of the vehicle (interstate and intrastate) including loaded, empty, deadhead and/or bobtail distance. Distance operated on trip permits and toll distance must be included. Trip permits must be retained with your mileage records for audit purposes. If a trip permit cannot be provided during an audit, IRP fees will be calculated from the month you operated through the end of the registration year.

Nebraska requires the use of actual odometer readings to record total distance. Jurisdictional distance figures entered on trip documents can be obtained from various documents such as jurisdiction line odometer and/or hubometer readings, jurisdiction maps, standard distances, or computer software, as long as the method used is consistent for the entire fleet and documentation supporting calculation is available for audit.

The use of computerized distance software programs as the sole method for calculating distance is not acceptable for IRP. These types of programs can be used to calculate jurisdictional distance for each trip, but must be used in conjunction with the routes of travel recorded by the drivers, and reconciled back to the total trip odometer readings recorded by the drivers.

Optional Method

If a unit has limited travel outside Nebraska, a less detailed distance source document may be maintained. Quarterly odometer readings alone are acceptable if all the travel is solely done within Nebraska for that period of time. If however, you travel outside of Nebraska, detailed trip information outlined on page 50 must be recorded for each out-of-state trip on the driver source document. The total Nebraska distance for the unit is then calculated by subtracting total out-of-state distance from

total quarterly odometer distance. This method would eliminate the requirement to keep a detailed distance source document for trips within Nebraska. (See sample B)

On-Board Recording Devices

At the option of the carrier, on-board recording devices, satellite tracking systems (G.P.S.) or other electronic data-recording systems may be used in lieu of or in addition to handwritten trip documents.

Reports containing the following elements shall be accepted as adequate:

1. The original GPS or other location data the vehicle to which the records pertain.
2. The date and time of each GPS or other system reading
3. The location of each GPS or other system reading
4. The beginning and ending reading from the odometer, hubometer, ECM or any similar devices for the period to which the records pertain.
5. The calculated distance between each GPS or other system reading
6. The route of vehicles travel
7. The total distance traveled by the vehicle
8. The distance traveled in each jurisdiction
9. Unit number

Carriers utilizing a G.P.S. system should pay special attention to systems that condense, edit or delete mileage data, which may not be reliable for reporting or auditing purposes. If you should have questions regarding the application of G.P.S., please contact our audit section. Any carrier interested in using an electronic recording system/G.P.S. should contact the division prior to its use.

If sufficient and appropriate distance source documents are not maintained and/or made available for audit, the carrier may lose the right to apportioned registration and may be subject to an additional 20% fee assessment on all fees paid during the registration year on the first audit. During a second audit, an additional 50% of all fees paid during the registration year will be assessed. For a third audit, an additional 100% of all fees paid during the registration year will be assessed. A licensee's system at a minimum must include distance data on each individual vehicle for each trip and be summarized monthly and quarterly.

QUARTERLY AND YEARLY DISTANCE SUMMARIES ARE NOT ACCEPTABLE AT FACE VALUE, AND MUST BE SUPPORTED BY TRIP DOCUMENTS IN ORDER TO BE OF ANY USE DURING AN AUDIT.

Quarterly unit summaries must list total distance and distance per jurisdiction for each IRP unit and for all IRP units combined (See sample C). These summaries should be used to prepare the IRP renewal schedules.

The majority of audits are randomly selected. If you are selected for an IRP audit, our office will notify you thirty (30) days in advance. Distance summaries and distance source documents can either be sent to our office or reviewed at your place of business.

After completion of the audit, the auditor will contact you in person or by telephone to explain the results. You will have thirty (30) days after receiving the audit results to either pay the audit assessment (if the results in an assessment due) or protest the audit results.

Additional Information

If one of your IRP units does not travel in more than one jurisdiction for 18 months (6 quarters) the unit must be county-licensed in that jurisdiction. If all of your units fall into this category, you must cancel your IRP registration and county license all of your units.

During an audit, if a unit has not left one jurisdiction during the reporting period plus 6 months, 100% fees will be calculated in the jurisdiction where the unit is based. This unit would then be required to be registered at the local jurisdiction level (base plated).

Nebraska may also conduct a records review of a carrier's distance account system and internal controls. The primary difference between audit and records review is that a records review will not result in any fee adjustments.

Fleets, multiple, merge, create

For carriers with more than one fleet, merging fleets, or creating new fleets from an existing fleet, the following will apply:

1. Distance generated by an apportioned vehicle stays with the fleet in which the unit was licensed.
2. When a unit is transferred from one fleet to another fleet, the distance generated in the original fleet stays in this fleet.
3. If fleets presently apportioned are combined, the distance for both fleets is combined for the new fleet.

It is the responsibility of the **LESSOR** in a trip lease situation to report all distance operated by the apportioned units.

- If two apportioned carriers are involved in a trip lease agreement, the distance is reported by the lessor/owner of the apportioned unit.
- If an apportioned carrier trip leases to a non-apportioned carrier, the distance is reported by the apportioned carrier.

Registrants in the business of renting and leasing passenger cars and pool fleet trailers and semi-trailers are also subject to audit. The audit is based on total gross revenue generated nationwide versus in-state revenue. It is from this percent factor that the registrant determines the total number of vehicles to be licensed in Nebraska. This is commonly referred to as "allocation".

Registrants in the business of renting utility trailers are also subject to audit. The audit is based on the Certified Average Registration Program (CARP). This is an average inventory kept of all trailers located in or passing through Nebraska during the year. This average is then used as the number of trailers to be registered in Nebraska the following year.

(to be kept by driver)

As required for state fuel and road tax purposes (IFTA & IRP).

Tractor #:	
Drivers name:	
Beginning odometer:	
Ending odometer:	
Total odometer miles:	

Note: List each trip on a separate line or if entering another state.

Note: Attach fuel receipts to this trip sheet.

[illegible]

	State	Miles	Gallons
Page Totals			
	Total		

Monthly/Quarterly Totals	State	Miles	Gallons
Total			

Multiple State Trip Sheet

Unit Number: _____

Quarter: _____

Beginning Odometer Reading: _____ Date: _____

Reading: _____

Ending Odometer Reading: _____ Date: _____

Reading: _____

Total Odometer Miles _____

Total Odometer Miles: _____

Total Fuel: _____

LESS: Total KS Miles: _____

Fuel By State: NE

LESS: Total MO Miles:

KS

Calculated Nebraska Miles: _____

MO

[illegible]

PAGE TOTALS

MONTHLY/ QUARTERLY TOTALS

NAME:
QUARTER:

NAME:
QUARTER:

MILES PER JURISDICTION

BEGINNING ODOMETER	ENDING ODOMETER	TOTAL ODOM MILES
-----------------------	--------------------	------------------------

UNIT #	ODOMETER	ODOMETER	MILES	NE
--------	----------	----------	-------	----

[illegible]

TOTALS

Renewal Application

All Nebraska based carriers previously apportioned before September 1 will receive a computer generated renewal application. The application is divided into three separate sections: Carrier and ownership information, Mileage information, and Vehicle information. **Failure to complete all parts of this application may result in the rejection of your application.**

Simplify—File On-line

Qualified carriers may renew on-line at <http://mcscdmv.ne.gov/>. The renewal packet includes the “IRP Renewal Guide for Web Filers”. Once the renewal application is approved by our office, log back in and make your payment by either e-check or credit card.

If you have not yet updated your MCS-150 for the current year, a MCS-150 will be mailed approximately 60 days before IRP renewal packets. Under the PRISM rules, the carrier **MUST** update the information contained on the MCS-150 on an annual basis. **Carriers who do not update their MCS-150 will be denied registration.** The MCS-150 may be completed in paper form or on-line at <http://safer.fmcsa.dot.gov> (an example of the MCS-150 and instructions for completion can be found on page 89). ***To expedite processing we strongly encourage our carriers to update their MCS-150 on-line.***

Carrier and Ownership Information

Verify the information preprinted on the page, and complete any missing information. If any of the information is incorrect, draw a neat line through the incorrect part and correct in the spaces provided to the right. This includes information such as: Carrier name, Doing Business As (DBA) name, Federal Employee Identification number (EIN) or Social Security number, (if you change your EIN or SSN number, a W-9 **must** accompany the renewal) DOT number, Sales Tax Exemption number, County, Physical and Mailing address, Telephone and FAX number, Business and Carrier Type, Contact name, Contact telephone number, and Ownership information.

Please note: If you use a Reporting Service or Licensing Agent to file paperwork on your behalf, their name and address information should appear on the back page of this form. All billing notices and license plates will be mailed to them.

The renewal application must be **signed and dated** where indicated under the **Truck Safety Registration Declaration**. The Department will not accept renewal applications that are faxed.

Mileage Information

Actual Miles

You must indicate with a **“P” (Prorate)** in the box for each jurisdiction you wish to license in for the registration year. If you were prorated in a jurisdiction the previous year, the jurisdiction will be marked with a*. List the total miles traveled per jurisdiction, for the vehicles that were part of the fleet from July 1 through June 30, preceding the year for which registration is sought. This also includes trip permit miles.

If you are reporting miles in a jurisdiction, but **do not** wish to license there, put an **“N” (Not Prorate)** in the box. All jurisdictions with actual miles must be marked with either a “P” or an “N”.

IRP/IFTA Mileage Comparison

You will receive a sheet with your IRP renewal showing the IFTA miles filed for the reporting period (July 1 through June 30). If the IFTA mileage matches the mileage the fleet ran for the reporting period, ***sign the sheet*** and the mileage will automatically be populated when the renewal is entered into our system.

A carrier licensed for both IRP and IFTA will generally report the same mileage. The mileage reported on the quarterly IFTA returns should match the miles reported on the annual IRP renewal. A discrepancy may be legitimate if, for example, a carrier has a vehicle under 26,000 lbs. in the IRP fleet, but this same vehicle is not qualified for IFTA. Another example is farm plated vehicles required to be in IFTA, but not IRP.

Our office is comparing these numbers and if there is a discrepancy, the carrier will be contacted for an explanation.

Estimated Miles

If you wish to apportion in a jurisdiction where no mileage was operated during the reporting period, or if you wish to expand your operation into jurisdictions you were not licensed in last year, use the column marked "ESTIMATE". Enter the estimated mileage using one of the following formulas:

- If you can support your estimated distance for the upcoming year with documentation (i.e. lease agreements, contract) enter your calculated estimated distance. Estimates must be reasonable and be fully explained. The Department will review the supporting documentation and will verify their validity. **The Department reserves the right to deny unreasonable estimates.**
- If you have no evidence to support estimated distance filing, indicate that you want to use the Estimated Distance Chart.

If you are estimating in a jurisdiction for a second (or more) year, the percentage will be calculated over 100%. All jurisdictions with estimates must be marked with a "P" in the box.

Mileage percentage established at the time of renewal will remain for the balance of the registration year; therefore it is imperative that you file **accurate mileage** figures. The fee for any jurisdiction added after the renewal, will be calculated **over** 100%.

Bus Companies

At the option of the carrier, total distance may be the sum of all actual in-jurisdiction distance or a sum equal to the scheduled route distance per jurisdiction from the farthest point of origination to the farthest point of destination of the scheduled pool.

Vehicle Information

Your vehicle information is based on the information in the DMV files as of August 31. Any changes to your fleet after that date will not be reflected on the renewal application. If any of the vehicle information is incorrect, draw a neat line through the incorrect parts and clearly mark the change. Do not "white out" any information printed on the vehicle listing. The use of red or blue ink is preferred. Making the appropriate changes on the renewal will insure a correct renewal billing.

DMV needs to see Proof of Payment for the Federal Heavy Vehicle Use Tax – Form 2290

If you are registering vehicles at weights exceeding 55,000 lbs. you must supply a current copy of your receipted 2290 form. Receipted 2290 forms may be faxed, emailed or mailed. If you mail your renewal application, the receipted 2290 *must accompany* the application. Carriers who renew using the on-line service will be allowed to file and pay but will NOT receive credentials without having supplied the 2290 receipt.

Fax 2290 receipts to: 402-471-4024 or 402-471-3920 (Remember to include your 4-digit carrier number)

E-mail 2290 receipts to: MCS.WEB@nebraska.gov

You will not receive your registrations/ cab cards until we have seen the current 2290 receipt!!

If a title number does not appear on the vehicle listing, a copy of the title will be required with the renewal.

All the jurisdictions you apportion in will be licensed at the combined gross weight (or comparable weight) listed for each vehicle unless the application shows a different weight for that particular jurisdiction on the computer printout. Make any weight changes necessary to meet your needs. If making any weight changes for Canadian jurisdictions, enter the weights in pounds (lb.). The weight will be converted to kilograms (kg) when the registration cab card is printed.

NOTE: In accordance with the provisions of the IRP, if the highest and lowest weights requested for the various jurisdictions vary per vehicle by 10 percent or more, the administrator may deny registration for those vehicles if the variances do not reflect actual operating practice. (This does not apply to units over 80,000 lbs.) Example: if your highest weight is 80,000 lbs. the lowest weight you can have in any other jurisdiction is 72,000 lbs. You will not be allowed 80,000 lbs. in one jurisdiction and 62,000 lbs. in another.

The last page of the vehicle listing provides spaces to add up to three additional vehicles. That page may be copied to accommodate additional vehicles.

If a vehicle is being removed from the fleet at the time of renewal, the license plate and cab card assigned to that vehicle must be returned to this office, postmarked no later than December 31. If the license plate(s) are not returned, the carrier will be billed accordingly.

Carriers registered in Idaho, Colorado and Wyoming need to refer to page 62 for additional information.

PRISM

Nebraska is a member of the Performance and Registration Information Systems Management (PRISM) program; PRISM is a federal/state partnership to identify motor carriers with deficient safety records, and to tie a carrier's safety fitness to the ability to register trucks. PRISM links the Federal Motor Carrier Safety Administration's (FMCSA) motor carrier safety information with the state's motor vehicle registration process to achieve two purposes:

1. To determine the motor carrier's safety fitness prior to issuing a registration plate.
2. To cause the unsafe carrier to improve its safety performance through an improvement process and, when necessary, the application of registration sanctions.

The USDOT number is used to identify both the motor carrier responsible for safety and the individual vehicle registrant (if different). The carrier's safety fitness is checked prior to issuing vehicle registrations. Unfit carriers may be denied the ability to register their vehicles.

You must report, for each power unit, the USDOT number of the motor carrier responsible for the safe operation of the vehicle for the registration year. The motor carrier responsible for safety is the entity that the USDOT ultimately holds accountable for things like hours-of-service, compliance, drug and alcohol testing, and vehicle maintenance. In order to accurately identify responsibility for each vehicle, the USDOT and federal identification number (EIN) or social security number (SSN) must be captured at the time of registration.

If you, the applicant, hold that responsibility on all your vehicles, enter your USDOT number and EIN/SSN in the space provided. If you are renting or leasing vehicles in your fleet to an interstate motor carrier, in other words, if you are running under someone else's authority that will be responsible for the safe operation of the vehicle, provide the USDOT number and EIN/SSN according to the following:

Short Term Lease—if the vehicle will be rented or leased for less than 30 days to an interstate motor carrier, enter your (Registrant) USDOT number and EIN/SSN.

Long Term Lease—if the vehicle will be leased for 30 days or more to an interstate motor carrier, enter the USDOT number and EIN/SSN of the motor carrier responsible for the safety of the vehicle.

The renewal will list the USDOT number and EIN/SSN assigned to the power unit last year. If there is a change in the USDOT and EIN/SSN draw a neat line through the incorrect numbers and enter the new USDOT and EIN/SSN. If the safety responsibility of the vehicle will change during the registration year, enter a "Y" (yes). If it will stay the same, enter an "N" (no).

A MCS-150 form will be included in your renewal packet, if you have not yet updated your MCS-150 for the current year. Under the PRISM rules, the carrier **MUST** update the information contained in the MCS-150 on an annual basis. **Carriers who do not update their MCS-150 will be denied registration.** The MCS-150 may be completed in paper form or on-line at <http://safer.fmcsa.dot.gov> (an example of the MCS-150 and instructions for completion can be found on page 89). If you are a hazardous material carrier, you may be required to file a MCS150B. ***To expedite processing we strongly encourage our carriers to update their MCS-150 on-line.***

Compliance Dates

- **November 1:** *preceding the year for which registration is sought, all renewal applications are due.*
- **December 31:** *all plates must be returned to DMV for vehicles not renewed.*
- **January 1:** *payment of fees for the new registration year are due to guarantee receipt of credentials by enforcement date.*
- **February 1:** *credentials for the new licensing year must be displayed.*

NOTE: All documentation must accompany the application for renewal when applicable, this includes MCS-150 (if not already updated), Form 2290, and applications for title, title copies, and Sales Tax Form 6.

Renewal Checklist

1. Carrier and Ownership Information

- ☐ Check company name, business and mailing address and make changes if applicable
- ☐ Verify Federal EIN/SSN
- ☐ W-9 if EIN/SSN change
- ☐ Provide sales tax exemption number
- ☐ Verify Federal DOT number
- ☐ Check type of operation and carrier type. Update corporate officers or owners if needed
- ☐ Verify contact person and phone number
- ☐ Read and sign Safety Declaration on reverse side (*If not signed, application **will be rejected.***)

2. Mileage Information

- ☐ Complete mileage sheet using actual miles from July 1, through June 30, of the previous year
 - Make sure all actual miles are marked with either a "P" (Prorate) or an "N" (Not Prorate). Any estimated miles must be marked with a "P"
 - ☒ Check whether or not you will be supplying your own estimates with supporting documentation or using the DMV Estimated Distance Chart (Refer to page 13 in IRP Manual)
 - If you choose to use your IFTA miles, be sure to sign the IFTA mileage form.
 - The miles reported on the quarterly IFTA returns for the registration period should match the mileage reported on the IRP renewal application. If the mileage differs, an explanation of the discrepancy will be required.
 - Estimated mileage should be used if you were a new carrier after April 1, and have less than three (3) months of actual miles to report.

3. Vehicle Information

- ☐ Check vehicle information for accuracy and make change if needed
 - ☐ Include USDOT and EIN number for carrier responsible for safety of the unit
- ☐ **Enclose a receipted copy of Form 2290 for all power units licensed over 55,000 lbs. (IRS form 2290 must be filed with the Internal Revenue Service.)**
- ☐ If a vehicle was added during the year with copy of an out-of-state application for title, a copy of the issued title must be filed
- ☐ MCS-150 must be updated within the last registration year. You may update on-line at <http://safer.fmcsa.dot.gov>

To expedite the renewal process we strongly recommend our carriers file the IRP renewal on-line at www.dmv.ne.gov/

Carriers can fax IRS Form 2290 to our office, 402-471-4024 or 402-471-3920. Carriers filing on-line MUST fax or mail Form 2290 before credentials can be mailed.



MCS On-Line Services

The Nebraska DMV - Motor Carrier Services Division offers a variety of on-line services to assist carriers with their IFTA and IRP needs. Get started by going to www.clickdmv.ne.gov

IFTA Services:

You do not need a user ID or password to access IFTA services. Eligible carriers will need to know their EIN/SSN, their 4 digit carrier number assigned by our office and the NEBRASKA miles reported on the last IFTA return. (In order to access IFTA services, you must have at least one IFTA return on file with the DMV.)

Quarterly IFTA fuel tax reporting – Enter the miles traveled and the fuel purchased per state and let the computer do the calculations for you!! When done, you can pay your balance on-line or print a voucher and mail in your payment, request a refund and print a copy of your completed return.

Annual IFTA renewal filing – Tell us how many decals you need and complete the renewal by paying on –line. Beginning December 1, DMV will begin mailing out all IFTA permits and decals to all completed renewals.

Print a Blank Return – Made a mistake and need to file an amended return? You can't file an amended return on line, but you can print an amended return to complete and mail to DMV. (If you have not already filed a return for a year/quarter, using this feature will print out an original tax return.)

IRP Services:

Eligible carriers can file their *annual IRP renewal* application and *pay their IRP balance* without a user ID or password. You will need to know your EIN/SSN, the 4 digit carrier number assigned by our office and either your renewal ID number (located on the bottom left corner of your renewal application) or the NEBRASKA miles filed on your most recent registration year. Refer to the Web Users Guide for more detailed information to assist you in filing your IRP renewal.

IRP and IFTA Payments:

On-line payments may be made for both IRP and IFTA balances. You may pay by using either e-check (withdrawal from your bank account) or by credit card (Visa, MasterCard or Discover). Portal fees will be assessed when making payments on-line.

Premium Users:

If you are a reporting service or agent or you are a carrier with a significant amount of IRP supplemental activity (adding one or more vehicles monthly), you may consider submitting an application for a Premium User. Premium Users access services using a user ID and password. They have access to all the features described above, but in addition are able to issue temporary IRP registrations and have access to the vehicle information contained in the DMV data base. The applications for user ID and password can be found by clicking on [Getting Started](#). Mail or fax your application to our office (402-471-4024). Once qualified, a user ID and password will be issued.

Jurisdictional Instructions

Carriers Apportioning in Colorado

Carriers who operate in Colorado and have a vehicle that accrued ***less than 10,000 miles nationally***, must provide us, in writing, with a list of those vehicles in order to be assessed the lower fee. All other vehicles will be assessed the fee for vehicles that operate over 10,000 miles nationally. Colorado may ask for proof of vehicle mileage.

Colorado has specific ownership taxes pertaining to any applicant that declares their IRP fleet as a rental fleet. The rental agreement must be for less than 45 days. Questions regarding the ownership taxes on rental fleets, please contact Colorado at 303-205-5680.

Carriers Apportioning in Idaho

Carriers who operate in Idaho may request a refund from Idaho if the average miles per vehicle in a fleet are less than 50,001 miles.

To determine if a refund may be due, divide the total fleet miles by the number of vehicles in the fleet. If the average is less than 50,001 miles per vehicle, ***request a refund form from the Revenue Operations Unit, Idaho Transportation Department, at 208-334-8770.***

Carriers Apportioning in Wyoming

Carriers operating in Wyoming with ***INTRASTATE*** authority will be assessed Wyoming *Intrastate* Fees. *Intrastate* Fees are assessed on power units only. The State of Wyoming will provide a listing of carriers to the Department that are to be assessed the *Intrastate* Fee.

Carriers Traveling in Alaska

Alaska is not a member of IRP. If you choose to go into Alaska you will either purchase a thirty (30) day trip permit for \$350.00 or dual registration. Trip permits can be purchased at ports of entry. (No credit cards accepted) To find out more about Alaska's dual registration and fees, contact Alaska DMV at 1-907-269-5551, or visit their web page at www.state.ak.us/dmv/reg/dual.htm.

Trip Permits

Jurisdiction	Cost/Duration of Permit	Obtained Prior to Entry
Alabama	\$20 for 7 days	Yes
Alberta	Varies by distance, Net weight for 3 days	No
Arizona	Varies based on distance and number of axles for 96 hours	No
Arkansas	\$33 for 72 hours	No
British Columbia	1/12 of annual registration fee for vehicle weight	No
California	\$45 power unit for 4 days and \$30 fuel tax permit for 4 days	Yes
Colorado	\$60 to ^80 depending on weight for 72 hours	No
Connecticut	\$15 for 72 hours	Yes
Delaware	\$15 for 72 hours	Yes
District of Columbia	\$50 for six days	Yes
Florida	\$30 for 10 day	Yes
Georgia	\$30 for 72 hours	Yes
Idaho	\$60 single unit/\$120 combination for 120 hours. Maximum of 3 permits per vehicle within a calendar year effective 7/1/2009	
Illinois	\$19 for 72 hours	Yes
Indiana	\$15 for 72 hours	Yes
Iowa	\$10 for 72 hours	Yes
Kansas	\$26 for 72 hours	No
Kentucky	\$40 for 10 days	Yes
Louisiana	\$50 for 48 hours	Yes
Maine	\$25 for 72 hours	Yes
Manitoba	Truck—.9 X weight X distance: Bus—.083 x distance X passengers	
Maryland	\$15 for 72 hours	Yes
Massachusetts	\$15 for 72 hours	Yes
Michigan	\$20 for 72 hours	Yes
Minnesota	\$15 for 120 hours	Yes
Mississippi	\$25 for 72 hours	No
Missouri	\$10 for 72 hours	Yes
Montana	Up to 46,000 lbs: \$10/2-200 miles; \$15/201-400 miles; \$20/over 400 miles; 46,001-80,000 lbs: \$20/0-200 miles; \$30/201-400 miles; \$40/over 400 miles; Over 80,001 lbs: \$50/0-200 miles, \$65/201-400 miles \$80/over 400 miles; Triple Combinations: \$60/0-200 miles, \$89/201-400 miles, \$200/over 400 miles; Unregistered Trailer: \$10/0-200 miles, \$15/201-400 miles, \$20/over 400 miles	No
Nebraska	\$25 for 72 hours	No
Nevada	\$5 plus \$0.15 per mile for 24 hours	Yes
New Brunswick	\$23 for unladen vehicle (unless exclude by CAVR), \$81 truck, \$161 truck tractor for 5 days	Yes
New Hampshire	\$15 for 72 hours	Yes
New Jersey	\$25 for 72 hours	Yes
New Mexico	Varies upon mileage and vehicle weight for 48 hours	No
New York	\$15 for 72 hours	Yes
Newfoundland/Labrador	\$50 truck, \$100 truck tractor for various validation periods	
North Carolina	\$15 for 10 days	Yes
North Dakota	\$20 for 72 hours	No
Nova Scotia	\$50 truck, \$100 \$100 truck tractor for 30 days	
Ohio	\$15 for 72 hours	Yes
Oklahoma	\$12 for 72 hours	Yes
Ontario	\$75 truck, \$132 truck tractor for 10 day	Yes
Oregon	\$43 for 10 day	Yes
Pennsylvania	\$15 for 72 hours	Yes
Prince Edward Island	Straight Truck-\$75;Truck-tractor-\$150 for 5 days	No
Quebec	\$38 for 10 days, agency fees may be added, NIR and REQ may be requested	Yes

Rhode Island	\$25 for 72 hours	Yes
Saskatchewan	Varies by weight and distance for single trip	Yes
South Carolina	\$15 for 72 hours (each unit)	Yes
South Dakota	\$15 for single trip	Yes
Tennessee	\$30 for 72 hours	Yes
Texas	\$25 for 72 hours	Yes
Utah	\$25 for 96 hour or \$50 for a combination	No
Vermont	\$15 for 72 hours	Yes
Virginia	\$15 for 10 days	Yes
Washington	\$10 for 3 days	Yes
West Virginia	\$24 for 5 days	Yes
Wisconsin	\$15 for 72 hours	Yes
Wyoming	\$20 single unit/\$40 combination for 96 hours	No

Nebraska Maximum Weight

80,000 pounds	Interstate highways (Special permit required for operation over 80,000 lbs.) For permit http://www.dor.state.ne.us/rpt/motr-carriers.htm
95,000 pounds	State highways
20,000 pounds	Single axle
34,000 pounds	Tandem Axle

Nebraska Bridge Formula

Maximum load in pounds carried on group of two or more consecutive axles

Distance between the extremes of any group of two or more consecutive axles	Two Axles	Three Axles	Four Axles	Five Axles	Six Axles	Seven Axles
4 feet	34,000					
5 feet	34,000					
6 feet	34,000					
7 feet	34,000					
8 feet	34,000	42,000				
9 feet	39,000	42,500				
10 feet	40,000	43,500				
11 feet		44,000				
12 feet		45,000	50,000			
13 feet		45,500	50,500			
14 feet		46,500	51,500			
15 feet		47,000	52,000			
16 feet		48,000	52,500	58,000		
17 feet		48,500	53,500	58,500		
18 feet		49,500	54,000	59,000		
19 feet		50,000	54,500	60,000		
20 feet		51,000	55,500	60,500		
21 feet		51,500	56,000	61,000		
22 feet		52,500	56,500	61,500		
23 feet		53,000	57,500	62,500		
24 feet		54,000	58,000	63,000		
25 feet		54,500	58,500	63,500	69,000	
26 feet		55,500	59,599	64,000	69,500	

27 feet	56,000	60,000	65,000	70,000
28 feet	57,000	60,500	65,500	71,000
29 feet	57,500	61,500	66,000	71,500
30 feet	58,500	62,000	66,500	72,000
31 feet	59,000	62,500	67,500	72,500
32 feet	60,000	63,500	68,000	73,000
33 feet		64,000	68,500	74,000
34 feet		64,500	69,000	74,500
35 feet		65,500	70,000	75,000
36 feet		66,000	70,500	75,500
37 feet		66,500	71,000	76,000 81,500
38 feet		67,500	72,000	77,000 82,000
39 feet		68,000	72,500	77,500 82,500
40 feet		68,500	73,000	78,000 83,500
41 feet		69,500	73,500	78,500 84,000
42 feet		70,000	74,000	79,000 84,500
43 feet		70,500	75,000	80,000 85,000
44 feet		71,500	75,500	80,500 85,500
45 feet		72,000	76,000	80,000 86,000
46 feet		72,500	76,500	81,500 87,000
47 feet		73,500	77,500	82,000 87,500
48 feet		74,000	78,000	83,000 88,000
49 feet		74,500	78,500	83,500 88,500
50 feet		75,000	79,000	84,000 89,000
51 feet		76,000	80,000	84,500 89,500
52 feet		76,500	80,500	85,000 90,500
53 feet		77,500	81,000	86,000 91,000
54 feet		78,000	81,500	86,000 91,000
55 feet		78,500	82,500	87,000 92,000
56 feet		79,500	83,000	87,500 92,500
57 feet		80,000	83,500	88,000 93,000
58 feet			84,000	89,000 94,000
59 feet			85,000	89,500 94,500
60 feet			85,500	90,000 95,000

Jurisdictional Maximum Gross Weight

The following table lists the maximum operating weight and maximum cab card weight in pounds for each jurisdiction. Exceptions and conditions are listed if applicable.

Jurisdiction	Max. Operating Weight (in lbs.)	Max. Cab Card Weight (in lbs.)	Exceptions/ Conditions	Overweight Permits	Change Notes
Alabama	80,000	QUAL		Overweight permit over 80,000 lbs	
Alberta	139,992	139,992			
Arizona	80,000	80,000			
Arkansas	80,000	80,000			
British Columbia	141,100	139,994			Permit is needed, no change to cab card
California	80,000*	80,000		*Without overweight permit	No change to cab card
Colorado	85,000*	80,000	*Allows 85,000 max GWV on CO state hwy (non-interstate), 80,000 max GWV on CO interstate hwy, and 80,000 lbs on the cab card	#without overweight permit	
Connecticut	None	None*		*80,000 lbs. with overweight permit	Cab card changed to reflect OW permit
Delaware	80,000	80,000		Permit is needed	No change to cab

					card
District of Columbia	80,000	80,000			
Florida	80,000	80,000			
Georgia	80,000	80,000			
Idaho	105,500	105,500	*129,000 (pilot project only-not allowed on interstates, must have special permit) 106,000 unless operating under the pilot project then max of 130,000. (Idaho registers in 2,000 lbs. increments which may be more than you can legally haul. * Operating under the pilot project with reducible loads, requires a separate pilot project permit and being registered for the max legal weight up to 129,000. Do not register for more than 106,000 unless you have permission and permits to operate under the pilot project. Vehicles hauling non-reducible loads are not required to register for the maximum weight they will be hauling. They must purchase an OW permit (annual or single trip) when exceeding the legal axle and/or gross weights allowed and operating on interstate and non-interstate highways.	Exceeding 80,000 on the non-interstate highways with reducible loads, requires being register for the max legal weight but no excess weight permit is required.	Cab card changed to reflex OW permit
Illinois	80,000	80,000	Contact IDOT	Contact IDOT	Contact IDOT 217-782-6271
Indiana	80,000	80,000		Permit is required	No change to cab card
Iowa	No Maximum	Unlimited	Required increase in registration to be reflected in registration documents		
Kansas	85,500	85,500	#Max 80,000 lbs on KS Interstate System	Must be registered for 85,500 to purchase OW permit	Cab card does not change
Kentucky	80,000	80,000		*Special permit over 80,000 lbs.	
Louisiana	88,000	88,000	83,400 lbs-Interstate; 88,000 lbs-non-interstate	Weights must be reflected on the cab card (83,400 lbs. for Interstate and 88,000 lbs for non-interstate) in order to qualify for an OW permit	
Maine	100,000	100,000			Cab card does not change
Manitoba	139,944	139,944			
Maryland	80,000	80,000			Cab card does not change
Massachusetts	None	None		No weight limit	No change to cab card
Michigan	160,001	160,001		Permit is needed	No change to cab card
Minnesota	80,000	Unlimited		OW permit over 80,000 lbs.	Requires the cab card to reflect the weight of the OW permit as well as have an OW permit
Mississippi	80,000	80,000			Cab card does not change
Missouri	80,000	80,000		Requires OW permit over 80,000 lbs.	No change to cab card
Montana	138,000	138,000			
Nebraska	94,000	94,000		Permit is required over 80,000 lbs. for interstate	Cab card does reflect the OW up to 94000 lbs and a permit is also required
Nevada	129,000	80,000		Permit required with weight over 80,000 lbs	Cab card does not change if reflection 80,000 lbs.

New Brunswick	137,786	137,786		
New Hampshire	80,000	80,000	OW permit for 80,000 lbs.	
New Jersey	80,000	80,000	Permit is required	No change to cab card
New Mexico	86,400	80,000		
Newfoundland/ Labrador	137,786	137,786		
New York			OW permit over 80,000 lbs	Cab card change to reflect OW permit
North Carolina	80,000	80,000	OW permit over 80,000 lbs.	No change to cab card
North Dakota	105,500	105,500		No change to cab card
Nova Scotia	127,601	127,601		
Ohio	80,000	80,000		
Oklahoma	90,000	90,000	Annual permit required over 80,000 lbs.	
Ontario	139,992	139,992	OW permit required for any weight over 139,992 lbs.	
Oregon	105,500	105,500	Special permit over 80,000 lbs.	No change to cab card
Pennsylvania	80,000	80,000		
Prince Edward Island	137,788	137,788	OW permit are issued for indivisible loads. Carriers must apply. Permits not issued for divisible loads, carrier fined and must off-load excess weight	No change to cab card needed
Quebec	6 axles	6 axles	OW permit need over 137,500 lbs	
Rhode Island	80,000	80,000	Separate permit for OW	No change to cab card
Saskatchewan	137,787	137,787		
South Carolina	80,000	80,000		
South Dakota			Must meet SD bridge weight laws	OW permit required over 80,000 lbs on interstate Cab card changed and permit required
Tennessee	80,000	80,000		
Texas	80,000	80,000		Does not require amendment to original cab card
Utah	129,000	80,000	129,000 lbs is the limit on divisible loads w/OW permit. There is not maximum gross weight for non-divisible loads w/OW permit	No change to the cab card, separate permit is issued for carrier to carry
Vermont	80,000	80,000		
Virginia	80,000	80,000	Separate permit required	No change on cab card
Washington	105,500	105,500		
West Virginia	80,000	80,000		
Wisconsin	80,000	80,000		
Wyoming	117,000	117,000	OW permit over 117,000 lbs	No change to cab card

Jurisdictional Registration Years, Grace periods and Enforcement Dates

Jurisdiction	Registration Date	Grace Period	Enforcement Date
Alabama	Staggered	None	Monthly
Alberta	April-March	April 14	April 15
Arizona	Staggered	None	Expires quarterly
Arkansas	Staggered	None	Monthly
British Columbia	Staggered	None	Monthly
California	January-December	None	February 28
Colorado	Staggered	30 days	Monthly
Connecticut	Staggered	None	Monthly
Delaware	Staggered	None	Monthly
District of Columbia	Staggered	None	Monthly
Florida	Staggered	None	Monthly
Georgia	Staggered	None	Monthly
Idaho	Staggered	None	Monthly
Illinois	April-March	None	April 1
Indiana	Staggered	None	Monthly
Iowa	Staggered	None	Monthly
Kansas	January-December	March 1	March 2
Kentucky	Staggered	None	Monthly
Louisiana	January-December	February 28	March 1
Maine	Staggered	None	Monthly
Manitoba	Staggered	None	Monthly
Maryland	Staggered	None	Quarterly
Massachusetts	July-June	None	July 1
Michigan	Staggered	None	Expires quarterly
Minnesota	March-February	None	March 2
Mississippi	Staggered	15 day grace	Monthly
Missouri	Staggered	None	Expires quarterly
Montana	Staggered	None	Expires quarterly
Nebraska	January-December	January 31	February 1
Nevada	January-December	None	January 1
New Brunswick	Staggered	None	Monthly
New Hampshire	Staggered	None	Monthly
New Jersey	Staggered	None	Monthly
New Mexico	Staggered	None	Monthly
New York	Staggered	None	Monthly
Newfoundland/Labrador	Staggered	Monthly	
North Carolina	January-December	February 15	February 16
North Dakota	Staggered	None	Expires quarterly
Nova Scotia	Staggered	None	
Ohio	Staggered	None	
Oklahoma	Staggered	Two months following expiration	1 st day of the third month following expiration
Ontario	Staggered	None	Monthly
Oregon	January-December	March 15	March 16

Pennsylvania	June-May	None	June 1
Prince Edward Island	Staggered	None	Monthly
Quebec	April 1-March 31	None	April 1
Rhode Island	June 1-May 31	None	June 1
Saskatchewan	Staggered	None	Monthly
South Carolina	Staggered	None	Monthly
South Dakota	Staggered	None	Quarterly
Tennessee	Staggered	None	Monthly
Texas	Staggered	Five working days	Monthly
Utah	Staggered	None	Quarterly
Vermont	Staggered	None	Monthly
Virginia	Staggered	None	Monthly
Washington	Staggered	None	Monthly
West Virginia	July-June	None	July 1
Wisconsin	Staggered	None	Monthly
Wyoming	January-December	January-March	April 1

Definitions

ALLOCATION

a system of registering a Fleet that operates in more than one Member Jurisdiction under which the Vehicles are fully registered in individual Member Jurisdictions in proportion to a measure of the presence or travel of the Fleet in each one, and under which the Vehicles so registered are granted Reciprocity in all the Member Jurisdictions in which any of the Vehicles of the Fleet is registered.

APPLICANT

a Person in whose name an application is filed for registration under the Plan.

APPORTIONABLE FEE

any periodic recurring fee or tax required for registering Vehicles, such as registration, license, or weight fees.

APPORTIONABLE VEHICLE

(except as provided below) any Power Unit that is used or intended for use in two or more Member Jurisdictions and that is used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property, and:

- (i) has two Axles and a gross Vehicle weight or registered gross Vehicle weight in excess of 26,000 pounds (11,793.401 kilograms), or
- (ii) has three or more Axles, regardless of weight, or
- (iii) is used in combination, when the gross Vehicle weight of such combination exceeds 26,000 pounds (11,793.401 kilograms).

A Recreational Vehicle, a Vehicle displaying Restricted Plates, a bus used in the transportation of chartered parties or a government-owned Vehicle, is not an Apportionable Vehicle; except that a Truck or Truck Tractor, or the Power Unit in a Combination of Vehicles having a gross Vehicle weight of 26,000 pounds (11,793.401 kilograms), or less, and a bus used in the transportation of chartered parties, nevertheless may be registered under the Plan at the option of the Registrant.

APPORTIONED VEHICLE

a Vehicle that has been registered under the Plan.

AUDIT

the physical examination of a Registrant's Operational Records, including source documents, to verify the distances reported in the Registrant's application for apportioned registration and the accuracy of the Registrant's record-keeping system for its Fleet. Such an examination may be of multiple Fleets for multiple years.

AUXILIARY AXLE

an auxiliary undercarriage assembly with a fifth wheel and tow-bar used to convert a Semi-Trailer to a Trailer, also referred to as dolly, converter gear or drop axle.

AXLE

an assembly of a Vehicle consisting of two or more wheels whose centers are in one horizontal plane, by means of which a portion of the weight of a Vehicle and its load, if any, is continually transmitted to the roadway. For purposes of registration under the Plan, an "Axle" is any such assembly whether or not it is load bearing only part of the time.

BASE JURISDICTION

the Jurisdiction, to which an Applicant applies for apportioned registration under the Plan or the Jurisdiction that issues apportioned registration to a Registrant under the Plan.

CAB CARD

an evidence of registration, other than a Plate, issued for an Apportioned Vehicle by the Base Jurisdiction and carried in or on the identified vehicle.

CHARTERED PARTY

a group of Persons who, pursuant to a common purpose and under a single contract, have acquired the exclusive use of a passenger-carrying Motor Vehicle to travel together as a group to a specified destination or for a particular itinerary, either agreed upon in advance or modified by the group after leaving the place of origin. This term includes services rendered to a number of passengers that a passenger carrier or its agent has assembled into a travel group through sales of a ticket to each individual passenger covering a round trip from one or more points of origin to a single advertised destination.

COMBINATION OF VEHICLES

a Power Unit used in combination with one or more Trailers, Semi-Trailers, or Auxiliary Axles.

CREDENTIALS

the Cab Card and Plate issued in accordance with the Plan.

ENFORCEMENT DATE

the date the Base Jurisdiction requires a Registrant to display the new Registration Year's Credentials.

ESTABLISHED PLACE OF BUSINESS

a physical structure located within the Base Jurisdiction that is owned or leased by the Applicant or Registrant and whose street address shall be specified by the Applicant or Registrant. This physical structure shall be open for business and shall be staffed during regular business hours by one or more persons employed by the Applicant or Registrant on a permanent basis (i.e., not an independent contractor) for the purpose of the general management of the Applicant's or Registrant's trucking-related business (i.e., not limited to credentialing, distance and fuel reporting, and answering telephone inquiries). The Applicant or Registrant need not have landline telephone service at the physical structure. Operational Records concerning the Fleet shall be maintained at this physical structure in accordance to the provisions of the IRP. The Base Jurisdiction may accept information it deems pertinent to verify that an Applicant or Registrant has an Established Place of Business within the Base Jurisdiction.

ESTIMATED DISTANCE

either (i) the anticipated distance a Fleet is expected to travel in a Jurisdiction during an applicable Registration Year as reported by an Applicant or (ii) the distance assigned to the Fleet by the Base Jurisdiction.

FLEET

one or more Apportionable Vehicles designated by a Registrant for distance reporting under the Plan.

GRACE PERIOD

a period of time from the expiration of apportioned registration until the Enforcement Date for new Credentials.

HOUSEHOLD GOODS CARRIER

a carrier handling (i) personal effects and property used or to be used in a dwelling, or (ii) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, hospitals, or other establishments, when a part of the stock, equipment, or supply of such stores, offices, museums, institutions, including objects of art, displays, and exhibits, which, because of their unusual nature or value, requires the specialized handling and equipment commonly employed in moving household goods.

IN-JURISDICTION DISTANCE

all of the distance operated during the Reporting Period or the distance estimated to be operated by a Fleet in a particular Jurisdiction for the Registration Year.

INTERJURISDICTION MOVEMENT

Vehicle movement between or through two or more Jurisdictions.

IVDR

Individual Vehicle Distance Record. It is the original record generated in the course of actual Vehicle operation and is used as a source document to verify the Registrant's reported distance. An IVDR must contain the information referred to in the Audit section of this manual. (Also referred to as IVDFR)

JURISDICTION

a country or a state, province, territory, possession, or federal district of a country.

LEASE

a transaction evidenced by a written document in which a Lessor vests exclusive possession, control, and responsibility for the operation of a Vehicle in a Lessee for a specific term. A long-term Lease is for a period of 30 calendar days or more. A short-term Lease is for a period of less than 30 calendar days.

LESSEE

a Person that is authorized to have exclusive possession and control of a Vehicle owned by another under terms of a Lease agreement.

LESSOR

a Person that, under the terms of a Lease agreement, authorizes another Person to have exclusive possession, control of, and responsibility for the operation of a Vehicle.

MOTOR VEHICLE

a Vehicle which is self-propelled by power other than muscular power and which does not move on rail.

OPERATIONAL RECORDS

source documents that evidence distance traveled by a Fleet in each Member Jurisdiction, such as fuel reports, trip sheets, and driver logs, including those which may be generated through on-board recording devices and maintained electronically.

PERSON

a natural person or business entity such as a corporation, partnership, or limited liability company.

PLATE

the license plate, including renewal decals, if any, issued for a Vehicle registered under the Plan by the Base Jurisdiction.

POOL

with respect to motor bus operations, means an agreement or combination among motor carriers of passengers, with the approval of the U.S. Department of Transportation or relevant Provincial authority, to combine or divide traffic, services, or any part of their earnings.

POWER UNIT

a Motor Vehicle (but not including an automobile or motorcycle), as distinguished from a Trailer, Semi-Trailer, or an Auxiliary Axle.

PROPERLY REGISTERED VEHICLE

a Vehicle, which has been registered in full compliance with the laws of all Jurisdictions in which it is intended to operate.

RECIPROCITY

the reciprocal grant by one Jurisdiction of operating rights or privileges to Properly Registered Vehicles registered by another Jurisdiction, especially but not exclusively including privileges generally conferred by Vehicle registration.

RECIPROCITY AGREEMENT

an agreement, arrangement, or understanding between two or more Jurisdictions under which each of the participating Jurisdictions grants reciprocal rights or privileges to Properly Registered Vehicles that are registered under the laws of other participating Jurisdictions.

RECREATIONAL VEHICLE

means a Vehicle used for personal pleasure or personal travel and not in connection with any commercial endeavor.

REGISTRANT

a Person in whose name a Properly Registered Vehicle is registered.

REGISTRATION YEAR

means the twelve-month period during which, under the laws of the Base Jurisdiction, the registration issued to a Registrant by the Base Jurisdiction is valid. (Nebraska the registration year is January-December)

RENTAL FLEET

Vehicles the Rental Owner designates as a Rental Fleet and which are offered for rent with or without drivers.

RENTAL OWNER

someone who rents Vehicles to others with or without drivers.

RENTAL VEHICLE

a Vehicle of a Rental Fleet.

REPORTING PERIOD

except as provided below, the period of twelve consecutive months immediately prior to July 1 of the calendar year immediately preceding the beginning of the Registration Year for which apportioned registration is sought. If the Registration Year begins on any date in July, August, or September, the Reporting Period shall be the previous such twelve-month period.

RESIDENCE

the status of an Applicant or a Registrant as a resident of a Jurisdiction.

RESTRICTED PLATE

a plate that has a time, geographic area, distance, or commodity restriction or a mass transit or other special plate issued for a bus leased or owned by a municipal government, a state or provincial transportation authority, or a private party, and operated as part of an urban mass transit system, as defined by the Jurisdiction that issues the plate.

SEMI-TRAILER

a Vehicle without motor power that is designed to be drawn by a Motor Vehicle and is constructed so that a part of its weight rests upon or is carried by a towing Vehicle.

SERVICE REPRESENTATIVE

a Person that furnishes facilities and services, including sales, warehousing, motorized equipment, and drivers under contract or other arrangement to a motor carrier for the transportation of household goods.

TOTAL DISTANCE

all distance, including that accrued on Trip Permits, operated by a Fleet of Apportioned Vehicles in all Jurisdictions during the Reporting Period.

TRACTOR

a Motor Vehicle designed and used primarily for drawing other Vehicles, but not so constructed as to carry a load other than part of the weight of the Vehicle and load so drawn.

TRAILER

a Vehicle without motor power, designed to be drawn by a Motor Vehicle and so constructed that no part of its weight or that of its load rests upon or is carried by the towing Vehicle.

TRIP PERMIT

a permit issued by a Jurisdiction in lieu of apportioned or full registration.

TRUCK

a Power Unit designed, used, or maintained primarily for the transportation of property.

TRUCK TRACTOR

a Motor Vehicle designed and used primarily for drawing other Vehicles, but so constructed as to carry a load other than a part of the weight of the Vehicle and load so drawn.

VEHICLE

a device used to transport persons or property on a highway, but does not include devices moved by human power or used exclusively upon rails or tracks.

Jurisdictional Information

Alabama

IRP Registration

Motor Vehicle Division
Motor Carrier Services
PO Box 327620
Montgomery, AL 36132-7620
334-242-2999

<http://www.revenue.alabama.gov/>

IFTA

Motor Vehicle Division
Motor Carrier Services
PO Box 327620
Montgomery, AL 36132-7260
334-242-2999

Size & Weight Permits

Dept. of Transportation
Permit Section
409 Coliseum Blvd
Montgomery, AL 36130
800-499-2782

Alberta

IRP Registration

AB Infrastructure & Transportation
Prorate Services
303 Manning Rd NE 1st Floor
Calgary, AB T2E 7M8
403-297-2920

<http://www.trans.gov.ab.ca/>

IFTA

AB Revenue Tax & Revenue
Administration
Sir Frederick W. Haultain Bldg 5th Flr
9811 109th St
Edmonton, AB T5K 2L5
780-427-3044

Size & Weight Permits

AB Transportation Transport
Engineering
Provincial Bldg 4th Flr
4920 51st St Rm 401
Red Deer, AB T4N 6K8
403-342-7138

Arizona

IRP Registration

Motor Vehicle Division
1801 W. Jefferson St
Mail Drop 527M
Phoenix, AZ 85001
602-712-6775

<http://www.azdot.gov/>

IFTA

Motor Vehicle Division
Box 2100 Rm 234M
Phoenix, AZ 85001
602-712-6775

Size & Weight Permits

Motor Vehicle Division-Permits
PO Box 2100 Rm 126M
Phoenix, AZ 85001
602-932-2247

Arkansas

IRP Registration

Arkansas Office of Motor Vehicles
IRP Unit
PO Box 8091
Little Rock, AR 72203
501-682-4653/501-682-4654

<http://www.arkansas.gov/dfa/>

IFTA

Motor Fuel Tax Section
PO Box 1752
Little Rock, AR 72203
501-682-4800

Size & Weight Permits

State Hwy & Transportation Dept.
Permit Section
PO Box 2261
Little Rock, AR 72203
501-569-2381

British Columbia

<http://www.icbc.com/registration-licensing/specialty-plates/prorate-plates>

IRP Registration

BC Interjurisdictional Licensing
PO Box 7500 Stn Terminal
Vancouver, BC V6B 5R9
604-443-4450

IFTA

BC Consumer Taxation Branch
PO Box 3, Station Tower
#310 13401 108th Ave
Surrey, BC V3T 5T3
250-387-0635

Size & Weight Permits

Commercial Vehicle Safety &
Enforcement Division
PO Box 9250 Stn Prov. Govt
Victoria, BC V8W 9J2
800-559-9688

California

IRP Registration

Dept. of Motor Vehicles
IRP Operations Section
PO Box 932382
Mail Station H160
Sacramento, CA 94818-3200
916-657-7971

<http://www.dmv.ca.gov/>

IFTA

State Board of Equalization
Fuel Tax Division/Motor Carriers
PO Box 942879
Sacramento, CA 94279-0065
916-322-9669

Size & Weight Permits

Dept. of Transportation
Transportation Operations Division
Permits & Truck Operations Office
PO Box 942873
Sacramento, CA 94273-0001
916-654-5266

Colorado

IRP Registration

Motor Carrier Services
Service Section
1881 Pierce St Rm 118
Lakewood, CO 80214
303-205-5691

<http://www.revenue.state.co.us/>

IFTA

Dept of Revenue
Tax Payer Services Section
1375 Sherman St Rm 200
Denver, CO 80261
303-205-8205

Size & Weight Permits

State Hwy Department
4201 E Arkansas Ave Rm 290
Denver, CO 80222
303-757-9539

Connecticut

IRP Registration

Dept. of Motor Vehicles
IRP Unit
60 State St Rm 104
Wethersfield, CT 06161-1010
203-805-6015

<http://www.ct.gov/dmv>

IFTA

Dept. of Revenue Service
25 Sigorney St
Hartford, CT 06105
860-541-3222

Size & Weight Permits

Dept. of Transportation
Bureau of Public Transportation
PO Box 317546
Newington, CT 06031-7546
860-594-2880

Delaware

IRP Registration

Dept. of Transportation/IRP
PO Drawer 7065
Dover, DE 19903-7065
302-744-2701 Option 4

www.dmv.de.gov

IFTA

Dept. of Transportation/IFTA
PO Drawer 7065
Dover, DE 19903-4538
302-744-2702

Size & Weight Permits

Dept of Transportation/Permits
PO Drawer 7065
Dover, DE 19903-7065
302-744-2700

District of Columbia

IRP Registration

Dept. of Motor Vehicle Services
IRP Registration Office
95 M St SW
Washington DC 20024-3622
202-729-7079

<http://dmv.dc.gov>

Florida

IRP Registration

Division of Motor Vehicles
Bureau of Motor Carrier Services
Neil Kirkman Bldg Rm A110, MS 62
Tallahassee, FL 850-617-3711
850-617-3711

<http://www.flhsmv.gov>

IFTA

Division of Motor Vehicles
Bureau of Motor Carrier Services
Neil Kirkman Bldg Rm A110, MS 72
Tallahassee, FL 32399-0626
850-617-3711

Size & Weight Permits

Permit Office
2740 Centerview Dr
Rhyne Bldg Suite 1C
Tallahassee, FL 32301
850-410-5777

Georgia

IRP Registration

Motor Vehicle Division/IRP
1200 Tradeport Blvd
Hapeville, GA 30354
404-656-4015

<http://www.dor.ga.gov/>

IFTA

Motor Fuels Division/IFTA
1200 Tradeport Blvd
Hapeville, GA 30354
404-967-3800

Size & Weight Permits

GA Dept. of Transportation
Office of Maintenance/Permits
276 Memorial Dr SW
Atlanta, GA 30303
800-570-5428

Idaho

IRP Registration

Idaho Transportation Department.
Commercial Vehicle Services
Motor Carrier
Box 7129
Boise, ID 83707-1129
217-785-8000

<http://itd.idaho.gov>

IFTA

State Tax Commission
IFTA
720 W State, Box 36
Boise, ID 83722
208-334-8694

Size & Weight Permits

Idaho Transportation Department
Commercial Vehicle Services
Permits
Box 7129
Boise, ID 83707-1129
208-334-8420

Illinois

IRP Registration

IL Secretary of State
Commercial & Farm Truck Division
501 S 2nd, 300 Howlett Bldg.
Springfield, IL 62756
217-782-4815

<http://www.cyberdriveillinois.com>

IFTA

IL Dept. of Revenue
Motor Fuel Tax Division
101 W. Jefferson, Box 19477
Springfield, IL 62794-9477
217-785-1397

Size & Weight Permits

IL Dept. of Transportation
Highway Administration Bldg
2300 S Dirksen Pkwy
Springfield, IL 62764
217-782-6271

Indiana

IRP Registration

IN Dept. of Revenue
Motor Carrier Services/IRP Unit
5252 Decatur Blvd, Suite R
Indianapolis, IN 46241-9524
317-615-7340

<http://www.in.gov/dor/>

IFTA

IN Dept. of Revenue
Motor Fuel Tax/IFTA
5252 Decatur Blvd, Suite R
Indianapolis, IN 46241-9524
317-615-7345

Size & Weight Permits

IN Dept. of Revenue
Oversize-Overweight Permits
5252 Decatur Blvd, Suite R
Indianapolis, IN 46241-9524
317-615-7320

Iowa

IRP Registration

IA Dept. of Transportation
Motor Carrier Services
PO Box 10382
Des Moines IA 50306-0382
515-237-3268

<http://www.dot.state.ia.us/>

IFTA

IA Dept. of Transportation
Motor Carrier Services
PO Box 10382
Des Moines IA 50306-0382
515-237-3224

Size & Weight Permits

IA Dept. of Transportation
Motor Carrier Services
PO Box 10382
Des Moines IA 50306-0382
515-237-3264

Kansas

IRP Registration

KS Dept. of Revenue
Division of Vehicles
Motor Carrier Services Bureau
1500 SW Arrowhead Rd
Topeka, KS 66604-4027
785-296-3601

<http://www.ksrevenue.org/>

IFTA

KS Dept. of Revenue
Division of Vehicles
Customer Relations-Motor Fuel
915 SW Harrison
Topeka, KS 66612-2003
785-368-8222 or 785-296-4458

Size & Weight Permits

KS Bureau of Traffic Engineering
Central Permit Section
1500 SW Arrowhead Rd
Topeka, KS 66604-4027
785-271-3145 ext 2

Kentucky

IRP Registration

Division of Motor Carriers
IRP Branch
PO Box 2323
Frankfort, KY 40602-2323
502-564-1257

<http://www.kytc.state.ky.us/>

IFTA

Division of Motor Carriers
IFTA Branch
PO Box 2007
Frankfort, KY 40622
502-564-4127

Size & Weight Permits

Division of Motor Carriers
Permits
PO Box 2007
Frankfort, KY 40622
502-564-7150

Louisiana

IRP Registration

LA Dept. of Public Safety & Corrections
IRP Section
7979 Independence Blvd Ste 101
Baton Rouge, LA 70806
225-925-6335

<http://www.corrections.state.la.us/>

IFTA

LA Dept. of Revenue
Excise Tax Division
PO Box 201
Baton Rouge, LA 78021-0201
225-219-7656

Size & Weight Permits

LA Dept. of Transportation &
Development
PO Box 94042
Baton Rouge, LA 70804-4042
225-343-2345

Maine

IRP Registration

Bureau of Motor Vehicles
Motor Carrier Services—IRP
29 State House Station
Augusta, ME 04333-0029
207-624-9000 ext 52135

<http://www.maine.gov/sos/bmv/>

IFTA

Bureau of Motor Vehicles
Motor Carrier Services—IFTA
29 State House Station
Augusta, ME 04333-0029
207-624-9000 ext 52136

Size & Weight Permits

Bureau of Motor Vehicles
Motor Carrier Services—Permits
29 State House Station
Augusta, ME 04333-0029
207-624-9000 ext 52134

Manitoba

IRP Registration

Manitoba Public Insurance
Commercial Vehicle Registrations
1075 Portage Ave
Winnipeg, MB R3C 0S1
204-985-1874

www.mpi.mb.ca

IFTA

Manitoba Finance
Taxation Division
1101—406 York Ave
Winnipeg, MB R3C 0P8
204-945-3194

Size & Weight Permits

Motor Carrier Division
Permits
1695 Sargent Ave Unit C
Winnipeg, MB R3H 0C4
204-945-3961

Maryland

IRP Registration

Motor Vehicle Registration Division
Motor Carrier Services Section
6601 Ritchie Hwy NE Rm 120
Glen Burnie, MD 21062
410-768-7181

<http://mva.state.md.us/>

IFTA

Comptroller of the Treasury
Motor Vehicle Fuel Tax
PO Box 1751
Annapolis, MD 21404
410-260-7215

Size & Weight Permits

State Highway Administration
Office of Traffic & Safety
Motor Carrier Division
7491 Connelley Dr
Hanover, MD 21076
410-582-5734

Massachusetts

IRP Registration

Registry of Motor Vehicles
IRP Section
25 Newport Ave Extension 4th Floor
Quincy, MA 02171
617-351-9320

<http://www.mass.gov/rmv/>

IFTA

Massachusetts Dept. of Revenue
PO Box 7027
Boston, MA 02204
617-877-5080

Size & Weight Permits

Commercial Motor Vehicle Center
Attn: Highway Department
525 Maple St
Marlborough, MA 01752
508-473-4755

Michigan

IRP Registration

MI Department of State
IRP Section
PO Box 30029
Lansing, MI 48909-7529
517-373-1837

<http://www.michigan.gov/sos>

IFTA

MI Department of Treasury
Motor Fuel Tax Division
7285 Parsons Dr
Dimondale, MI 48825
517-636-4580

Size & Weight Permits

MI Department of Transportation
Permit Section
425 W Ottawa, Box 30050
Lansing, MI 48909-7550
517-373-2121

Minnesota

IRP Registration

Department of Public Safety
Prorate Section
445 Minnesota Ste 188
St Paul, MN 55101
651-296-2001

<http://www.dps.state.mn.us/>

IFTA

Department of Public Safety
Prorate Section
445 Minnesota Ste 188
St Paul, MN 55101
651-205-4141

Size & Weight Permits

Dept. of Transportation
Mail Stop 420, Rm 153
395 John Ireland Blvd
St Paul, NE 55155-1899
651-296-6000

Mississippi

IRP Registration

Department of Revenue
IRP/Prorate Section
Box 1140
Jackson, MS 39215-1140
601-923-7142

<http://www.dor.ms.gov>

IFTA

Department of Revenue
Motor Fuel Tax Section
Box 1033
Jackson, MS 39215-1033
601-923-7150

Size & Weight Permits

Department of Transportation
PO Box 1850
Jackson, MS 39215-1850
601-359-1717

Missouri

IRP Registration

MO Dept. of Transportation
Motor Carrier Services
1320 Creek Trail Dr
Jefferson City, Mo 68102-0893
573-751-6433/866-831-6277

<http://www.modot.org/>

IFTA

MO Dept. of Transportation
Motor Carrier Services
1320 Creek Trail Dr
Jefferson City, Mo 68102-0893
573-751-6433/866-831-6277

Size & Weight Permits

MO Dept. of Transportation
Motor Carrier Services
1320 Creek Trail Dr
Jefferson City, Mo 68102-0893
573-751-2871/866-831-6277

Montana

IRP Registration

Department of Transportation
Motor Carrier Services
PO Box 4639
Helena, MT 59604-4639
406-444-6130

<http://www.mdt.mt.gov/>

IFTA

Department of Transportation
Motor Carrier Services
PO Box 4639
Helena, MT 59604-4639
406-444-6130

Size & Weight Permits

Department of Transportation
Motor Carrier Services
PO Box 4639
Helena, MT 59604-4639
406-444-6130

Nebraska

IRP Registration

Department of Motor Vehicles
Motor Carrier Services
301 Centennial Mall South
PO Box 94729
Lincoln, NE 68509-4729
402-471-4435/888-622-1222

<http://www.dmv.ne.gov/>

IFTA

Department of Motor Vehicles
Motor Carrier Services
301 Centennial Mall South
PO Box 94729
Lincoln, NE 68509-4729
402-471-4435/888-622-1222

Size & Weight Permits

Department of Roads
Permit Section
Hwy 2 & 77 Rm 151
PO Box 94759
Lincoln, NE 68509-4759
402-471-0034
<http://www2.dor.state.ne.us/permit/>

Nevada

IRP Registration

Nevada Dept of Motor Vehicles
Motor Carrier Division
555 Wright Way
Carson City, NV 89711-0625
775-684-4711

Overdimensional Permits

Nevada Dept of Transportation
1263 S Stewart St
Carson City, NV 89712
775-888-7410

<http://www.dmvnv.com/>

IFTA

Nevada Dept of Motor Vehicles
Motor Carrier Division
555 Wright Way
Carson City, NV 89711-0625
775-684-4711

Size & Weight Permits

Nevada Dept of Motor Vehicles
Motor Carrier Division
555 Wright Way
Carson City, NV 89711-0625
775-684-4711

Newfoundland & Labrador

IRP Registration

NL IRP Office
PO box 8710
St John's NL A1B 4J5
709-729-4921

IFTA

NL Dept of Finance
Confederation Bldg
Prince Philip Pkwy
PO Box 8720
St John's, NL A1B 4K1
709-729-2935

Size & Weight Permits

NL Nation Safety Code Office
Motor Registration Division
PO Box 8710
St John's, NL A1B 4J5
709-729-0359

<http://www.dmvnv.com/>

New Brunswick

IRP Registration

Service New Brunswick
Commercial Vehicle Registration
IRP Office
432 Queen St
PO Box 1998
Fredericton NB E3B 5G4
506-453-3076

IFTA

Department of Finance
Revenue & Taxation Division
670 King St
PO Box 3000
Fredericton NB E3B 5G5
506-453-2404

Size & Weight Permits

Special Permits Unit
NB Dept of Transportation
Policy Brand
PO Box 6000
Fredericton NB E3A 5H1
506-453-2982

www.gnb.ca/0024/index-e.asp

New Hampshire

IRP Registration

NH Department of Safety
IRP Section
23 Hazen Dr
Concord, NH 03305
603-227-41106

IFTA

NH Department of Safety
Road Toll Division
23 Hazen Dr
Concord, NH 03305
603-271-2311

Size & Weight Permits

NH Department of Safety
Overweight & oversize
7 Hazen Dr
Concord, NH 03305
603-271-2691

<http://www.nh.gov/safety/divisions/dmv>

New Jersey

IRP Registration

Motor Vehicle Commission
Motor Carriers Unit IRP
225 E State St
PO Box 178
Trenton, NJ 08666-0178
609-633-9399

IFTA

Motor Vehicle Commission
Motor Carriers Unit IFTA
225 E State St
PO Box 133
Trenton, NJ 08666-0133
609-633-9400

Size & Weight Permits

Motor Vehicle Commission
Motor Carriers Unit Permits
225 E State St
Trenton, NJ 08666-0178
609-633-9400

<http://www.state.nj.us/mvc/>

New Mexico

http://www.tax.state.nm.us/mvd/mvd_home.htm

IRP Registration

Heavy Vehicle Registration Section
Motor Vehicle Division
PO Box 1028
Joseph Montoya Bldg
Santa Fe, NM 87504-1028
505-827-0392

IFTA

Revenue Processing Division
Special Tax Programs
PO Box 25123
Santa Fe, NM 87504-5123
505-827-0845 or 9869 or 9892

Size & Weight Permits

Oversize/Overweight Permit Office
Motor Transportation Office
PO Box 1028
Santa Fe, NM 87504-1028
505-476-2475

New York

<http://www.nydmv.state.ny.us/>

IRP Registration

NY Department of Motor Vehicles
International Registration Bureau
PO Box 2850-ESP
Albany, NE 12220-0850
518-473-5834

IFTA

NY Taxation & Finance
IFT Registration Unit
W.A. Harriman Campus
Bldg 8 Room 400
Albany, NY 12227
518-457-0637 or 800-972-1233

Size & Weight Permits

NY Dept of Transportation
W.A. Harriman Campus
Bldg 5 Room 311
Albany, NY 12232-0455
518-457-1155

North Carolina

<https://edmv-cts.dot.state.nc.us/cts/wfm>

IRP Registration

NC Division of Motor Vehicles
IRP Registration Unit
1425 Rock Quarry Rd Ste 100
Raleigh, NC 27610
919-861-3720

IFTA

NC Dept of Revenue
Fuel Tax Division
1425 Rock Quarry Rd Ste 105
Raleigh, NC 27610
919-733-3409

Size & Weight Permits

NC Dept of Transportation
Permit Unit
1425 Rock Quarry Rd Ste 109
Raleigh, NC 27610
919-733-7154

North Dakota

<http://www.dot.nd.gov/>

IRP Registration

ND Dept of Transportation
Motor Vehicle Division
Motor Carrier Services
608 E Boulevard Ave
Bismarck, ND 58505-0780
701-328-2725

IFTA

ND Dept of Transportation
Motor Vehicle Division
Motor Carrier Services
608 E boulevard Ave
Bismarck, ND 58505-0780
701-328-2725

Size & Weight Permits

ND Highway Patrol
Motor Carrier Operations
600 E Boulevard Ave Dept 504
Bismarck, ND 58505-0240
701-328-2621

Nova Scotia

<http://www.gov.ns.ca/snsmr/>

IRP Registration

Service NS & Municipal Relations
Service Delivery
PO Box 2734
8N Maritime Centre
1505 Barrington St
Halifax, NS B3J 3P7
902-424-7700

IFTA

Service NS & Municipal Relations
IFTA Unit
PO Box 755
9N Maritime Centre
1505 Barrington St
Halifax, NS B3J 2V4
902-424-2850

Size & Weight Permits

Service NS & Municipal Relations
Business Registration Unit
PO Box 1523
9N Maritime Centre
1505 Barrington St
Halifax, NS B3J 2Y3
902-424-5851

Ohio

IRP Registration

OH Bureau of Motor Vehicles
IRP Processing Centr
222 Dividend Dr
Columbus, OH 43226
614-777-8400 or 800-744-0007

<http://bmv.ohio.gov/>

IFTA

OH Dept of Taxation
Motor Fuels Division
Excise & Motor Fuel Tax Permits
PO Box 530
Columbus, OH 43216-0530
617-466-3410

Size & Weight Permits

OH Dept of Transportation
Special Hauling Permit Section
1610 W Broad St
Columbus, OH 43223
614-351-2300

Oklahoma

IRP Registration

OK Corporation Commission
Transportation Division IRP Section
PO Box 52948
Oklahoma City, OK 73152-2948
405-521-3036

<http://www.occ.state.ok.us/>

IFTA

OK Corporation Commission
Transportation Division IFTA Section
PO Box 52948
Oklahoma City, OK 73152-2948
405-521-3036

Size & Weight Permits

Size & Weight Division
Carrier Safety & Enforcement
PO Box 1136
3600 N Martin Luther King Ave
Oklahoma City, OK 73111
405-425-2390

Ontario

IRP Registration

Ministry of Transportation
Vehicle Programs Office
IRP Program Office
1201 Wilson Ave Bldg C Room 143
Downsview ON M3M 1J8
416-235-3923

<http://www.mto.gov.on.ca/english/>

IFTA

Ministry of Revenue
Motor Fuels & Tobacco
33 King St W 3rd Floor
Oshawa ON L1H 8H9
905-433-6450

Size & Weight Permits

Ministry of Transportation
Carrier Safety & Enforcement
Garden City Tower 3rd Floor
301 St Paul St
St Catherines ON L2R 7R4
416-246-7166

Oregon

IRP Registration

OR Dept of Transportation
Motor Carrier Division
550 Capitol St NE
Salem, OR 97301-2530
503-378-6699

<http://egov.oregon.gov/ODOT/MCT>

IFTA

OR Dept of Transportation
Motor Carrier Division
550 Capitol St NE
Salem, OR 97301-2530
503-373-1634

Size & Weight Permits

OR Dept of Transportation
Motor Carrier Division
550 Capitol St NE
Salem, OR 97301-2530
503-373-0000

Pennsylvania

IRP Registration

Bureau of Motor Vehicles
Riverfront Office Center
PO Box 68286
Harrisburg, PA 17106
717-346-0608

<http://www.dmv.state.pa.us/>

IFTA

Department of Revenue
Bureau of Motor Fuel Taxes
Dept 280646
Harrisburg, PA 17128-0646
717-783-2158

Size & Weight Permits

Bureau of Maintenance & Operations
Motor Carriers
Central Permit Office
PO Box 8210
Harrisburg, PA 17105
717-787-5367

Prince Edward Island

<http://www.gov.pe.ca>

IRP Registration

Dept of Transportation &
Infrastructure Renewal
33 Riverside Dr
PO Box 2000
Charlottetown PE C1A 7N8
902-368-5201 or 902-368-5202

IFTA

Dept of Finance & Municipal Affairs
Taxation & Property Records
PO Box 1330
Charlottetown PE C1A 7N1
902-368-4148

Size & Weight Permits

Dept of Transportation &
Infrastructure Renewal
33 Riverside Dr
PO Box 2000
Charlottetown PE C1A 7N8
902-437-8534

Québec

<http://www.saaq.gouv.qc.ca/en/index.php>

IRP Registration

Societe de L'Assurance Automobile du
Québec
333 Boul Jean Lesage, C-3-33
Québec City QC G1K 8J6
418-528-4343

IFTA

Revenu Québec
300 rue de marly seceur 5-2-4
Sante-foy, QC G1X 4A4
418-652-4382

Size & Weight Permits

Ministere des Transports
700 boul Rneé-Livesque Est
27th étag
Québec City QC G1R 5H1
888-355-0511

Rhode Island

<http://www.dmv.ri.gov/>

IRP Registration

RI Division of Motor Vehicles
IRP Services
45 Park Pl
Pawtucket, RI 02860
401-728-6692

IFTA

RI Dept of Administration
RI Division of Taxation
Motor Fuels/IFTA
One Capitol Hill
Providence, RI 02908
401-574-8878

Size & Weight Permits

RI Department of Motor Vehicles
Flee Services
100 Main St
Pawtucket, RI 02860
401-462-5745

Saskatchewan

<http://www.sgi.sk.ca/>

IRP Registration

Saskatchewan Government Insurance
Motor Vehicle Branch & IRP Issuing
2260 11th Ave, Main Floor
Regina SK S4P 2N7
306-751-1250

IFTA

Saskatchewan Fuel Tax
2350 Albert St
Regina SK S4P 4A6
306-787-7749

Size & Weight Permits

Saskatchewan Government Insurance
2260 11th Ave 3rd Floor
Regina SK S4P 2N7
306-775-6969

South Carolina

<http://www.scdmvonline.com/DMVNew/default.aspx>

IRP Registration

South Carolina Dept of Motor Vehicles
IRP Section
PO Box 1993
Blythewood, SC 29016
803-396-3870

IFTA

South Carolina Dept of Motor Vehicles
PO Box 1993
Blythewood, SC 29016
803-896-3870

Size & Weight Permits

SC Dept of Transportation
Special Permit Section
PO Drawer 191
Columbia, SC 29202
803-253-6250

South Dakota

<http://www.state.sd.us/drr2/motorvehicle/index.htm>

IRP Registration

SD Dept of Revenue & Regulation
Prorate & Commercial Licensing
445 E Capitol Ave
Pierre, SD 57501-3185
605-773-4111

IFTA

SD Dept of Revenue & Regulation
Interstate Fuel Tax Section
445 E Capitol Ave
Pierre, SD 57501-3185
605-773-5335

Size & Weight Permits

Sisseton Port of Entry
Permit Center
Sisseton, SD 57262
605-698-3925

Tennessee

<http://state.tn.us/revenue/motorcarrier/index.htm>

IRP Registration

TN Dept of Revenue
International Registration
301 Plus Park
Nashville, TN 37217
615-399-4265

IFTA

TN Dept of Revenue
Petroleum Tax Division
Highway Fuel Tax Section
301 Plus Park
Nashville, TN 37242
615-399-4267

Size & Weight Permits

TN Dept of Transportation
James K Polk Bldg
505 Deaderick Ste 300
Nashville, TN 37843
615-741-3821

Texas

http://www.dmv.tx.gov/motor_carrier/registration/interstate/apportioned.htm

IRP Registration

Texas Dept of Motor Vehicles
Motor Vehicles Titles & Registration
IRP Branch
4000 Jackson Ave
Austin, TX 78770
512-374-5250

IFTA

Texas Comptroller of Public Accounts
Motor Fuel Tax Division
PO Box 13528
Austin TX 78711
512-463-4600 or 800-252-5555
800-252-1383

Size & Weight Permits

TX Dept of Transportation
Motor Carrier Division
125 E 11th St
Austin, TX 78701
512-465-3584
800-299-1700

Utah

<http://www.udot.utah.gov>

IRP Registration

Motor Carrier Services
210 N 1950 W
Salt Lake City, UT 84134-8040
801-297-2200

IFTA

IFTA Fuel Tax
Tax Payer Services
210 N 195 W
Salt Lake City, UT 84134-8040
801-297-2200

Size & Weight Permits

Highway Patrol
4501 S 227 W
Salt Lake City, UT 84119
801-965-4892

Vermont

<http://www.dmv.state.vt.us/commercial.htm>

IRP Registration

VT Dept of Motor Vehicles
120 State St
Montpelier, VT 05603
802-828-2071

IFTA

VT Dept of Motor Vehicles
120 State St
Montpelier, VT 05603
802-828-2070

Size & Weight Permits

VT Dept of Motor Vehicles
120 State St
Montpelier, VT 05603
802-828-2064

Virginia

<https://www.dmv.virginia.gov/dmvnet/online.asp>

IRP Registration

VA Dept of Motor Vehicles
Motor Carrier Services
PO Box 27412 Room 620
Richmond, VA 23269
804-249-5130

IFTA

VA Dept of Motor Vehicles
Motor Carrier Services
PO Box 27412 Room 620
Richmond, VA 23269
804-249-5130

Size & Weight Permits

VA Dept of Motor Vehicles
Motor Carrier Services
PO Box 27412
Richmond, VA 23269
804-249-5130

Washington

<http://www.wsdot.wa.gov>

IRP Registration

WA Dept of Licensing
Prorate & Reciprocity Section
2424 Bristol Ct SW
Olympia, WA 98507-9036
360-664-1858

IFTA

WA Dept of Licensing
Fuel Tax Section
PO Box 9228
Olympia, WA 98507-9228
360-664-1868

Size & Weight Permits

WA Dept of Transportation
Motor Carrier Services
745 Linderson Way SW
Tumwater, WA 98501
360-704-6340

West Virginia

IRP Registration

WV Division of Motor Vehicle
Motor Carrier Section
5707 MacCorkle Ave SE
PO Box 17900
Charleston, WV 25317
304-926-3905

IFTA

WV Dept of Tax & Revenue
Internal Auditing Division—IFTA Unit
PO Box 1682
Charleston, WV 25326-1782
304-926-0799

www.dmv.wv.gov

Size & Weight Permits

WV Dept of Highways
Permits Section
1900 Washington St E
Charleston, WV 25305
304-558-0384

Wisconsin

IRP Registration

WI Dept of Transportation
IRP
PO Box 7955
Madison, WI 53707
608-266-9900

IFTA

WI Dept of Transportation
Fuel Tax
PO Box 7979
Madison WI 53707
608-266-9900

<http://www.dot.wisconsin.gov/business/carriers/index.htm>

Size & Weight Permits

WI Dept of Transportation
Oversize/Overweight Permits
PO Box 7980
Madison, WI 5370
608-266-7320

Wyoming

IRP Registration

WY Dept of Transportation
Motor Vehicle Services
IRP Section
5300 Bishop Blvd
Cheyenne, WY 82009-3340
307-777-4829

IFTA

WY Dept of Transportation
Motor Vehicle Services
IFTA Section
5300 Bishop Blvd
Cheyenne, WY 82009-3340
307-777-4827

<http://dot.state.wy.us/wydot>

Size & Weight Permits

WY Dept of Transportation
Motor Vehicle Services
5300 Bishop Blvd
Cheyenne, WY 82009-3340
307-777-4376

Appendix

Internal Revenue Information

The following are phone numbers for the Internal Revenue office in Omaha. The direct number for the Omaha office is 402-361-0380; toll free number is 1-800-829-3676, (this is a *forms line*). The office is open 8:00 a.m. to 5:00 p.m. weekdays. The IRS website is www.irs.gov.

International Registration Plan Members

Alabama	Michigan	Tennessee
Arizona	Minnesota	Texas
Arkansas	Mississippi	Utah
California	Missouri	Vermont
Colorado	Montana	Virginia
Connecticut	Nebraska	Washington
Delaware	Nevada	West Virginia
District of Columbia	New Hampshire	Wisconsin
Florida	New Jersey	Wyoming
Georgia	New Mexico	-----
Idaho	New York	Alberta
Illinois	North Carolina	British Columbia
Indiana	North Dakota	Manitoba
Iowa	Ohio	New Brunswick
Kansas	Oklahoma	New Foundland/Labrador
Kentucky	Oregon	Nova Scotia
Louisiana	Pennsylvania	Ontario
Maine	Rhode Island	Prince Edward Island
Maryland	South Carolina	Québec
Massachusetts	South Dakota	Saskatchewan

Uniform Motor Vehicle Records Disclosure Act

Privacy Information

The release of information available on any record under the jurisdiction of the Department of Motor Vehicles is governed by the Federal Driver's Privacy Protection Act (18 USC §§2721-2725) and by the Nebraska Uniform Motor Vehicle Records Disclosure Act ([§60-2901 through §60-2912](#)).

Nebraska statutes stipulate that all DMV records are protected and are not available to the general public. DMV may only release driver, vehicle and personal information from our records under the conditions specified in the statutes mentioned above.

Personal information from driver and vehicle records cannot be released in most cases without the record holder's written consent. Personal information includes information that identifies an individual, such as the following:

Name
Address
Driver's License Number
Vehicle Certificate of Title Number
Vehicle License Plate Number

Personal information may be released without the record holder's consent if the reason for requesting the information is one of the Exempted Uses allowed. Requests for personal information that qualify as an Exempted Use must be presented to this office with the appropriate application, completed in full, and proof of identification.

Sensitive personal information from driver and vehicle records cannot be released in most cases without the record holder's written consent. Sensitive personal information includes the following:

- Individual's Photograph, may be released to:
 - Federal, State or local Law Enforcement Agencies.
- Social Security Number, may be released to:
 - The United States Selective Service System;
 - In connection with verification of driving status to other DMV's;
 - For purposes of child support enforcement.
- Medical or Disability Information
 - Cannot be provided to **any** requestor.

Nebraska statutes do not permit DMV to release name and address information for marketing purposes. Therefore, there is no need for the record holder to request that their information on DMV records be restricted from release.

**Exempted Uses Permitted Under
The Uniform Motor Vehicle Records Disclosure Act**

1. Use by any federal, state, or local governmental agency, including any court or law enforcement agency, in carrying out its functions, or by any private entity acting on behalf of an agency in carrying out their functions.
2. Use in connection with vehicle or driver safety and theft; vehicle emissions; vehicle product alterations, recalls or advisories; performance monitoring of vehicles, vehicle parts, and dealers; motor vehicle market research activities and survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.
3. Use in normal course of business by a legitimate business to verify accuracy of information submitted by an individual or business; or to obtain correct information if the above is not correct or no longer current, for the purpose of preventing fraud, pursuing legal remedies against or recovering on a debt or security interest against the record holder.
4. Use in connection with a civil, criminal, administrative or arbitral proceeding in any federal, state or local court, government agency, or self-regulatory body, including service of process, investigation in anticipation of litigation, and execution or enforcement of judgment; or pursuant to an order of a federal, state, or local court, an administrative agency, or a self-regulatory body.
5. Use in research activities and statistical reports, as long as personal information is not published, re-disclosed or used to contact individuals.
6. Use by any insurer/insurance support organization or by a self-insured entity in connection with claims investigation activities, anti-fraud activities, rating or underwriting.
7. Use in providing notice to owners of abandoned, towed or impounded vehicles.
8. Use by a private detective, plain-clothes investigator, or private investigative agency licensed under Neb.Rev.Stat. 71-3201 to 71-3213 for purposes permitted under this act.
9. Use by an employer, employer's agent or insurer, to obtain or verify information of a Commercial Driver's License holder.
10. Use in connection with the operation of private toll transportation facilities.
11. Any use if requestor has notarized consent of the record holder and has provided proof of such consent to the Department, as indicated on the front of this form.
12. Use, including re-disclosure through news publication, for a member of a medium of communication as defined in Neb.Rev.Stat. 20-145, in connection with news involving motor vehicle or driver safety or vehicle theft.
13. Any use if the request for the record is made by the record holder.

Motor Carrier Identification Report (MCS-150)

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2126-0013. Public reporting for this collection of information is estimated to be approximately 20 minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. All responses to this collection of information are mandatory, and will be provided confidentially to the extent allowed by the Freedom of Information Act (FOIA). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Motor Carrier Safety Administration, MC-BRA, 1200 New Jersey Avenue, SE, Washington, D.C. 20590.

**U.S. Department of Transportation
Federal Motor Carrier
Safety Administration**

Motor Carrier Identification Report (Application for USDOT Number)

REASON FOR FILING (Mark only one)
☐ NEW APPLICATION ☐ BIENNIAL UPDATE OR CHANGES ☐ OUT OF BUSINESS NOTIFICATION ☐ REAPPLICATION (AFTER REVOCATION OF NEW ENTRANT)

1. NAME OF MOTOR CARRIER			2. TRADE OR D.B.A. (DOING BUSINESS AS) NAME		
3. PRINCIPAL ADDRESS		4. CITY	5. STATE/PROVINCE	6. ZIP CODE+4	7. COLONIA (MEXICO ONLY)
8. MAILING ADDRESS		9. CITY	10. STATE/PROVINCE	11. ZIP CODE+4	12. COLONIA (MEXICO ONLY)
13. PRINCIPAL BUSINESS PHONE NUMBER		14. PRINCIPAL CONTACT CELL PHONE NUMBER		15. PRINCIPAL BUSINESS FAX NUMBER	
16. USDOT NO.	17. MC OR MX NO.	18. DUN & BRADSTREET NO.	19. IRS/TAX ID NO.		
20. INTERNET E-MAIL ADDRESS		21. CARRIER MILEAGE (to nearest 10,000 miles for last calendar year) YEAR			

22. COMPANY OPERATION (Mark all that apply)
A. ☐ Interstate Carrier B. ☐ Intrastate Hazmat Carrier C. ☐ Intrastate Non-Hazmat Carrier D. ☐ Interstate Hazmat Shipper E. ☐ Intrastate Hazmat Shipper

23. OPERATION CLASSIFICATION (Mark all that apply)
A. ☐ Authorized For-Hire D. ☐ Private Passengers (Business) G. ☐ U.S. Mail J. ☐ Local Government
B. ☐ Exempt For-Hire E. ☐ Private Passengers (Non-Business) H. ☐ Federal Government K. ☐ Indian Tribe
C. ☐ Private Property F. ☐ Migrant I. ☐ State Government L. ☐ Other

24. CARGO CLASSIFICATIONS (Mark all that apply)
A. ☐ GENERAL FREIGHT G. ☐ BUILDING MATERIALS M. ☐ PASSENGERS S. ☐ GARBAGE, REFUSE, TRASH Y. ☐ PAPER PRODUCT
B. ☐ HOUSEHOLD GOODS H. ☐ MOBILE HOMES N. ☐ OIL FIELD EQUIPMENT T. ☐ U.S. MAIL Z. ☐ UTILITY
C. ☐ METAL SHEETS, COILS, ROLLS I. ☐ MACHINERY, LARGE OBJECTS O. ☐ LIVESTOCK U. ☐ CHEMICALS AA. ☐ FARM SUPPLIES
D. ☐ MOTOR VEHICLES J. ☐ FRESH PRODUCE P. ☐ GRAIN, FEED, HAY V. ☐ COMMODITIES DRY BULK BB. ☐ CONSTRUCTION
E. ☐ DRIVE AWAY/TOWAWAY K. ☐ LIQUIDS/GASES Q. ☐ COAL/COKE W. ☐ REFRIGERATED FOOD CC. ☐ WATER WELL
F. ☐ LOGS, POLES, BEAMS, LUMBER L. ☐ INTERMODAL CONT. R. ☐ MEAT X. ☐ BEVERAGES DD. ☐ OTHER

25. HAZARDOUS MATERIALS (CARRIER OR SHIPPER) (Mark all that apply) (C) CARRIER (S) SHIPPER (B) BULK - IN CARGO TANKS (NB) NON-BULK - IN PACKAGES

	C	S	B	NB		C	S	B	NB		C	S	B	NB
A. DIV 1.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K. DIV 2.2D (Ammonia)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	U. DIV 4.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. DIV 1.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	L. DIV 2.3A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	V. DIV 4.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. DIV 1.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. DIV 2.3B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	W. DIV 5.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. DIV 1.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N. DIV 2.3C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X. DIV 5.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. DIV 1.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O. DIV 2.3D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Y. DIV 6.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. DIV 1.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P. Class 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Z. DIV 6.1A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. DIV 2.1 (Flam. Gas)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Q. Class 3A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	AA. DIV 6.1B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. DIV 2.1 LPG	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R. Class 3B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BB. DIV 6.1 POISON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. DIV 2.1 (Methane)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	S. COMB LIQ	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CC. DIV 6.1 SOLID	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J. DIV 2.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	T. DIV 4.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DD. CLASS 7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										EE. HRCQ	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										FF. CLASS 8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										GG. CLASS 8A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										HH. CLASS 8B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										II. CLASS 9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										JJ. ELEVATED TEMP MAT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										KK. INFECTIOUS WASTE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										LL. MARINE POLLUTANTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										MM. HAZARDOUS SUB (RQ)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										NN. HAZARDOUS WASTE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										OO. ORM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

26. NUMBER OF VEHICLES THAT WILL BE OPERATED IN THE U.S.

	Straight Trucks	Truck Tractors	Trailers	Hazmat Cargo Tank Trucks	Hazmat Cargo Tank Trailers	Motor-coach	Number of vehicles carrying number of passengers (including the driver)									
							School Bus			Mini-bus		Passenger Van		Limousine		
							1-8	9-15	16+	16+	1-8	9-15	1-8	9-15	16+	
OWNED																
TERM LEASED																
TRIP LEASED																

27. DRIVER INFORMATION

	INTERSTATE	INTRASTATE	TOTAL DRIVERS	TOTAL CDL DRIVERS
Within 100-Mile Radius				
Beyond 100-Mile Radius				

28. IS YOUR USDOT NUMBER REGISTRATION CURRENTLY REVOKED BY THE FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION? ☐ Yes ☐ No
If Yes, enter your USDOT Number. _____

29. PLEASE ENTER NAME(S) OF SOLE PROPRIETOR(S), OFFICERS OR PARTNERS AND TITLES (e.g. president, treasurer, general partner, limited partner)
1. _____ 2. _____

30. CERTIFICATION STATEMENT (to be completed by authorized official)
I, _____ certify that I am familiar with the Federal Motor Carrier Safety Regulations and/or Federal Hazardous Materials Regulations. Under penalties of perjury, I declare that the information entered on this report is, to the best of my knowledge and belief, true, correct, and complete.
Signature _____ Date _____ Title _____ (Please print)

Instructions for Completing the Motor Carrier Identification Report, Application for USDOT Number (MCS-150)

Topic	Page
I. Federal Motor Carrier Safety Administration (FMCSA) Overview	1
II. Filing Options	1
III. Step-By-Step Instructions	2
IV. Where Can I Get Additional Help And Information?	8
V. Motor Carrier Identification Report (MCS-150 form)	9

I. Federal Motor Carrier Safety Administration (FMCSA) Overview

The Federal Motor Carrier Safety Administration (FMCSA) registration process requires that companies define the type of business operation (Motor Carrier, Broker, Shipper, Freight Forwarder and/or Cargo Tank Facility) that they plan to establish. FMCSA's responsibilities include monitoring and enforcing compliance with the Federal Motor Carrier Safety Regulations (FMCSR) and the Hazardous Materials Regulations (HMR) governing both safety and financial responsibility. The Agency's focus on both concerns is reflected in the dual path of its current registration process. Companies may find that they are subject to both registration requirements—USDOT Number (Forms MCS-150 and MCS-150B)—and Interstate Operating Authority (Forms OP-1, OP-1(P), OP-1(FF), OP-1(MX), or OP-2).

FMCSA encourages all applicants with Internet access to use our online registration assistant (<http://www.fmcsa.dot.gov/online-registration>) to determine all FMCSA registration requirements. For applicants without Internet access, FMCSA can mail instructions, forms, and other materials designed to assist in the off-line registration process; call FMCSA at 1-800-832-5690.

These instructions assume that the applicant has determined that a USDOT Number is required and that the MCS-150 form must be submitted.

II. Filing Options

There are two options for filing the necessary forms to obtain a USDOT Number:

- Completing and filing the required MCS-150 forms online, or
- Completing a printed copy and mailing to the FMCSA

FMCSA strongly encourages applicants to use the electronic online application process since it has built-in edit checks and simple yes-and-no questions for easy, accurate completion. It is also significantly faster than applying by mail. The estimated time to complete the form online is approximately 20 minutes.

- **Option 1: Filing Online (recommended).**
 - We encourage you to print all related form instructions prior to completing the online forms.
 - To complete and submit application form(s), go to: <http://www.fmcsa.dot.gov/online-registration>.
 - Upon submission, a USDOT Number for the company is issued immediately, if the application is approved. FMCSA suggests that you record the USDOT Number that is assigned.
- **Option 2: Filing Paper by Mail.**
 - Submit all required MCS and/or OP forms together.
 - Once the application is completed, FMCSA suggests making a copy for the company's files.
 - Mailed applications, on average, take four to six weeks processing time.
 - Notification of USDOT Number will be sent to the mailing address provided in items 8-11 of submitted MCS-150 or MCS-150B form.
 - Mail completed application form(s) to:

Federal Motor Carrier Safety Administration
Attention: USDOT Number Application
1200 New Jersey Avenue SE
Washington, DC 20590

Note: Applications that are incomplete, unreadable, or unsigned will be rejected and returned via mail, delaying the receipt of the company's USDOT Number.

III. Step-By-Step Instructions

These instructions will assist in preparing a complete and accurate MCS-150 application. The instruction numbers below correspond to the numbered items on the MCS-150 form. When completing the application, please print clearly in ink or type all information.

Reason for Filing (Top of Form) — The information in the table below represents the valid reasons for filing the MCS-150 Form. Select one of the four reasons and mark its corresponding box at the top of the form under "Reason for Filing," and complete all the items on the form that are mandatory for the selected reason.

If you would like to:	Select the following under "Reason for Filing":	Complete the following form items:
Obtain a USDOT Number — first time filer	NEW APPLICATION	All applicable items (1-30); exclude items 16 and 28.
File the formal MCS-150 Biennial Update, or update MCS-150 information	BIENNIAL UPDATE OR CHANGES	All applicable items 1-16, 30, and any others where information has changed since the company's last update.
Notify FMCSA that the company is no longer operating as an interstate Motor Carrier	OUT OF BUSINESS NOTIFICATION	All applicable items 1-16 and 30.
Reapply after New Entrant Registration has been revoked (USDOT Number inactivated)	REAPPLICATION (AFTER REVOCATION OF NEW ENTRANT)	All applicable items (1-30). In item 16 enter the USDOT Number previously assigned to the company.

NOTE: If the company was previously assigned a USDOT Number, do NOT submit this form to obtain a new USDOT Number. That is, if the company currently has or has had at any time a USDOT Number, then the only valid reasons for completing this form are: reapplication after revocation of a new entrant registration, out of business notification, or biennial update or other interim change to the company's MCS-150 application information.

See instructions labeled "To find out if a company already has a USDOT Number" in Section IV of this document.

1. Name of Motor Carrier — This is the legal name of the business entity that owns/controls the Motor Carrier operation. The name entered here should be the full legal business name (the name on the incorporation certificate, partnership agreement, tax records, etc.).

For example, if the company is a:

- Sole Proprietorship/individual, enter the legal name, e.g., John A. Doe
- Partnership, enter the legal names of all partners, e.g., John A. Doe and Jane B. Smith
- Corporation, enter the name on the incorporation certificate (this name must include the type of corporation), e.g., John Doe INC, John Doe LLC.

2. Trade or D.B.A. (Doing Business As) Name — Enter the company's trade name if it is different from the company's official business name (the name entered in item 1). For example, if you entered "John A. Doe" in item 1 as the company's official business name, but the trade name, or "Doing Business As" name, is "John's Trucking Company," you would enter "John's Trucking Company" in this item.

3-6. Principal Address — Enter the address where the company's safety records are maintained. FMCSA will use this address for on-site visits to Motor Carriers for the purpose of conducting safety audits, compliance reviews, and other activities. For this reason, do not enter a P.O. Box as the Principal Address or processing of the company's application will be delayed.

7. Colonia (Mexico Only) — If the company's principal address (and safety records location) is in Mexico, enter the "Colonia" or "Barrio" in Mexico.

8-11. Mailing Address — Enter the mailing address where the company wants all its FMCSA correspondence to be sent (this may be a P.O. Box). If all parts of this address are the same as the "Principal Address" (items 3-6) write "SAME" in item 8 and leave items 9-11 blank. However, if any parts of the mailing and principal addresses differ, complete all items 8-11.

12. Colonia (Mexico Only) — If the company's mailing address is in Mexico, enter the "Colonia" or "Barrio" in Mexico.

13. Principal Business Phone Number — Enter the primary telephone number, including area code, for the "Principal Address" (items 3-6). (This may be a cell phone number.)

14. **Principal Contact Cell Phone Number** — Enter the cell phone number, if any, including area code. (If this is the same as the "Principal Business Phone Number" (Item 13), enter "Same.")
15. **Principal Business Fax Number** — Enter the company's fax number, including area code. This number is for the location provided as "Principal Address" (Items 3-6) above. If there is no fax number available leave this item blank.
16. **USDOT NO.** — If the company is not a new applicant, that is if it already has a USDOT Number, enter the company's USDOT Number.

17. **MC OR MX NO.** — If the company has already been assigned an "MC" or "MX" identification number for Interstate FMCSA Operating Authority, enter the number. This includes MC or MX numbers that are pending.

18. **Dun & Bradstreet NO.** — If the company has a Dun & Bradstreet identifier number, enter it. If you do not know the number, visit <http://www.dnb.com>, or call Dun & Bradstreet at 1-800-999-3867.

19. **IRS/TAX ID NO.** — Enter either the Employer Identification Number (EIN) assigned to the Motor Carrier company by the Internal Revenue Service, or the owner's Social Security Number (SSN).

20. **Internet E-Mail Address** — Enter the e-mail address, if the company has one, for the official point of contact.

21. **Carrier Mileage** — Enter the total mileage of all Commercial Motor Vehicles (CMV) in the company's operation to the nearest 10,000 miles for the last calendar year (e.g., 2006). If the company did not operate a CMV during the last calendar year, leave this item blank.

22. **Company Operation** — The company operation type will tell FMCSA what type(s) of Motor Carrier or Hazardous Materials Shipper operations the company plans to provide. If you select only Hazmat Shipper (no carrier operation) from the list, the company is not required to obtain a USDOT Number, so no filing is needed. Read the instructions and definitions below before responding. These selections will determine if this business is regulated by the FMCSA.

NOTE: The Pipeline and Hazardous Materials Safety Administration (PHMSA) regulates Motor Carriers and Shippers of hazardous materials. If the company will carry or ship hazardous materials it may need to be registered with PHMSA (<http://hazmat.dot.gov/regs/register.htm>) in addition to FMCSA.

Select all that apply:

- **Interstate Carrier** — The company is an Interstate Carrier if any part of its operation transports property or passengers in support of interstate commerce, i.e., the property or passengers cross State lines either before the company received them, while the company is transporting them, or after the company has transferred the property or passengers. The transportation of the property or passengers may include transport by plane, train, or boat in addition to the company's commercial motor vehicle. For example: if the origin and destination indicated on the bill of lading—when one exists—are not in the same State, then the shipment is interstate and the company needs to be registered as an Interstate Carrier.

The company is also considered to be an Interstate Carrier if the property or passengers being transported will ever do ANY of the following:

- Cross State lines (including a place outside the United States)
- Move from the United States or a U.S. territory to a foreign country, or vice versa
- Have origin and destination points within a State, but pass through another State or foreign country during transport

- **Intrastate Hazmat Carrier** — The company is an Intrastate Hazardous Materials Carrier if any part of its business operation meets ALL of the following criteria:
 - Transports Hazardous Materials in quantities that are regulated by the Department of Transportation (DOT)
 - Never crosses State lines (including a place outside the United States)
 - Never moves from the United States or U.S. territory to a foreign country, or vice versa
 - Never passes through another State or foreign country during transport

The company is required to comply with FMCSA Safety Regulations and Hazardous Materials Regulations.

- **Intrastate Non-Hazmat Carrier** — The company is an Intrastate Non-Hazardous Materials Carrier if its business operation meets ALL of the following criteria:
 - Does NOT transport Hazardous Materials in quantities that are regulated by DOT
 - Never crosses State lines (including a place outside the United States)
 - Never moves from the United States or U.S. territory to a foreign country, or vice versa

Instructions for form MCS-150 (Revision 6/12/2007)

- Never passes through another State or foreign country during transport

- **Intrastate Hazmat Shipper** — The company is an Intrastate Hazardous Materials Shipper if any part of its business operation offers, or makes Hazardous Materials available to a carrier for transportation in interstate or foreign commerce. If the company makes the Hazardous Materials available AND also transports the Hazardous Materials, then the company is considered to be both an Intrastate Hazmat Shipper and an Interstate or Intrastate Motor Carrier. Companies that are Hazmat Shippers only (don't provide carrier transport) do not need a USDOT Number to operate and therefore are not required to file this form. Intrastate Hazmat Shippers must however, still comply with the Hazardous Materials Regulations.

- **Intrastate Non-Hazmat Shipper** — The company is an Intrastate Hazardous Materials Shipper if it exclusively lends or makes Hazardous Materials available to an Intrastate Hazmat Carrier for actual transport. If the company offers or makes available Hazardous Materials AND transports Hazardous Materials, then it is considered as both an Intrastate Hazmat Shipper and an Interstate or Intrastate Motor Carrier (both options should be selected in responses to this item). If the company never operates as a carrier, but only operates as a Hazmat Shipper, it is not required to obtain a USDOT Number and need not file this form. However, they will be required to comply with the Hazardous Materials Regulations.

23. **Operation Classification** — Is based on the type of business the company is engaged in and will help determine the FMCSA regulations the company is subject to. It will also determine if the company requires Interstate Operating Authority. The company's operations may place it under multiple operation classifications, so selections should be made carefully.

Definitions of Classifications:

- A. **Authorized For-Hire** — A non-exempt (exempt Motor Carriers are defined in B, below) Motor Carrier who receives compensation for transporting passengers, FMCSA-regulated goods, or household goods that are owned by others.

NOTE: If you select "Authorized For-Hire Carrier" as one of the company's operation classifications, the company will also be required to obtain Interstate Operating Authority (MC or MX Number) by filing the appropriate OP form with the FMCSA.

- B. **Exempt For-Hire** — A Carrier who receives compensation for transporting only exempt goods (commodities that are NOT regulated by the FMCSA); or an Interstate Carrier transporting exclusively within a commercial zone that is exempt from FMCSA operating authority rules. Carriers are also exempt if they only transport employees of their company (e.g., a company shuttles its own employees to and from a work station). Exempt status typically excuses a carrier from the Operating Authority requirement, but a USDOT Number is still required.

NOTE: Administrative Ruling No. 119 (<http://www.fmcsa.dot.gov/adminrule119>) provides additional guidance for identifying EXEMPT commodities (those NOT regulated by the FMCSA). If all the commodities that the company transports appear on this list, then the commodities are considered exempt. Information about commercial zone exemptions may be found at 49 CFR 372 (<http://www.fmcsa.dot.gov/49CFR-372>).

- C. **Private Property** — A company that transports its own cargo, usually as a part of a business that produces, uses, sells, and/or buys the cargo that is being hauled.

Instructions for form MCS-150 (Revision 6/12/2007)

- D. **Private Passengers (Business)** — A "for-profit" company that provides interstate transportation of passengers in order to support its primary line of business. The passenger transportation service should not be available to the general public. For example, a hotel chain that provides a free shuttle service that crosses a state line driving from an airport to a hotel is classified as "Private Passengers (Business)." The shuttle service furthers the business, but is not a source of income.
- E. **Private Passengers (Non-business)** — A "not-for-profit" company that provides interstate transportation of passengers in order to support its primary line of business. The passenger transportation service that is offered should not be available to the general public. For example, a not-for-profit youth center that uses a bus to transport youth on field trips is a Private Passenger (Non-business). Refer to regulation 49 CFR 390.5 (<http://www.fmcsa.dot.gov/49CFR-390.5>) for more information on Private Passenger classifications.
- F. **Migrant** — Interstate transportation provided by a Contract Carrier, but not a Common Carrier, of three or more migrant workers to or from their employment using any motor vehicle other than a passenger automobile or station wagon. A Contract Carrier provides transport service to one or more companies on a contract basis. Contract carriers do not maintain a regularly scheduled service. A Common Carrier transports persons or property for pay to anyone at any time and to any place within its operating authority.
- G. **U.S. Mail** — Transportation of U.S. mail under contract with the U.S. Postal Service.
- H. **Federal Government** — Transportation of property or passengers by a U.S. Federal Government Agency.
- I. **State Government** — Transportation of property or passengers by a U.S. State Government Agency.
- J. **Local Government** — Transportation of property or passengers by a local municipality.
- K. **Indian Tribe** — Transportation of property or passengers by an Indian tribal government.
- L. **Other** — Transportation of property or passengers by an operation classification not described above.

NOTE: If the carrier's vehicles are sometimes leased to another motor carrier, select the appropriate options (A-K) indicating all types of operations performed.

24. **Cargo Classifications** — Refers to the types of materials the company transports or ships (offers for transport). The company may transport/ships materials from multiple categories. Select all the letters corresponding to the types of cargo the company transports/ships. If "Other" is selected, enter the name of the commodity in the space provided.

NOTE: If you indicate that the company transports passengers, it means that the company uses a motor coach, school bus, mini-bus, van, or limousine to transport passengers. Do not select this item if someone rides along to assist the driver when the company is primarily in business to transport property. If you check this option, you will also have to indicate the number of each type of passenger vehicle that is owned or leased under the motor coach, school bus, mini-bus, van, or limousine headings provided in item 26 of this form.

25. **Hazardous Materials (Carrier or Shipper)** — Complete this item only if the company transports or ships (offers for transport) Hazardous Materials. Otherwise, proceed to item 26.

- The letters "C" and "S" in the columns refer to "Carrier" and "Shipper." Select "C" or "S" next to the Hazardous Materials that the company carries or ships. If the company is both a Carrier and a Shipper of the Hazardous Materials, select both "C" and "S."
- The letters "B" and "NB" refer to "Bulk" and "Non-bulk." Select "B" next to the appropriate Hazardous Materials if the company transports/ships greater than 119 gallons of fl. If the company transports/ships 119 gallons or less of the Hazardous Materials, select "NB."

The Hazardous Materials Classes and Divisions listed below correspond to those listed in 49 CFR 173.2. (Short descriptions are provided. For more information see the Hazardous Materials guide at <http://www.fmcsa.dot.gov/hm-comply>.)

- A. Div 1.1 Explosives (with mass explosion hazard)
AA. Div 6.1 A (Poison Liquid which is a PIH Zone A)
AB. Div 6.1 B (Poison Liquid which is a PIH Zone B)
BB. Div 6.1 Poison (Poisonous Liquid with no inhalation hazard)
CC. Div 6.1 Solid (Meets the definition of a poisonous solid)
DD. Class 7 Radioactive Materials
EE. HRCQ (Highway Route Controlled Quantity of Radioactive Material)
FF. Class 8 Corrosive Material
GG. Class 8 A (Corrosive Liquid which is a PIH Zone A)
HH. Class 8 B (Corrosive Liquid which is a PIH Zone B)
II. Class 9 Miscellaneous Hazardous Materials (See details)
http://www.fmcsa.dot.gov/hm-comply for more details
JJ. Elevated Temperature Material (Meets definition in 49 CFR 171.8 for an elevated temperature material)
KK. Infectious Waste (Meets definition in 49 CFR 171.8 for an infectious waste)
LL. Marine Pollutants (Meets Definition in 49 CFR 171.8 for a marine pollutant)
MM. Hazardous Sub (RQ) (Meets definition in 49 CFR 171.8 of a reportable quantity of a hazardous substance)
NN. Hazardous Waste (Meets definition in 49 CFR 171.8 of a hazardous waste)
OO. ORM (Meets definition in 49 CFR 171.8 of Other Regulated Material)
- B. Div 1.2 Explosives (with projection hazard)
C. Div 1.3 Explosives (with predominantly fire hazard)
D. Div 1.4 Explosives (with no significant blast hazard)
E. Div 1.5 Explosives (Very insensitive explosives; blasting agents)
F. Div 1.6 Explosives (Extremely insensitive detonating substances)
G. Div 2.1 Flammable Gas
H. Div 2.1 LPG (Liquefied Petroleum Gas)
I. Div 2.1 Methane Gas
J. Div 2.2 Non-Flammable Compressed Gas
K. Div 2.2 D (Anhydrous Ammonia)
L. Div 2.3 A (Poison Gas which is a PIH Zone A)
M. Div 2.3 B (Poison Gas which is PIH Zone B)
N. Div 2.3 C (Poison Gas which is PIH Zone C)
O. Div 2.3 D (Poison Gas which is PIH Zone D)
P. Class 3 Flammable and Combustible Liquid
Q. Class 3 A (Flammable Liquid which is a PIH Zone A)
R. Class 3 B (Flammable Liquid which is a PIH Zone B)
S. Combustible Liquid (Refer to 49 CFR 173.20 (b))
T. Div 4.1 Flammable Solid
U. Div 4.3 Dangerously Combustible Material
V. Div 5.1 Oxidizer
W. Div 5.2 Organic Peroxide
X. Div 6.2 Infectious Substance (Etiologic agent)
Y. Div 6.2 Infectious Substance (Etiologic agent)

NOTE: Information on Poison Inhalation Hazards is found in column 7 of the Hazardous Materials table (49 CFR 172.101). Specific Hazardous Materials information can be obtained by accessing the Hazmat Table at <http://www.fmcsa.dot.gov/hm-comply>.

26. **Number of Vehicles That Will Be Operated in The U.S.** — Provide the number of each type of CMV that the company uses in its U.S. operations broken out by the method used to acquire the vehicle (owned, term-leased or trip-leased). Owned means the company holds title to the CMV, term leased means the vehicle is leased for a specific time period or term of contract, and trip leased means the CMV is leased on a trip-by-trip basis as needed. If the company owns or leases a school motor vehicle that is used to transport passengers rather than property within the U.S. (includes motorcoach, school bus, mini-bus, passenger van, or limousines only), then indicate the number of each type of passenger-carrying CMV (by its passenger-carrying capacity) that is owned, term-leased or trip-leased. For passenger-carrying vehicles, count the driver as a passenger-carrying vehicle below. For example, if the company owns 3 straight trucks and 1 trailer and term leases 2 additional trailers, the table would be filled out like this.

	Straight Trucks	Truck Tractors	Trailers	Hazard Cargo Trucks	Hazard Cargo Trailers	Motor-coach	Number of vehicles carrying number of passengers (including the driver)				
							School Bus	Mini-Bus	Passenger Van	Limousine	
Owned	3		1				1-8	9-15	16+	1-8	9-15
Term Leased			2								16+
Trip Leased											

If the company transports passengers and has a term lease on 2 limos that carry 9 passengers each (including the driver) and owns 1 minibus that carries 18 passengers (including the driver), the table would be filled out like this:

	Straight Trucks	Truck Tractors	Trailers	Hazmat Cargo Tank Trucks	Hazmat Tank Trailers	Number of vehicles carrying number of passengers (including the driver)					
						School Bus		Passenger Van		Limousine	
						1-8	9-15	16+	1-8	9-15	16+
Owned									1		
Term Leased											2
Trip Leased											

Passenger vehicles are defined as:

- **Motor Coach** — A vehicle designed for long distance transportation of passengers, usually equipped with storage racks above the seats and a baggage hold beneath the passenger compartment.
- **School Bus** — A vehicle designed and/or equipped mainly to carry primary and secondary students to and from school, usually built on a medium or large truck chassis.
- **Mini-bus** — A motor vehicle designed or used to transport 16 or more passengers, including the driver, and typically built on a small truck chassis; has a smaller seating capacity than a motor-coach.
- **Passenger Van** — A small motor vehicle designed or used to transport 15 or fewer passengers, including the driver (if the company uses a van to transport something other than passengers, enter the number of vehicles under "straight trucks.")
- **Limousine** — A passenger vehicle usually built on a lengthened automobile chassis.

27. Driver Information — Enter the number of interstate and intrastate drivers who operate CMV's for the company on an average workday. Part-time, casual, term-leased, trip-leased, and company drivers should be included in the company's total driver headcount. Also, enter the total number of drivers (regardless of employment status) used in the company's operations (interstate and intrastate) and the total number of drivers that hold a valid Commercial Driver's License (CDL). Also, see the "100-mile-radius driver" consideration below

NOTE: The total number of drivers should be equal to all interstate plus all intrastate drivers. The total number of CDL drivers should be equal to or less than the total number of drivers.

100-mile-radius driver — Driver operates exclusively within a 100 air-mile radius of the normal work-reporting location. For example, the company has 10 drivers, 5 that operate in interstate commerce and 5 that operate in intrastate commerce. Of the 5 that are intrastate, 2 stay exclusively within the 100-mile radius of their work location and 3 go beyond the 100-mile radius. All of the 5 interstate drivers are operating beyond a 100-mile radius. Of the 10 drivers, 8 have their CDL. This is how the form would be completed:

DRIVER INFORMATION		INTERSTATE	INTRASTATE	TOTAL DRIVERS	TOTAL CDL DRIVERS
Within 100-Mile Radius		5	2	10	8
Beyond 100-Mile Radius			3		

28. If the company's USDOT Number and registration are currently revoked by FMCSA — Enter the company's assigned USDOT Number in the space provided.

29. Enter name(s) of sole proprietor(s), officers, or partners and their titles — If the company's legal business structure is "Sole Proprietor," then enter the owner's name and title in the spaces provided; otherwise, enter the name of two company partners (if the company is a partnership) or two corporate officers and their titles if the company is a corporation (for example, corporate officers might include Vice President, Secretary, Treasurer, President).

30. Certification Statement — Print or type the name of the individual authorized to sign documents on behalf of the entity listed in item 1 (Name of Motor Carrier). This individual must sign, date, and print or type his/her name and title in the spaces provided. The individual's signature must match his/her name. The authorized signer in this item should match one of the names provided in response to item 29.

NOTE: If this form is not signed and dated with a printed/typed name and title of an authorized individual, the application will be rejected and a USDOT Number will NOT be assigned.

IV. Where Can I Get Additional Help And Information?

For your convenience, the following is a list of helpful links, most of which are referenced in this instructions document. Information is provided in English-only unless otherwise specified.

1. **FMCSA Registration & Assistance Web page**
<http://www.fmcsa.dot.gov/online-registration>
2. **Printable Registration Forms**
<http://www.fmcsa.dot.gov/fc-forms>
3. **To find out if a company already has a USDOT Number:**
Call FMCSA toll-free at 1-800-832-5660 or go to <http://www.fmcsa.dot.gov>:
 - a. Under the section "Safety & Security" select "Company Safety Snapshot (SAFETY)"
 - b. Select the option labeled "Name" and enter either the company's "D.B.A. Name" (Doing Business As Name) or its Legal Name.
 - c. Click on the "Search" button.
 - d. The system will inform you whether a USDOT Number is assigned to the name entered

Search Criteria

Users can search by DOT Number, MC/MX Number or Company Name.

USDOT Number: MC/MX Number: or Name:

Enter Value:

4. **Mexico-based carriers should use this site to determine which forms are required to operate in the U.S.**
<http://www.fmcsa.dot.gov/new-entrant> (English)
http://www.fmcsa.dot.gov/new-entrant_sp (Spanish)
5. **Hazardous Materials Table/Hazardous Materials section of the FMCSA Web site**
<http://www.fmcsa.dot.gov/hm-comp>
6. **Pipeline and Hazardous Materials Safety Administration (PHMSA) registration**
<http://hazmat.dot.gov/caseregistration/>
7. **To get a Dun & Bradstreet number or find out if a company already has one**
<http://www.dnb.com>
8. **To determine if the company's commodities are exempt (Administrative ruling 119). If any commodity the company is transporting does not appear on these lists as exempt, then it is regulated.**
<http://www.fmcsa.dot.gov/adminrule119>
9. **49 CFR 390.5 "Definitions" for more information on Private Passenger (Business) and Private Passenger (Non-business)**
<http://www.fmcsa.dot.gov/49CFR-390.5>



October 2012